

# JOHNSON & WALES UNIVERSITY



2011–2012  
CATALOG



NORTH MIAMI  
CAMPUS

# *Johnson & Wales University*

## *North Miami Campus*

### *2011–2012 Catalog*

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*This catalog is an official publication of Johnson & Wales University. As such, it is subject to revision at any time. The university reserves the right to add, withdraw or revise any course, program of study, provision or requirement described within the catalog as may be deemed necessary.*

*Occasionally, program requirements will vary by the printing date of the catalog. Requirements stated in the edition published closest to the September enrollment date will take precedence.*

*Students should read and fully understand the rules, regulations and policies described in this catalog. Additionally, all enrolled students are expected to be familiar with the contents of the North Miami Campus Student Handbook. The North Miami Campus Student Handbook contains important information concerning the academic performance and personal conduct of students as well as university grievance procedures. It also outlines the conditions under which students may be placed on probation or suspension from the university. The North Miami Campus Student Handbook is available online at [www.jwu.edu](http://www.jwu.edu). Copies of the handbook are also available at Student Activities.*

# 2011-2012 Academic Calendar: North Miami Campus

This calendar is offered for planning purposes only; dates are subject to change. Visit [www.jwu.edu](http://www.jwu.edu).

	start/end of class dates
	no classes/holiday break
	payment deadline

- 6 Fall term begins  
9 Make-up classes held for:  
-Monday night classes  
-Culinary & baking labs

SEPTEMBER '11						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 10 No classes; Columbus Day  
14 Make-up classes held for:  
-Monday classes  
-Culinary & baking labs  
14 Virtual day for Fin. classes  
16 Academic course withdrawal  
deadline

OCTOBER '11						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 4 Winter term payment deadline  
11 Make-up classes held for:  
-Culinary & baking labs  
11 Friday classes end  
14 Monday classes end  
15 Tuesday classes end  
16 Monday/Wednesday +  
Wednesday classes end  
17 Tuesday/Thursday +  
Thursday + Culinary & baking  
lab classes end  
18-20 Thanksgiving & term break  
20 Winter term begins

NOVEMBER '11						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**Career Fairs, Recruiting:**  
Contact Experiential Education &  
Career Services for information  
about events, scheduled throughout  
the year.

- 2 Make-up classes held for:  
-Monday night classes  
-Culinary & baking labs  
23 Holiday break begins (no  
classes); note: residence hall's  
close Dec. 23 at noon and  
re-open Jan. 8 at noon

DECEMBER '11						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 8 Holiday break ends  
16 No classes; M.L. King Jr. Day  
20 Make-up classes held for:  
-Monday/Wednesday classes  
-Monday classes  
-Culinary & baking labs  
22 Academic course withdrawal  
deadline

JANUARY '12						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 3 Spring term payment deadline  
17 Make-up classes held for:  
-Culinary & baking labs  
17 Friday classes end  
20 Monday classes end  
21 Tuesday classes end  
22 Monday/Wednesday +  
Wednesday classes end  
23 Tuesday/Thursday +  
Thursday + Culinary & baking  
lab classes end

FEBRUARY '12						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

MARCH '12						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1 *Priority financial aid deadline to submit FAFSA (school code 003404) for the 2012-2013 year*

2/24-3/5 Term break

6 **Spring term begins**

9 **Make-up classes held for:**

-Monday night classes

-Culinary & baking labs

APRIL '12						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

6 No classes; Good Friday

8 No classes; Easter

15 Academic course withdrawal deadline

May 4 **Summer term payment deadline**  
(note: summer term is optional)

MAY '12						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Commencement ceremonies:  
May 19

11 **Make-up classes held for:**

-Culinary & baking labs

11 Friday classes end

14 Monday classes end

15 Tuesday classes end

16 Monday/Wednesday +

Wednesday classes end

17 Tuesday/Thursday +

Thursday + Culinary & baking

lab classes end

18 Residence halls close at noon

JUNE '12						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 **Summer term begins**

Session I classes begin

28 Session I classes end

JULY '12						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 Session II classes begin

4 No classes; Independence Day

6 **Make-up classes held for:**

-Session II classes

6 **Fall '12 term payment deadline**

(for new students only)

26 Session II classes end

AUGUST '12						
S	M	T	W	Th	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 **Fall '12 term payment deadline**  
(for returning students only)

18 Summer internships +

online classes end

24 Summer term ends



# Programs of Study

## College of Business

### *Bachelor of Science Degree*

Criminal Justice  
Fashion Merchandising & Retail Marketing  
Management  
Management (accelerated B.S. degree)  
Marketing

### *Programs for Undecided Students (track into bachelor's degree programs)*

Business Administration (one-year program; tracks into College of Business bachelor's degree)

## College of Culinary Arts and The Hospitality College

*The following associate in science degrees can track into the bachelor of science degrees listed to the right.*

### *Associate in Science Degree*

Baking & Pastry Arts<sup>1</sup>

Culinary Arts<sup>1</sup>

### *Bachelor of Science Degree*

Baking & Pastry Arts and Food Service Management<sup>1, 2</sup>

Culinary Arts and Food Service Management<sup>1, 2</sup>

## The Hospitality College

### *Bachelor of Science Degree*

Hotel & Lodging Management<sup>1</sup>  
Restaurant, Food & Beverage Management<sup>1</sup>  
Sports/Entertainment/Event Management<sup>1</sup>  
Travel-Tourism & Hospitality Management<sup>1</sup>

<sup>1</sup> Program has technical standards. Students with disabilities should contact the Center for Academic Support.

<sup>2</sup> Offered jointly through the College of Culinary Arts and The Hospitality College.

NOTE: Other programs and options are also offered at Johnson & Wales campuses in Providence, R.I.; Denver, Colo.; and Charlotte, N.C.;

**Online Learning:** The university offers a limited number of online courses. Courses with an online option are identified in the Course Descriptions and Programs of Study sections of the catalog. Policies pertaining to online courses are available in the North Miami Campus Student Handbook. This catalog does not apply to students enrolled in the online-only degree programs.

**IMPORTANT NOTE:** Certain programs of study at Johnson & Wales University, including programs in the College of Culinary Arts and The Hospitality College, include technical standards in the academic requirements essential to the program. Students with disabilities should contact the Center for Academic Support at 305-892-7026 for information about and descriptions of the applicable technical standards. See Pages 97–98 for descriptions of the technical standards.

# Accreditations & Affiliations

Johnson & Wales University (JWU) is accredited by the New England Association of Schools & Colleges, Inc. (NEASC), through its Commission on Institutions of Higher Education. This accreditation encompasses the university's four campuses in Providence, R.I.; North Miami, Fla.; Denver, Colo.; and Charlotte, N.C. Inquiries regarding JWU's accreditation status should be directed to the Director of Academic Accountability & Initiatives, University Provost's Office, One Cookson Place, Sixth Floor, Providence, RI 02903; or at 401-598-1345. Individuals may also contact: Commission on Institutions of Higher Education, New England Association of Schools and Colleges, 209 Burlington Road, Bedford, MA 01730-1433, 617-271-0022, e-mail: cihe@neasc.org.

Legal control is vested in the Board of Trustees of Johnson & Wales University.

The university is approved for the training of veterans. JWU is an institutional member of Service Members Opportunity Colleges.

The university is authorized under federal law to enroll non-immigrant alien students.

JWU is listed in the Education Directory of Colleges & Universities issued by the U.S. Department of Education.

JWU is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding the institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free 888-224-6684.

Johnson & Wales University will make available for review to any enrolled or prospective student, upon request, a copy of the documents describing the institution's accreditation, approval or licensing. This information may be obtained by contacting the Director of Academic Accountability & Initiatives, University Provost's Office, Johnson & Wales University, One Cookson Place, Sixth Floor, Providence RI 02903; or at 401-598-1345.

JWU, its faculty, and members of the administrative staff hold affiliations with numerous organizations, including:

## General University Affiliations

Academie Francaise  
Academy of International Business  
Academy of Management  
American Association for Higher Education  
American Association of Collegiate Registrars and Admissions Officers  
American Association of Presidents of Independent Colleges and Universities  
American Association of University Women  
American Bar Association  
American Booksellers Association  
American College of Healthcare Executives  
American College Personnel Association

American Corporate Counsel Association  
American Council on Education  
American Counseling Association  
American Culinary Federation  
American Dietetic Association  
American Educational Finance Association  
American Educational Research Association  
American Hotel & Lodging Association  
American Hotel & Lodging Education Foundation  
American Institute of Architects  
American Institute of Certified Public Accountants  
American Institute of Wine and Food  
American Library Association  
American Management Association  
American Marketing Association  
American Payroll Association  
American Planning Association  
American Psychological Association  
American Society for Curriculum Development  
American Society for Training and Development  
American Statistical Association  
American Wine Society  
ASIS International  
Associated Press  
Association for the Advancement of Computing in Education  
Association for Career and Technical Education (ACTE)  
Association for Institutional Research  
Association for Multicultural Counseling and Development  
Association for Student Judicial Affairs  
Association for Supervision and Curriculum Development (ASCD)  
Association of College & Research Libraries  
Association of College & University Facility Officers  
Association of College & University Telecommunications Administrators  
Association of Governing Boards of Universities and Colleges  
Association of Independent Colleges & Universities of Rhode Island  
Association of International Education Administrators  
Association to Advance Collegiate Schools of Business (AACSB) International  
Better Business Bureau  
Board of Bar Overseers  
Bread Bakers Guild of America  
Business Professionals of America  
Business Volunteers for the Arts  
Campus Compact  
Career Counselors Consortium  
Center for Academic Integrity  
Club Managers Association of America  
Coalition of Library Advocates  
The College Board  
College & University Professional Association for Human Resources  
Confrerie de la Chaine des Rotisseurs  
Consortium of Rhode Island Academic & Research Libraries  
Cooperative Education Association  
Council for the Advancement and Support of Education (CASE)  
Downtown Security Network  
Eastern Association of Colleges and Employers Inc.  
The Education Partnership



Educause  
 Employment Management Association  
 Escoffier Society  
 European Council of Hotel Restaurant  
 & Institutional Education  
 European Council of Independent Schools  
 Family, Career and Community Leaders of America  
 Forum of Education Abroad  
 Future Business Leaders of America  
 Future Farmers of America  
 Greater Providence Chamber of Commerce  
 Higher Education Library Information Network  
 Higher Education Marketing  
 The Honorable Order of the Golden Toque  
 Hospitality Resource Partnership of the Downtown  
 Improvement District  
 Institute for International Human Resources  
 Institute of International Education  
 Institute of Management Accountants  
 International Association of Assembly Managers  
 International Association of Business Communicators  
 International Association of Campus Law  
 Enforcement Administrators  
 International Association of Culinary Professionals  
 International Association of Hotel School Directors  
 International Career Counselors  
 International Council on Hotel, Restaurant and  
 Institutional Education  
 International Food Service Editorial Council  
 International Food Service Executives Association  
 International Hotel & Restaurant Association  
 International Special Events Society  
 James Beard Foundation  
 Junior Achievement  
 Landmark Restaurants Advisory Board  
 Leadership Rhode Island  
 Malaysian American Commission on  
 Education Exchange  
 Modern Language Association  
 Multicultural Foodservice & Hospitality Alliance  
 National Alliance for Business  
 National Association for Counseling and Development  
 National Association for Developmental Education  
 National Association of Catering  
 National Association of College & University  
 Attorneys  
 National Association of  
 College & University Business Officers  
 National Association of  
 College Admissions Counselors  
 National Association of College Stores  
 National Association of Colleges & Employers  
 National Association of Educational Procurement  
 National Association of Female Executives  
 NAFA — Association of International Educators  
 National Association of  
 Independent Colleges and Universities  
 National Association of Social Workers  
 National Association of  
 Student Financial Aid Administrators  
 National Association of  
 Student Personnel Administrators  
 National Business Educators Association  
 National Commission for Cooperative Education  
 National Conference for Community and Justice  
 National Council of Teachers of English  
 National DECA Inc.  
 National Education Association  
 National Restaurant Association  
 National Restaurant Association Educational  
 Foundation  
 National Society for Experiential Education  
 National Society of Fundraising Executives  
 National Staff Development Council  
 New England Association for College Admission  
 Counseling  
 New England Association for Cooperative Education  
 and Field Experience  
 New England Association of  
 College Admissions Counselors  
 New England Association of  
 Collegiate Registrars and Admissions Officers  
 New England Association of Schools  
 and Colleges Inc. (NEASC)  
 New England Board of Higher Education  
 New England Business Educators Association  
 New England Faculty Development Consortium  
 New England Innkeepers' Association  
 New England Inns and Resorts Association  
 New England Library Association  
 New England Library Network  
 New England Museum Association (NEMA)  
 New England Regional Council of Hotel,  
 Restaurant and Institutional Education  
 New England Resource Center for Higher Education  
 Northeast Association for Institutional Research  
 Phi Delta Kappa  
 Professional Organization & Development Network  
 Public Relations Society of America  
 Research Chefs Association  
 Rhode Island Association of  
 Admissions Officers (RIAAO)  
 Rhode Island Association of Institutional Researchers  
 Rhode Island Association of  
 Student Financial Aid Administrators  
 Rhode Island Association of Colleges for  
 Teacher Education  
 Rhode Island Bar Association  
 Rhode Island Business Educators Association  
 Rhode Island Campus Compact  
 Rhode Island Catholic Diocese Advisory Board for  
 the Protection of Children  
 Rhode Island Counseling Association  
 Rhode Island Criminal Justice Policy Board  
 Rhode Island Department of Education  
 Rhode Island Higher Education  
 Rhode Island Higher Education Telecommunication  
 Association  
 Rhode Island Hospitality Association  
 Rhode Island Hospitality Education Foundation  
 Rhode Island Library Association  
 Rhode Island Mandatory Continuing Legal Education  
 Commission  
 Rhode Island Payroll Association  
 Rhode Island Registrars Association  
 Rhode Island Society of Certified Public Accountants  
 Rhode Island Student Loan Authority  
 Rhode Island Supreme Court  
 Rhode Island Technology Council  
 Rhode Island Telecommunications Association  
 Skills-USA  
 Small Business Development Center  
 Society for College and University Planning  
 Society for Human Resource Management (SHRM)  
 Society Organized Against Racism  
 in Higher Education  
 Society of Wine Educators  
 United States Department of Education  
 University Continuing Education Association (UCEA)  
 University Risk Management and Insurance  
 Association  
 Women Chefs & Restaurateurs  
 Women's Foodservice Forum  
 World Association for Hospitality & Tourism Training

## North Miami Campus Affiliations

North Miami Campus Affiliations  
Academy for Eating Disorders  
Academy of Hospitality & Tourism (AOHT)  
American Advertising Federation  
American Association of Career & Technical Education  
American Association of Higher Education  
American Association of University Professors  
American Bar Association  
American Criminal Justice Association  
American College Health Association  
American Corrections Association  
American Criminal Justice Association Lambda Alpha Epsilon Rho Mu Chapter  
American Immigration Lawyers Association  
American Psychotherapy Association  
American Society for Industrial Security (ASIS)  
American Society for Training and Development, Ft. Lauderdale Chapter  
American Society of Travel Agents (ASTA)  
American Sociological Association  
Association for Addiction Professionals  
Association for Computer Machinery  
Association for the Promotion of Campus Activities (APCA)  
Association for the Study of Higher Education  
Association of Fundraising Professionals  
Association of Sorority and Fraternity Advising  
Association on Higher Education and Disability  
Aventura Marketing Council  
Barbados Human Resources Management Association  
Beacon Council  
Bon Vivants World Travel Partners  
British American Chamber of Commerce  
Broward County Basketball Association  
Broward County Chamber of Commerce  
Broward County Emerging Cultural Leaders Committee  
Broward County Library Association  
Building Owners and Managers Association  
Caribbean Hotel Association Educational Foundation  
Caribbean Hospitality Foundation  
City of North Miami – Community Policing Coalition  
City of North Miami – Community Relations Board  
City of North Miami – Mayor's Economic Task Force  
City of North Miami – University Relations Board  
City of North Miami Police Department Strategic Planning Commission  
CHRIE (International Hospitality Educators Association)  
Club Managers of America Association (CMAA)  
Confrérie de la Chaines des Rôtisseurs Baillage – Greater Miami  
Cornell Society of Hotelmen  
Cornell University Entrepreneurial Network  
Cruise Lines International Association (CLIA)  
Dade County Bar Association  
Dade County Library Association  
Direct Marketing Association (DMA)  
Eta Sigma Delta  
Federation of Dining Room Professionals

Financial Management International  
Florida Association of Career & Technical Education  
Florida Association of Marketing Educators  
Florida Association of Post Secondary Schools and Colleges (FAPSC)  
Florida Bar Association  
Florida Career Development Association  
Florida/Caribbean Council on Hotel, Restaurant and Institutional Education (CHRIE)  
Florida College DECA  
Florida Counseling Association  
Florida Dietetic Association  
Florida Direct Marketing Association  
Florida Educators in Family & Consumer Sciences  
Florida Institute of Certified Public Accountants  
Florida Library Association  
Florida Marine Science Educators Association  
Florida Restaurant and Lodging Association  
Florida Restaurant and Lodging Association Educational Foundation  
Florida School Counseling Association  
Florida Writer's Association (FWA)  
Florida Research Association  
Foodservice Educators Learning Community (FELC)  
German Chefs Association  
Greater Miami and Beaches Hotel Association  
Greater Miami Chapter of the American Culinary Federation  
Greater Miami Convention and Visitors Bureau  
Greater Miami Hillel  
Greater Miami Chamber of Commerce  
Greater North Miami Chamber of Commerce  
Habitat for Humanity – Greater Miami  
Health Foundation of South Florida  
Hospitality Sales and Marketing International (HSMIAI)  
Human Resources Association of Broward County  
Institute of Electrical and Electronics Engineers  
Institute of Internal Auditors  
International Academy of Business and Public Administration Disciplines  
International Airlines Travel Agent Network (IATAN)  
International Association of Campus Law Enforcement Administrators (IACLEA)  
International Association of Teaching Scholars  
International Leadership Association  
International Network of Golf (ING)  
International Society of Travel and Tourism Educators (ISTTE)  
League of Environmental Educators in Florida  
Les Amis d'Escoffier Society of South Florida  
Les Amis du Vin  
Les Dames d'Escoffier  
Meeting Professionals International (MPI)  
Miami Dietetic Association  
Miami-Dade Chamber of Commerce  
Miami-Dade County Academy of Finance Advisory Committee  
Miami-Dade County Academy of Hospitality & Tourism Advisory Committee  
Miami-Dade County Academy of Information Technology Advisory Committee  
Miami-Dade County Schools Wellness Committee



Miami-Dade County Family & Consumer Sciences  
 Advisory Committee  
 Miami-Dade County League of Cities  
 Miami-Dade County Magnet Education Choice  
 Association Board  
 National Academy Foundation  
 National American Indian Court Judges Association  
 National Association of Basketball Coaches  
 National Association of Campus Activities  
 National Association of Cognitive-Behavioral  
 Therapists  
 National Association of Intercollegiate Athletics  
 National Association of Intercollegiate Athletics  
 Sun Conference  
 National Association of Teachers of English  
 National Association of Teachers of Family &  
 Consumer Sciences  
 National Athletic Trainers Association  
 National Black MBA Association  
 National Council of Teachers of English (NCTE)  
 National Finance Institute  
 National Ice Carving Association  
 National Indian Education Association  
 National Intramural and Recreational Sports  
 Association  
 National Marine Science Educators Association  
 National Notary Association  
 National Orientation Directors Association  
 National Retail Federation  
 National Soccer Coaches Association  
 National Writing Project  
 North Dade Regional Chamber of Commerce  
 North Miami Foundation For Senior Citizens  
 North Miami Mayor's Economic Task Force  
 Northeast Regional Computing Program  
 Ohio Bar Association  
 Oldways Preservation & Trust  
 Online Computer Library Center  
 Palm Beach County Career Education Business  
 Leadership Committee  
 Palm Beach County Florida Restaurant Association  
 State Board & Board Member  
 Palm Beach County Jupiter High School Advisory  
 Committee  
 Palm Beach County West Boca High School  
 Advisory Committee  
 Phi Kappa Phi  
 Professional Golfers Association of America  
 Reference and User Services Association  
 Retail Bakers Association  
 St. Lucian Association of South Florida  
 Share Our Strength South Florida  
 Sierra Club  
 SKAL – International (Miami chapter)  
 Society for Accessible Travel and Hospitality (SATH)  
 Society for the Advancement of Management  
 Society for Applied Learning Technology (SALT)  
 Society for the Psychological Study of  
 Social Problems  
 Sommelier Guild Society  
 Southeast Regional Domestic Security Task Force  
 (State of Florida)  
 South Florida Fiber Arts Association  
 South Florida Recreation Association

Southeast Florida Library Information Network  
 Southern Association of College Admissions  
 Counselors  
 Special Libraries Association  
 The Travel Institute of America  
 Toastmasters  
 United States Distance Learning Association  
 United States Sommelier Association  
 United Way of Miami Dade County  
 Urban League of Broward County  
 Visit Florida  
 Wine & Spirits Education Trust  
 World Association of Chefs Society  
 World Wildlife Federation

A description of written arrangements that the university has with other organizations to provide a portion of any university program of study is available upon request. For more information, please contact Student Academic & Financial Services.

# *More than Career Success*

## **THE JWU DIFFERENCE**

Johnson & Wales University is a recognized leader in career education for driven students seeking a competitive advantage in the global economy. Our pioneering education model combines academics with hands-on learning, related work experiences, leadership opportunities and career services. Our industry-experienced faculty brings real-life knowledge to the classroom, adding mentorship, networking opportunities and current business practices to the academic experience.

Founded in 1914, JWU is a nonprofit, private, accredited institution with distinct campuses in Providence, R.I.; North Miami, Fla.; Denver, Colo.; and Charlotte, N.C. More than 17,000 students from all 50 states and 93 countries are pursuing accredited undergraduate and graduate degrees in business, hospitality, culinary arts, technology and education. Our graduates join a network of more than 83,000 alumni from 140 countries.

A variety of undergraduate degree programs permit students to select the educational path best suited to their career interests and objectives. Graduate programs leading to the degrees of master of arts in teaching, master of education, master of business administration and doctor of education are also offered at JWU's Providence Campus. For details on these programs, request the graduate and doctoral catalogs or visit [www.jwu.edu/graduate](http://www.jwu.edu/graduate).

Other features of the JWU difference include our career-focused programs, hands-on learning, a suite of career services and a variety of opportunities for students to build their leadership skills.

## **CAREER-FOCUSED PROGRAMS**

JWU's educational approach is designed to help students identify a field of interest and acquire the knowledge, skills and experience to excel in that field. Students develop academic schedules and work experience plans relevant to their career goals, starting in their first term. To learn more about our undergraduate programs of study in business, hospitality and culinary arts, see Pages 63–90 or visit [www.jwu.edu](http://www.jwu.edu).

### **The School of Arts & Sciences**

Today's employers want employees who, along with specialized job skills, have the ability to think critically, communicate clearly, manage ethically and contribute to the community. To meet these needs, JWU offers a wide selection of liberal arts courses including logic, psychology, communication skills, leadership studies, environmental science and ethics. Our students take at least one-third of their credits in arts and sciences to help develop the skills necessary for long-term career progression.

Many courses offered by the School of Arts & Sciences are designated writing intensive (WI). The Writing Across the Curriculum program at JWU was developed to integrate the "writing to learn" concept across all majors. Students are encouraged to use writing both to learn and communicate, and as a tool to develop and refine skills needed for professional success.

The School of Arts & Sciences offers two minors (22.5 credits) that are designed to enhance the qualifications of graduates: Environmental Sustainability and Technical Communications. Real-world applications are incorporated in each of these minors, which give students opportunities to develop expertise in an area that complements their major.

Students at JWU may study a subject in more depth by electing concentrations. Concentrations vary by campus. See Page 51 for a complete list of the concentrations offered.

In recognition of the importance of leadership in today's world, the School of Arts & Sciences requires all students to complete LEAD2001, a course designed to help them understand and practice leadership theory, and prepare to assume leadership roles in both the workplace and in the community. Leadership is part of our institutional culture at JWU, and our students are prepared to become the business leaders of the future.

To learn more about the School of Arts & Sciences at JWU, including honors courses, cultural events programming, internships, study abroad and degree programs, visit [www.jwu.edu](http://www.jwu.edu).

### **Study Abroad and International Programming**

JWU responds to the increasingly global nature of business by fostering multiculturalism and providing an international educational experience. An important component of this experience is the opportunity to study abroad. Students choose from a range of options including four-week summer programs, three-month spring term programs or four-to-five month independent exchanges. Each has its own academic focus and prerequisites. After selection into a study abroad program, students engage in orientation and academic pre-departure work before embarking on their immersion into foreign cultural and business settings. In some cases, JWU faculty lead the program and travel with students. In other cases local hosts lead the program, but in all programs students participate in a rigorous study and travel experience. These study abroad experiences increase students' global awareness as they explore their program's specific academic focus. Course delivery consists of lecture, industry visits and cultural excursions. Study Abroad guides eligible students to register for the appropriate course(s) specific to their program.

Visit [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for program information and applications. Interested students may contact Study Abroad at 401-598-1406 for personal study abroad counseling.

In addition to study abroad, students can participate in on-campus experiences that add an international component to their education. Opportunities vary by campus. Contact your campus international advisor for more information.

### **Three-Term Schedule**

While most schools' academic calendars are divided into two semesters, Johnson & Wales University's academic year is divided into three terms. These 11-week sessions enable students to take three or four classes at a time, instead of the usual four or five.

### **Upside-Down Curriculum**

JWU students take classes in their major from day one. From their first term they are immersed into courses and experiences directly related to their field of study, which also means getting a head start on their career choice.

### **The Center for Academic Support**

The Center for Academic Support team is dedicated to providing students every opportunity for success by offering special courses and workshops, tutoring, and personal, career and academic advising. Students with disabilities can also find assistance with special programs and reasonable accommodations. All support services are available without extra charge to all Johnson & Wales students.

Certain accommodations (such as alternative format and interpreters) require more time to arrange, so students who need accommodations are urged to provide as much advance notice as possible to the Center for Academic Support.

### **LEARNING BY DOING**

Experiential education plays a major role in every student's JWU education. Through hands-on learning and work experiences related to their field of study, students may learn more about their chosen field, gain on-the-job experience and develop networking contacts for future employment. Examples of hands-on learning include internships, study abroad,

community service-learning relevant to their field of study, and directed work experiences. Applying classroom knowledge to real-life settings advances students toward careers by developing self-confidence and the skills and knowledge necessary to hit the ground running.

### **Work Experience Programs**

Through the types of work experience programs described below, JWU students gain valuable career skills by integrating their classroom studies with practical work experiences in a field related to their academic and career goals.

### **INTERNSHIPS**

Internships are term-long work experiences in a student's field of study for which the student earns academic credit. Internships

- are conducted in a university-approved, professional setting under supervision
- meet specific educational objectives based on the academic program requirements
- are generally administered and monitored by Experiential Education & Career Services
- may be paid or unpaid
- provide an in-depth work experience in a professional role at the employer's organization. Students have the opportunity to develop professional skills and positive work-related habits while gaining first-hand insight into an organization's operation.

### **DIRECTED WORK EXPERIENCES**

Directed work experiences provide an opportunity to apply newly acquired skills and knowledge in a supervised, non-paid industry setting. The experience focuses on a specific industry-based or functional area-based project.

Refer to specific programs of study on Pages 63–90 for examples of the work experiences that JWU provides its students. Opportunities to participate vary by campus.

### **CAREER SERVICES**

At JWU, we're dedicated to building careers. Unlike other universities, our approach is designed to help students identify a field of interest and acquire the knowledge, skills and experience to excel in that field.

Experiential Education & Career Services offers a variety of internship programs and career services to assist students in building career skills to obtain employment and independently navigate their careers.

Experiential Education & Career Services components include

- a career capstone course for juniors and seniors that prepares them to navigate the job search process.
- career workshops that allow students to select specific skill-building topics.
- networking opportunities with industry professionals through on-campus recruiting events.
- career coaching resources providing personalized advising on a variety of career-related topics.
- work experience programs designed to provide practical experience in a student's chosen field of study while they earn academic credit.
- online job postings by employers who are looking to hire students for part-time and full-time jobs (on and off campus) as well as internships. Go to <http://link.jwu.edu> > Careers > Find a Job.
- hundreds of employers, representing the business, hospitality and culinary fields, that visit campus each year to participate in recruiting events and serve as guest lecturers and classroom speakers. These activities provide students with a real-world view of industry as well as opportunities to connect with industry professionals and career options.

### **LEADERSHIP OPPORTUNITIES**

#### **Clubs and Organizations**

Student Activities provides many ways for students to connect with their campus. Dozens of clubs and organizations range from cultural arts, athletics, and community service to leadership programs, student government, and Greek life.

Participating in a student club or organization helps students build their leadership skills and career-related experience while making friends and taking part in activities they're passionate about. See Page 59 or visit [www.jwu.edu/studentlife](http://www.jwu.edu/studentlife) and click on Get Involved to find out more.

# *About Johnson & Wales University*

## **HISTORY OF THE UNIVERSITY**

The special approaches to career education at Johnson & Wales University (JWU) have evolved for more than 90 years and continue to adapt as the university responds to the changing needs of business and industry. JWU was founded as a business school in 1914 in Providence, R.I. by Gertrude I. Johnson and Mary T. Wales. From its origins as a school devoted to business education, JWU has grown to a junior college, to a senior college, and ultimately to university status.

The university is well established because of its strong commitment to specialized business education and the high ideals of its founders. In 1993, JWU received regional accreditation from the Commission on Institutions of Higher Education of the New England Association of Schools and Colleges (NEASC). Accredited since 1954 by the Accrediting Council for Independent Colleges and Schools (ACICS), the university consolidated its institutional accreditation efforts under NEASC on June 30, 2000.

In 1963, the State of Rhode Island granted a charter which authorized the university to operate as a nonprofit, degree-granting institution of higher learning and to award associate degrees in the arts and sciences. In 1970, the State of Rhode Island approved a revision in the university's charter to award baccalaureate degrees. In 1980, the governor and General Assembly of the State of Rhode Island granted a legislative charter to the university, authorizing the awarding of advanced degrees.

The charter was amended in 1988, changing the institution's name to Johnson & Wales University. In 1992, the governor of the State of Rhode Island signed into law a new legislative charter with university status.

A new career emphasis was introduced at JWU in 1972 and 1973, when the university announced the addition of new associate degree programs in the fields of hospitality and culinary arts. This proved to be one of the most far-reaching changes in the educational expansion of the university, leading to additional two- and four-year degree programs in the hospitality and food service fields.

In 1984, a JWU campus was established in Charleston, S.C., which offered a variety of two- and four-year programs in food service, hospitality and travel-tourism. A JWU campus opened in Norfolk, Va. in 1986. It offered one- and two-year food service programs.

In 1985, graduate degree programs were introduced at the university. Today the Alan Shawn Feinstein Graduate School offers an MBA degree program with optional concentrations in accounting and hospitality, as well as an M.S. degree program in criminal justice. It also offers an M.A.T. in Teacher Education leading to certification in business education, culinary arts, food service education, elementary education, elementary special education or secondary special education, as well as an M.Ed. in Teaching and Learning and an Ed.D. in Educational Leadership.

In 1992, a joint educational agreement allowed the university to begin programs on the campus of the Institute of Higher Marketing (IHM) Business School in Göteborg, Sweden. JWU established a formal, independent learning site there from 1994–2004, giving business and hospitality students the opportunity to complete one year of study in Sweden and finish their degrees at one of the university's domestic campuses.

Also in 1992, JWU opened a campus in North Miami, Fla., offering two- and four-year food service, business and hospitality programs.

That year also marked the university's formal establishment of the College of Business, The Hospitality College, the College of Culinary Arts and the School of Technology. A new emphasis on general studies was introduced in 1992 as well, with the development of the School of Arts & Sciences.

The university's School of Technology also offered courses in Worcester, Mass. from 1992–2002.

In 1993, JWU opened a campus in Vail, Colo., which offered an accelerated associate degree program in culinary arts to college graduates. That year also marked the beginning of a four-year bachelor's degree offering in culinary arts.

In 1995, the university created an International Hotel & Tourism Management program which offers unprecedented opportunities in international hotel management education. Students from around the world may choose from a variety of options both at JWU and abroad.

Technology programs offered by the university include Engineering Design and Configuration Management, Graphic Design & Digital Media, Network Engineering, Robotic Engineering Technology and Software Engineering.

September 2000 marked the opening of the Denver, Colo. campus, which offers two- and four-year degrees in baking & pastry arts, culinary arts, hospitality, business and criminal justice, as well as the "Garnish Your Degree" accelerated associate degree program originally offered in Vail. In 2000, the Vail Campus was merged with the Denver Campus.

In 2002, the university made a strategic decision to consolidate its smaller Charleston and Norfolk campuses to build a campus in Charlotte, N.C. JWU's Charlotte Campus opened in fall 2004 and offers associate and bachelor's degree programs in business, culinary arts and hospitality. The Charleston and Norfolk campuses officially closed in May 2006.

In keeping with its tradition of focusing on the best interests of students and responding to industry, it was determined in April 2006 that beginning with the 2008–2009 academic year, JWU's College of Business and The Hospitality College would move away from offering associate degrees and instead have students customize their education through specializations or concentrations at the baccalaureate level alone. This decision did not impact the College of Culinary Arts and the School of Technology where the two-year degree continues to be relevant.

In 2009–2010 JWU recruited, admitted and enrolled the entering class for the online bachelor's degree programs in Culinary Arts and Food Service Management and Baking & Pastry Arts and Food Service Management. In September 2010 students started in the fully online programs.

JWU's Denver Campus also launched its Adult & Continuing Education program in September 2010.

Each year the university grows in program offerings and physical facilities. At the same time, JWU also grows in recognition and prestige, making contributions to the community, government and industry.



## THE MISSION STATEMENT OF THE UNIVERSITY

The mission of Johnson & Wales University is to empower its diverse student body to succeed in today's dynamic world by integrating general education, professional skills and career-focused education. To this end, the university employs its faculty, services, curricula and facilities to equip students with the conceptual and practical tools required to become contributing members of society.

## PURPOSES OF THE UNIVERSITY

Johnson & Wales University supports the following purposes in accordance with the mission:

- to enroll students with potential from varied backgrounds and to give them every opportunity to excel in their academic and professional lives;
- to develop and assess sound programs and curricula that allow students to attain proficiencies in general education and relevant professional disciplines;
- to evaluate and assess regularly the rigor of all academic programs;
- to provide experiential education opportunities that are curriculum-driven and include practical experiences for students in every program;
- to support diversity in the curricula, activities and services for students, and in the employment of faculty and staff;
- to provide students with opportunities that support intellectual development, personal growth and civic engagement;
- to monitor the external and internal environment of the university through regular and effective planning and assessment;
- to hold each academic, administrative and support department accountable for the achievement of the mission;
- to plan for and provide facilities and resources that meet the needs of students, faculty and staff.

## CORE VALUES

Johnson & Wales University is

### **Student Centered**

We are strongly student centered, stressing personal development as well as career management skills.

### **Experientially Based**

We integrate hands-on learning with a career-focused curriculum, to enable our students to gain real-world experience.

### **Industry Relevant**

We are industry relevant, focusing both on the needs of our students and the needs of our students' future employers.

### **Employment Focused**

Our business is developing employment-ready, motivated graduates for world-class employers.

### **Globally Oriented**

We respond to the increasingly global nature of business by fostering multiculturalism and providing an international educational experience.

## OUTCOMES ASSESSMENT STATEMENT OF PURPOSE

The definition of a well-educated college graduate will continue to evolve throughout this new millennium. In accordance with our mission to empower students to succeed in today's dynamic world, and to become contributing members of society, Johnson & Wales University integrates general education, professional skills and career-focused education.

Johnson & Wales University is committed to outcomes assessment. Faculty and students are therefore part of an ongoing effort to determine and refine the effectiveness of instruction and learning.

# *The North Miami Campus*

## **NORTH MIAMI CAMPUS**

The North Miami Campus opened its doors in 1992. Today the campus offers associate and bachelor's degrees in culinary arts, business and hospitality. The campus also boasts a library which includes a collection of books, journals, magazines, newspapers, full-text databases, videos, DVDs and other resources to serve the research needs of Johnson & Wales students. The library is a member of SEFLIN (Southeast Florida Library Information Network), which is dedicated to cooperative library services.

The Johnson & Wales University North Miami Campus is located at 1701 NE 127th Street, North Miami, Fla. The main phone number of this campus is 305-892-7000. The toll-free number is 1-866-JWU-FLORIDA (598-3567). Facilities include a library, laboratory kitchen facilities, academic classrooms, computer laboratories and administrative offices. Student housing, both dormitory and apartment style, and a multi-level parking garage are available as well.

On the North Miami Campus, students attend classes in full uniform or professional attire, depending on their major. Faculty and administrators of the campus believe strongly in establishing a professional attitude and image for the campus.

## **NORTH MIAMI, FLORIDA**

Johnson & Wales University's North Miami Campus is located conveniently close to the tourism-rich areas of Fort Lauderdale and Miami, offering a superb setting for a business, food service or hospitality education. Fort Lauderdale Airport, Miami International Airport and Interstate 95 are just minutes away. Students enjoy the sun and fun of Fort Lauderdale, as well as the culture and diversity of Miami — truly an international city.

Festivals celebrating boats, arts, architecture and ethnic America abound in the Fort Lauderdale and Greater Miami area. The Junior Orange Bowl Festival, which runs for eight weeks in the fall, is one of the largest sports and cultural festivals in the country.

Southern Florida is home to several professional sports teams including the Miami Heat (NBA basketball), Miami Dolphins (NFL football), the Florida Marlins (National League baseball) and the Florida Panthers (NHL hockey).

The North Miami Campus offers easy access to South Florida markets, shopping centers, palm-fringed beaches and numerous hotels and restaurants. Leisure and nightlife are highlights in the area which has been growing by leaps and bounds in recent years.

# *Additional Programs*

## **ONLINE LEARNING**

The university offers a limited number of online courses to students enrolled at any JWU campus. Courses with an online option are identified in the Course Descriptions and Programs of Study sections of the catalog. Policies pertaining to online courses are available in the North Miami Campus Student Handbook. Students interested in registering for an online course should consult with their academic counselor.

This catalog does not apply to students enrolled in online-only degree programs. The university offers online degree completion programs for individuals with associate degrees in culinary arts and baking & pastry arts. For more information on these programs, contact Online Admissions at 1-800-225-2454 or visit [www.jwu.edu/onlinelearning](http://www.jwu.edu/onlinelearning).

## **GRADUATE DEGREE PROGRAMS**

Johnson & Wales University's Providence Campus also offers graduate degree programs from the Alan Shawn Feinstein Graduate School. Approximately 950 students from 55 countries enroll in JWU graduate programs.

### **Programs offered**

MASTER OF BUSINESS ADMINISTRATION (MBA)  
Optional concentrations in

Accounting  
Hospitality

MASTER OF SCIENCE (M.S.)  
Criminal Justice

MASTER OF ARTS (M.A.T.)

Teacher Education leading to certification in  
Business Education and Secondary  
Special Education  
Elementary Education and Elementary  
Special Education  
Elementary Education and Secondary  
Special Education  
Elementary Education and Elementary/Secondary  
Special Education  
Food Service Education

MASTER OF EDUCATION (M.Ed.)  
Teaching and Learning (designed for practicing teachers)

DOCTOR OF EDUCATION

Educational Leadership (Elementary-Secondary)  
Educational Leadership (Higher Education)

### **For a catalog and more information:**

Graduate Admissions  
Johnson & Wales University  
8 Abbott Park Place, Providence, RI 02903  
1-800-DIAL-JWU ext. 1015  
Ph: 401-598-1015, Fax: 401-598-1286  
E-mail: [gradschool@admissions.jwu.edu](mailto:gradschool@admissions.jwu.edu)  
Web: [www.jwu.edu/graduate](http://www.jwu.edu/graduate)

# JWU Campuses

Johnson & Wales University has distinct campuses in vibrant cities throughout the country. For more information, consult the catalog for each campus at [www.jwu.edu](http://www.jwu.edu) > Academics > Catalogs or contact the campus directly.

## PROVIDENCE, RHODE ISLAND

Since its opening in 1914, Johnson & Wales University's original campus in Providence, R.I. has grown from a small business school to a large, international university featuring business, culinary arts, hospitality, technology and arts & sciences programs.

For more information about JWU's Providence Campus, contact Admissions, 8 Abbott Park Place, Providence, RI 02903 at 1-800-342-5598 or go to [www.jwu.edu/providence](http://www.jwu.edu/providence).

### Providence Campus President and Chief Operating Officer

Mim L. Runey, LPD.

### Programs offered

*John Hazen White School of Arts & Sciences*

#### BACHELOR'S DEGREES

Counseling Psychology

#### College of Business

#### BACHELOR'S DEGREES

Accounting  
Creative Advertising  
Criminal Justice  
Entrepreneurship  
Equine Business Management  
Equine Business Management/Riding  
Fashion Merchandising & Retail Marketing  
Finance  
International Business  
Management  
Management (accelerated B.S. degree)  
Marketing  
Security Management  
Strategic Advertising

#### PROGRAMS FOR UNDECIDED STUDENTS

Business Administration (*one-year program; tracks into College of Business bachelor's degree*)

Undeclared (*two-year program; tracks into College of Business bachelor's degree*)

#### College of Culinary Arts

*The following associate in science degrees can track into any of the bachelor of science degrees listed to the right.*

#### ASSOCIATE DEGREE BACHELOR'S DEGREE

Baking & Pastry Arts	Baking & Pastry Arts Culinary Nutrition Food Service Entrepreneurship
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Culinary Arts	Culinary Nutrition Food Service Entrepreneurship
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#### College of Culinary Arts and The Hospitality College

*The following associate in science degrees (College of Culinary Arts) track into the bachelor of science degrees listed to the right (College of Culinary Arts and The Hospitality College).*

#### ASSOCIATE DEGREE BACHELOR'S DEGREE

Baking & Pastry Arts	Baking & Pastry Arts and Food Service Management
Culinary Arts	Culinary Arts and Food Service Management

#### The Hospitality College

#### BACHELOR'S DEGREES

Hotel & Lodging Management  
International Hotel & Tourism Management  
Restaurant, Food & Beverage Management  
Sports/Entertainment/Event Management  
Travel-Tourism & Hospitality Management

#### PROGRAMS FOR UNDECIDED STUDENTS

Undeclared (*two-year program; tracks into Hospitality College bachelor's degree*)

#### School of Technology

*The following associate in science degrees can track into the bachelor of science degrees listed to the right.*

#### ASSOCIATE DEGREE BACHELOR'S DEGREE

Computer Programming	Software Engineering
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Computerized Drafting	Engineering Design & Configuration Management
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Robotic Engineering Technology	Electronics Engineering
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BACHELOR'S DEGREES	Business/Information Systems Analysis Electronics Engineering Graphic Design & Digital Media Network Engineering
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DENVER, COLORADO

JWU's campus in Denver, Colorado offers undergraduate culinary arts, business and hospitality programs. Denver, named the "second best city in America to work and live" by *Fortune* magazine, offers an exciting range of experiential education opportunities in fine restaurants and mountain resorts.

For more information about the Johnson & Wales Denver Campus, contact Admissions, Johnson & Wales University, 7150 Montview Boulevard, Denver, CO 80220 at 1-877-JWU-DENVER (598-3368) or go to [www.jwu.edu/denver](http://www.jwu.edu/denver).

**Denver Campus President**  
Bette Matkowski

**Programs offered**

*College of Business*

**BACHELOR'S DEGREES**

Criminal Justice  
Entrepreneurship  
Fashion Merchandising & Retail Marketing  
International Business  
Management  
Management (accelerated B.S. degree)  
Marketing

**PROGRAMS FOR UNDECIDED STUDENTS**

Business Administration (*one-year program; tracks into College of Business bachelor's degree*)

Undeclared (*two-year program; tracks into College of Business bachelor's degree*)

*College of Culinary Arts*

*The following associate in science degrees track into the bachelor of science degree listed to the right.*

**ASSOCIATE DEGREE      BACHELOR'S DEGREE**

Baking & Pastry Arts      Culinary Nutrition  
Culinary Arts

*College of Culinary Arts and  
The Hospitality College*

*The following associate in science degrees (College of Culinary Arts) track into the bachelor of science degrees listed to the right (College of Culinary Arts and The Hospitality College).*

**ASSOCIATE DEGREE      BACHELOR'S DEGREE**

Baking & Pastry Arts      Baking & Pastry Arts and  
Culinary Arts      Food Service Management  
Culinary Arts and Food  
Service Management

*The Hospitality College*

**BACHELOR'S DEGREES**

Hotel & Lodging Management  
Restaurant, Food & Beverage Management  
Sports/Entertainment/Event Management

**PROGRAMS FOR UNDECIDED STUDENTS**

Undeclared (*two-year program; tracks into Hospitality College bachelor's degree*)

CHARLOTTE, NORTH CAROLINA

Opening its doors in fall 2004, JWU's newest campus in Charlotte, N.C. offers undergraduate degree programs in business, hospitality and culinary arts. Though Charlotte is the second largest business center in the United States, it maintains a distinctive small town feel. It offers easy access to beaches, mountains, an international airport, and is a hub of athletic and cultural activity.

For more information about the Johnson & Wales Charlotte Campus, contact Admissions, Johnson & Wales University, 801 West Trade Street, Charlotte, NC 28202 at 1-866-JWU-CHARLOTTE (598-2427) or go to [www.jwu.edu/charlotte](http://www.jwu.edu/charlotte).

**Charlotte Campus President**  
Arthur J. Gallagher, M.A.

**Programs offered**

*College of Business*

**BACHELOR'S DEGREES**

Fashion Merchandising & Retail Marketing  
Management  
Management (accelerated B.S. degree)  
Management Accounting  
Marketing

**PROGRAMS FOR UNDECIDED STUDENTS**

Business Administration (*one-year program; tracks into College of Business bachelor's degree*)

*College of Culinary Arts and  
The Hospitality College*

*The following associate in applied science degrees (College of Culinary Arts) track into the bachelor of science degrees listed to the right (College of Culinary Arts and The Hospitality College).*

**ASSOCIATE DEGREE      BACHELOR'S DEGREE**

Baking & Pastry Arts      Baking & Pastry Arts and  
Culinary Arts      Food Service Management  
Culinary Arts and Food  
Service Management

*The Hospitality College*

**BACHELOR'S DEGREES**

Hotel & Lodging Management  
International Hotel & Tourism Management  
Restaurant, Food & Beverage Management  
Sports/Entertainment/Event Management

# *Applying for Admission*

Johnson & Wales University seeks students who have a true desire for practical career preparation in their chosen field and who have the ability to achieve academic success.

Although academic qualifications are important, students' motivation and interest in succeeding in their chosen careers are given strong consideration. The educational methods of the university are designed to assist students who qualify for admission to succeed in the career programs of their choice.

Students are also recommended to submit employment information and letters of recommendation for admission consideration.

Due to the technical standards and requirements essential to certain technical programs at the university, students with disabilities should contact the Center for Academic Support prior to enrolling at the university. For more information about technical standards see Pages 97–98. Copies of the technical standards applicable to various programs are available from the Center for Academic Support.

## **APPLICATION PROCEDURE**

Applications for admission should be completed in full and sent to Admissions, Johnson & Wales University, 1701 NE 127th Street, North Miami, FL 33181.

Students applying for admission to the Providence, Denver or Charlotte campuses should refer to their campus catalog for admissions information.

There is no deadline for submitting applications, but students are advised to apply as early as possible before their intended date of enrollment for full consideration, as some programs may fill up.

An official application form is available online at [www.jwu.edu/apply](http://www.jwu.edu/apply). No application fee is required.

In completing the application form, students must indicate the term in which they wish to enroll. Applications are accepted for terms beginning in September, December and March. NOTE: Certain programs of study may be limited to fall enrollment.

Certain bachelor's degree programs are selective and require submission of an application at the end of the associate degree program. Students should check program descriptions if they are interested in applying for both an associate and a bachelor's degree program.

After completing the application form, students are responsible for requesting that their high school guidance office forward to the university an official copy of the secondary school record for admissions consideration.

## **High School Completion Verification**

Graduation from high school or equivalent education as certified by state departments of education is required for undergraduate admission. Graduation verification documents must be submitted to Admissions. Verification documents include at least one of the following: a letter from an authorized high school administrator, a high school diploma recognized by their state department of education or a G.E.D. certificate. For additional methods of verification of high school completion for home-schooled students, see Page 21. It is the student's responsibility to provide verification of high school completion. Without such verification, the student may not be allowed to register for the current term or continue enrollment.

When possible, Johnson & Wales University would prefer to receive the applicant's high school transcripts at the same time as the application for admission. Transfer students must also submit official transcripts from all colleges attended.

## **Test Scores**

SAT and ACT scores are not required for general admission to the university, but are recommended.



Candidates for the university's Honors Program must submit ACT or SAT scores for acceptance consideration. Admission standards may vary for international and transfer students.

### **Admissions Decision**

The rolling admissions policy of the university makes it possible to notify students of admissions decisions, of their acceptance, or of any additional conditions necessary for admission, soon after all of their academic records have been received and reviewed.

The \$300 reservation fee is payable upon acceptance to the university. The university observes the May 1 reservation fee/deposit deadline and encourages students to research all schools before placing a reservation fee. Reservation fees received after May 1, 2011 will be accepted on a space available basis. Reservation fees received prior to May 1, 2011 are refundable. The student's account must also be cleared by Student Academic & Financial Services by the July payment deadline to guarantee a room assignment.

Requests for refunds of the reservation fee will be granted upon written request to the university prior to May 1, 2011. After May 1, 2011 the reservation fee of \$300 (or \$150 of such fee in the case of applicants to the North Miami Campus) is nonrefundable.

The university may revoke any student's acceptance or enrollment if any information or documentation provided by the student is false or incomplete or if the university learns of any past or present misconduct by the student that would affect the student's ability to represent and uphold the high standards of the university.

### **Deferred Enrollment**

Johnson & Wales offers a two-year deferred enrollment to students who have applied and been accepted to the university but, for various reasons, wish to postpone their enrollment. Johnson & Wales University retains student application material and will honor the admissions decision for up to two years; after that time frame, the applicant will need to submit a new application and transcript

for review. Reservation fees will remain effective during the deferment period. Merit scholarships awarded through the application process will be honored for up to two years from the time of initial acceptance. Federal student aid monies are awarded annually; a student may need to reapply for federal funds through the Free Application for Federal Student Aid (FAFSA).

### **Advanced Placement Credit**

Students entering Johnson & Wales University with an Advanced Placement test score of "3" or greater will be granted 4.5 quarter credits for the equivalent JWU course. Students must submit an official AP Grade Report from the College Board Advanced Placement Program. For more information about AP credit contact Transfer and University Testing.

### **Transfer Students**

Transfer students are eligible to apply for most JWU majors; however, they are not guaranteed credit. Credit is usually granted for courses completed with a grade of "C" or better (with a numeric value of 2.0) at another accredited institution (U.S. Department of Education). Grades of "pass" are also acceptable for transfer if credit was awarded (and a grade of "P" has the numeric value of 2.00 or greater). Credits earned in developmental and remedial courses (or CEUs) are nontransferable. Transfer credit evaluations are based on previous college work as it relates to the student's intended field of study.

As with prospective freshmen, acceptances are made on a rolling basis as an application becomes complete.

Transfer candidates must submit official college transcripts from all colleges previously attended prior to enrolling at Johnson & Wales. Students must also submit final official high school transcripts.

It is the responsibility of those candidates who are currently attending another college to have their updated transcripts sent to JWU as soon as final grades become available and no later than the first term of enrollment. If official transcripts or other requested materials are not received within that designated

time period, tentative transfer credit will be forfeited.

The university reserves the right to substitute courses at the discretion of the department chairs, directors or deans.

### **Home-schooled Students**

Home-schooled students will be required to provide a high school transcript and a copy of their ACT or SAT test scores. Both the grades on the transcript and the ACT/SAT test scores will be reviewed to determine admissions and scholarship eligibility. Combined SAT scores of 1000 (reading and math, 500 each) or ACT equivalent are required for admittance.

A home-schooled student must be able to document that he or she has completed high school. Verification documents for home-schooled students include at least one of the following:

- a high school diploma recognized by their state department of education;
- a G.E.D. certificate

or, with respect to home-schooled students who are above the compulsory age of school attendance,

- a secondary school completion credential for home school (other than a high school diploma or its recognized equivalent) provided for under state law;
- or
- if state law does not require a home-schooled student to obtain the credential described in the preceding bullet, a certification that the student has completed a secondary school education in a home school setting that qualifies as an exemption from compulsory attendance requirements under state law.

It is the student's responsibility to provide verification of high school completion. Without such verification, the student may not be allowed to register for the current term or continue enrollment.

### **Early/Dual Enrollment Students**

The Early Enrollment Program gives high school seniors an opportunity to enroll full-time in college courses at Johnson & Wales during their senior year of high school. Students should apply for admission to the Early Enrollment Program during their junior year of high school.

The Early Enrollment Program was designed to help students investigate the variety of college and career options available to them. Students in the Early Enrollment Program earn college credits while completing high school graduation requirements.

For more information on the Early Enrollment Program, please request a brochure from Admissions.

### **Honors Program**

This program offers academically talented students the opportunity to explore challenging and stimulating courses. Eligible applicants must have taken a college prep curriculum, maintained an average of B+ or better, placed in the top 25 percent of their high school graduating class and submitted SAT/ACT scores above the national average. For more information on the Honors Program, see Page 50.

### **SHARP**

Students who wish to accelerate their studies can apply for SHARP (Special Honors And Rewards Program). See Page 51 for more information on SHARP.

### **FACTS FOR MILITARY**

Johnson & Wales University is approved for the training of veterans by the state approving agency.

Eligible veterans should contact the Department of Veterans Affairs toll free at 1-888-442-4551 or online at [www.gibill.va.gov](http://www.gibill.va.gov).

## INTERNATIONAL STUDENTS

### International Admissions Requirements

Listed below are the requirements for applying for undergraduate admission to Johnson & Wales University. In order to expedite the admission process, students must enclose ORIGINAL or CERTIFIED documents when submitting an application. Please note that photocopies, fax copies, scanned or e-mailed documents are not valid.

1. An accurate, complete and legible International Application form that has been signed and dated by the applicant. All schools attended must be listed, with dates of attendance.
2. Certified bank statement or government sponsorship letter verifying financial support for one academic year.
3. The results of the Test of English as a Foreign Language (TOEFL), IELTS or other proof of English proficiency. (See "English Language Proficiency" and "TOEFL Requirements" on this page.)
4. Official secondary school transcript showing subjects and marks received with graduation date. External examination results should be submitted, if applicable. If you have not yet graduated from secondary school, a transcript showing all completed work and expected results/graduation date may be submitted for review.
5. Transfer candidates must submit transcripts, marks sheets, diplomas or certificates from all post-secondary institutions attended, along with course descriptions for transfer review.
6. Copy of biographical section of applicant's current passport.
7. Certified word-for-word translations of all credentials issued in any other language other than English must be submitted along with those credentials.

All documents and information should be clear and legible; if important information cannot be read by the International Admissions staff, the admissions process is delayed and, as a result, so is the acceptance/Form I-20 process.

All documents must be sent to:

Johnson & Wales University  
1701 NE 127th Street  
N. Miami, FL 33181 USA  
Telephone: 305-892-7000  
Fax: 305-892-7020

### English Language Proficiency

Applicants whose native language is not English must provide proof of English proficiency. English language proficiency is required for admission to all programs of study at Johnson & Wales University, regardless of country of citizenship or residency.

Students who need to develop English proficiency are accepted into the English as a Second Language program (ESL) at Johnson & Wales University's English Language Institute prior to beginning regular degree studies.

Johnson & Wales University's English as a Second Language (ESL) program allows students to focus on the areas where they need the most improvement, and some advanced-level ESL students may take a regular undergraduate degree class in place of an ESL class which has been exempted because of proficiency in a particular area. This flexibility provides students with the most efficient transition into college.

English Language Placement testing for new ESL students will be given before the beginning of each term. JWU uses the students' scores from this testing to place students into the appropriate level of ESL. The Institutional TOEFL will be also offered to students who score at a high level in their ESL placement tests, to be determined by the English Language Institute's departmental policy.

### TOEFL Requirements

Johnson & Wales University recognizes the TOEFL (Test of English as a Foreign Language) as proof of English proficiency. TOEFL scores must be received as official ETS scores. The Johnson & Wales University Designated Institution (D.I.) code is: 3441. This code should be used on your TOEFL registration form so that your scores will be sent to us directly.

Minimum TOEFL requirements (all levels, undergraduate and graduate) are as follows:  
TOEFL score of 80 (Internet-based or IBT)  
TOEFL score of 550 (pen/paper or PPT)

Individual section scores must also meet minimum score requirements.

Acceptable proof of English proficiency may also include one of the following comparable English proficiency examinations:

- IELTS (Cambridge), Band 6.5
- ELS Level 112 Certificate of Completion and Academic Report
- City & Guilds Pitman ESOL Examinations – Higher Intermediate or Expert Level
- The London Tests of English LTE, Level 4 (Advanced)
- MELAB (Michigan English Language Battery) – 77
- S.T.E.P. Eiken (Society for Testing English Proficiency) – Grade 1

Other English language examination results will also be considered, and experience studying in the English language, as documented through school transcripts, will be taken into consideration.

To meet English proficiency requirements, all English language examination results must be submitted on an official test transcript which is no more than two years old.

Students may be exempted from individual ESL classes based on their individual TOEFL Test (or equivalent test) section scores. Individual section scores and total scores must also meet minimum score requirements; *Johnson & Wales University also reserves the right to require ESL classes to increase proficiency in a particular area, regardless of total TOEFL or other test scores.*

Students who do not submit one of the above tests at the required level of proficiency will be enrolled in the English as a Second Language program (see “English Language Proficiency” on previous page) and registered for ESL classes.

## International Transfer Credit

Students who wish to transfer to JWU should submit an application for admission listing all schools attended with dates of attendance and degrees or diplomas completed or in progress.

Certified word-for-word translations of all credentials issued in any other language other than English must be submitted along with those credentials.

To assist with the transfer credit review process, course descriptions, syllabus and program information should also be submitted.

Credit is generally awarded for courses a student completed with grades of “C” or better (or equivalent) which are similar in level, content and duration to JWU courses in the student’s intended major. Accepted transfer students will be sent a copy of their degree audit showing the credit accepted toward their chosen major.

## Articulation Agreements

JWU is proud to have a large number of international articulation agreements and transfer credit equivalencies in place with schools and programs which facilitate student transfer to Johnson & Wales University for bachelor’s degree completion. The university is continuously working to develop partnerships with schools around the world for the purpose of offering diverse educational opportunities for transfer students. International Articulation Agreements include

At-Sunrice GlobalChef Academy, Singapore  
CIBT School of Business (AH&LA Hospitality Management Diploma), China  
Woosong University, Korea  
Taylor’s University College, Malaysia  
Barbados Community College, Barbados  
Bermuda College, Bermuda  
College of the Bahamas, Bahamas  
DCT, International Hotel & Business Management School, Switzerland  
Seojeong College, Korea  
Turks and Caicos Islands Community College (TCICC), Turks & Caicos Islands

In addition, JWU recognizes and grants transfer credit exemptions for a number of diplomas and qualifications provided by accredited colleges, universities and educational organizations throughout the world. Some of these include

Educational Institute of the American Hotel & Lodging Association (E.I. of AH&LA)  
Caribbean Examinations Council — Advanced Proficiency (CAPE) Examinations  
ACT Education Solutions Ltd. — Global Assessment Certificate (GAC)  
EDEXCEL International, Higher National Diplomas (HND)  
Industrie — und Handelskammer (IHK), Germany — Professional Diplomas in Culinary Arts, Hotel Management, Restaurant Management  
National Council for Hotel Management and Catering Technology (IHMCTAN), India — Hotel Management Diploma  
Failte Ireland, National Tourism Development Authority, Ireland — Certificate in Professional Cookery

## STANDARDIZED TESTING AFTER ADMISSION

**PLACEMENT TESTS (NON-CREDIT, NO FEES):** These tests are administered for placement purposes only to all new students, including transfer students, upon entrance. In situations where two or more levels of a subject are required for graduation, the student's academic career in this subject begins at the level determined by the placement test. This is particularly true when a student has previous academic experience in a subject. Placement tests are currently administered by the Center for Academic Support to determine math and English placement. Contact the Center for Academic Support at 305-892-7026 for more information.

## PRIOR LEARNING ASSESSMENT

**PORTFOLIO ASSESSMENT:** Students may earn credits for the knowledge or skills they have mastered outside the classroom through volunteer work, employment, travel programs, organizations or other comparable sources.

To apply for a Portfolio Assessment, students must meet the university's residency requirements and complete the

Portfolio Development non-credit seminar. This seminar is scheduled at the request of the student and will meet for three two-hour sessions. Students must discuss this option with the director of the Center for Academic Support before they are eligible to enroll.

The seminar assists students with the development of a portfolio that describes and documents how the learning took place. The completed portfolio is submitted to the appropriate department designee for review. The assessor will review the portfolio and either validate the student's learning by awarding college credits, request additional information, or deny the request for credits. Portfolios will **not** be returned to the students; they become the property of the university.

Once the seminar is completed, eligible students, in consultation with the director of the Center for Academic Support, may submit additional portfolios. Refer to the Standardized Testing and Prior Learning Assessment Brochure, available at Student Academic & Financial Services, for more information on required fees.

**CLEP EXAMINATION (FOR-CREDIT, WITH FEES):**  
The College-Level Examination Program of the College Board tests are widely accepted national examinations in various subjects. The American Council on Education's recommended score is required to earn credit. JWU subject equivalencies are determined by each department for each exam. These exams are treated as transfer credit for entering freshmen and juniors transferring to JWU, or from one JWU college or school to another. Florida International University and Miami Dade College are the CLEP examination sites in Miami. Consult the CLEP application for required fees.

**DEPARTMENTAL CHALLENGE EXAMINATIONS (CREDIT BY EXAMINATION: FOR-CREDIT, WITH FEES):**  
Departmental exams may be taken for specifically designated courses within a department. Because of previous academic and/or work experience, all matriculating students may request such an exam when they feel they have completed the requirements of a specific JWU course. Some testing options require

specific criteria in order to take tests. Refer to the Standardized Testing and Prior Learning Assessment Brochure, available at Student Academic & Financial Services, for criteria and fees, or contact the testing office.

For annual examination schedules with examination dates and application deadlines, refer to the university's Standardized Testing and Prior Learning Assessment Brochure. This brochure may be obtained from Student Academic & Financial Services and from the Center for Academic Support.

In all cases, the academic department determines policy as it relates to the testing options for each course in the department. Several options may be available to students, and it is recommended that students seek the advice of a counselor.

#### **Policies for Portfolio Assessment, Challenge and CLEP Examinations:**

1. Portfolio Assessment and Challenge Examinations cannot be repeated if failed.
2. CLEP Exams, if failed, can be repeated in six months.
3. Portfolio Assessment, CLEP Exams and Challenge Exams may not be substituted for a class previously failed or one where a withdrawal (W) or a withdrawal/fail (WF) grade has been issued. They may not be substituted for a class previously taken or a class in which the student is presently scheduled.
4. The standardized examinations or portfolios mentioned above must fall within the residency requirement for each degree.
5. Seminar, application and processing fees are nonrefundable.
6. The university recognizes up to a maximum of 45 quarter credits earned through Prior Learning Assessment.
7. Students must present a valid picture ID when testing.

After being determined eligible to test or enroll in a seminar, students will be notified by e-mail of the time and location of their test or seminar. The Standardized Testing and Prior Learning Assessment Brochure listing course options may be obtained from Student

Academic & Financial Services. For additional policies/information for Portfolio, Challenge and CLEP options, refer to the brochure.

#### **Culinary Arts Advanced Standing**

Prospective students who possess advanced knowledge and skills in food-related areas may apply for the Culinary Arts Advanced Standing examination. The results of the examination are considered in addition to academic records and a letter of recommendation from a food-related employer and/or teacher.

It is generally recommended that applicants have completed advanced food service curriculum or have a minimum of two to five years of extensive food service work experience.

Students must be accepted for admission to Johnson & Wales University prior to applying for Advanced Standing. The Advanced Standing program begins in September. Contact Admissions for further information.

#### **FAST and Credit for College Programs**

Johnson & Wales offers students an opportunity to earn credits toward a JWU degree while they are still in high school through approved articulation agreements between Johnson & Wales University and the student's high school. Culinary Arts students enrolled in an approved tech-prep program who meet academic requirements may be eligible to earn up to nine quarter credits toward their Culinary Arts associate degree through our Freshman Advanced Study Track (FAST). Students enrolled in approved hospitality and business programs who meet the academic requirements may also be eligible to earn transfer credits through our Credit for College Program.

For more information about the Freshman Advanced Studies Track, articulation agreements or Credit for College programs, contact Admissions.

#### **International Baccalaureate**

Johnson & Wales University recognizes the International Baccalaureate Diploma and Certificate Examination. JWU will award 4.5–9.0 quarter credits for standard and



higher-level exams with a score of 4 or better as applicable for the intended JWU major. Students must submit an official I.B.O. examination transcript from the International Baccalaureate Organization.

#### **GENERAL CERTIFICATE OF EDUCATION ADVANCED LEVEL (A-LEVEL)**

Johnson & Wales University will award up to 12 quarter credits per subject for GCE Advanced Level Examinations (excluding General Paper) passed with grade equivalents of C or better. Up to 6 quarter credits may be awarded for GCE A.S. (Advanced Subsidiary) examinations. Students must submit an official or verified certificate or statement of results issued by the U.K. examinations board.

#### **CARIBBEAN ADVANCED PROFICIENCY EXAMINATIONS (CAPE)**

Johnson & Wales University will award up to 13.5 quarter credits per subject for two-year CAPE examinations passed with a grade of IV or better. Up to 4.5 quarter credits may be awarded for single unit CAPE examinations. Students must submit an official or verified statement of results issued by the Caribbean Examinations Council (CXC).

### **REGIONAL ADMISSIONS REPRESENTATIVES**

The admissions staff of the university includes regional admissions representatives who visit high schools and personally assist students from their areas.

The admissions representative from your area will be happy to meet with you and answer any questions you may have about the university, application procedures and financial aid programs. A full listing of the regional admissions representatives and their phone numbers can be found at [www.jwu.edu](http://www.jwu.edu). Click on Admissions & Aid > Your Admissions Rep.

### **QUESTIONS & ANSWERS**

When students come to Johnson & Wales for an admissions interview, they ask a variety of questions about the university. Here are some of the most commonly asked questions.

#### **HOW WILL CLASSES BE SELECTED MY FIRST YEAR?**

All freshmen are registered for courses first term by Student Academic Services. Students register for courses online via [jwuLink](#), the university's Web services site, in their second term and throughout their JWU academic career.

#### **CAN I REQUEST A PARTICULAR ROOMMATE?**

Yes, you may request with whom you would like to live. You and your preferred roommate must have paid the university reservation fee and have completed the online housing application. Your preferred roommate must also accept your request in order for you be placed into the same room. The university does not accept or place co-ed room requests. Roommate requests are not guaranteed.

#### **HOW DOES THE UNIVERSITY MATCH ROOMMATES?**

When you complete the Residential Life Housing Contract, you will be asked to fill out a survey with questions concerning your study habits, the hours you keep, whether you smoke cigarettes, etc. The information you provide will be used to match you with a compatible roommate.

#### **CAN I REQUEST A SPECIFIC RESIDENCE HALL?**

The online housing system allows you filter for the hall of your choice, provided it is available at the time you select a room and it is a hall in which you are eligible to live. Please note that space on campus fills up quickly, so the sooner you log on to select, the better your chances of securing your preferred hall.

#### **CAN I LIVE OFF CAMPUS?**

Generally, you may live off campus as a freshman if you meet at least one of the following criteria: you are married or have a same sex domestic partner relationship that meets certain eligibility requirements; are a parent; are at least 21 years of age; are living

at home with a relative, parent, or guardian and commuting within a 50-mile radius of campus; are a transfer student; are not a U.S. citizen, a permanent resident, or an eligible non-citizen able to receive federal financial aid; or are not eligible to live on campus.

#### WHERE DO I WASH MY CLOTHES?

Card-operated laundry facilities are located in each residence hall.

#### DO I BRING MY OWN BED LINEN AND TOWELS?

Yes. The beds are extra-long twin-size.

You should also bring a pillow, desk lamp, wastebasket and coat hangers. Limit what you bring until you see the size of your room and what your roommates bring.

#### WHAT KIND OF CLOTHES SHOULD I BRING?

Closet and drawer space are limited, so you should bring clothes for a mild to warm climate. You'll find that outside of class you will wear mostly casual clothing.

#### WHAT HALLS ARE AVAILABLE TO ME?

New students reside in Tropical Pointe or Flamingo Hall. Lakeside Towers, Palm Gardens and Emerald Lake Hall are reserved for upperclass and transfer students with Arch Creek Place being designated as Greek Housing.

#### WHAT KIND OF SECURITY IS PROVIDED ON CAMPUS?

The traditional residence halls — Flamingo Hall, Lakeside Towers and Tropical Pointe — have 24-hour supervision and no one is allowed to enter unless he or she has a student ID or is accompanied by a student living in the building. Emerald Lake Hall and Arch Creek Place, adjacent to the university, have 24-hour security patrol.

#### CAN I HAVE OVERNIGHT GUESTS?

A student may sponsor a visitor to the residential facilities provided the student advises the visitor of university rules and the visitor agrees to follow those rules.

Both the visitor and his or her sponsoring resident must leave a picture ID card with the attendant at the front desk while the visitor is in the hall. Overnight visitors are not permitted

in the residence halls during school nights (i.e., nights when university classes will be held the next day). Non-JWU-student visitors may generally stay as a visitor for only two consecutive nights. The residential life professional staff may make exceptions to this limitation based on extraordinary circumstances in specific cases. Johnson & Wales University reserves the right to deny and/or limit this visitation privilege.

#### CAN I HAVE A REFRIGERATOR?

You may bring your own refrigerator to Flamingo Hall and Tropical Pointe. The size may not exceed 4.4 cubic feet. Full kitchens are available at Emerald Lake Hall, Arch Creek Place, Lakeside Towers and Palm Gardens.

#### WHAT IS THE UNIVERSITY'S POLICY REGARDING ALCOHOL AND DRUGS ON CAMPUS?

In accordance with Federal Drug-Free Workplace Act and Drug-Free Schools and Communities Act, Johnson & Wales University prohibits the unlawful manufacture, distribution, dispensation, possession or use of narcotics, drugs, other controlled substances or alcohol at the workplace and in the educational setting. Possession or use of alcoholic beverages anywhere on university premises is prohibited except for lawful use at events, operations or programs sanctioned by university officials. Unlawful for these purposes means in violation of federal, state or local statutes, regulations or ordinances. Workplace is defined as either university premises or any place where university business is conducted away from university premises. Educational setting includes both university premises and approved educational sites off campus. Possession or use of illegal drugs, narcotics or drug paraphernalia is absolutely forbidden. Johnson & Wales is not, and cannot be considered, a protector or sanctuary from the existing laws of the city, state and federal governments. To review the university's Drug and Alcohol Policy, please see the Student Handbook available at [www.jwu.edu](http://www.jwu.edu).

### IS THERE A CURFEW?

There is no curfew, but students must respect “quiet hours,” which are from 10 p.m. to 8 a.m.

### WHAT’S THE FOOD LIKE?

The dining center is managed by Chartwells, a division of the Compass Group specializing in college and university food service. The majority of the food preparation is handled by culinary arts majors as part of their experiential education, and supervision is provided by both Chartwells professional staff and Johnson & Wales teaching assistants and fellows. This partnership allows the university to provide outstanding quality of food and service, coupled with an exciting educational environment. Wide varieties of dining options, from full meals to sandwiches, coffee, snacks or a “grab-and-go” dinner are available to students through the dining center.

Though it is difficult to provide special menus for religious, health or personal reasons, the staff of the dining center makes every effort to accommodate students in need of such diets. Please make your interests and menu requests known to any member of the management team and they will be happy to discuss them with you.

### WHERE CAN I CONDUCT PERSONAL BANKING?

Listed below are some of the banks that are located within close proximity to the campus, all in North Miami:

#### *Bank of America*

900 NE 125th Street  
305-893-6611

#### *City National Bank of Florida*

13400 Biscayne Boulevard  
305-947-6101

#### *Totalbank*

12411 Biscayne Boulevard  
305-895-2265

#### *Sabadell United Bank*

12700 Biscayne Boulevard  
305-891-0200

#### *Washington Mutual Bank*

900 NE 125th Street  
305-891-2965

#### *Wachovia Bank*

12550 Biscayne Boulevard  
305-795-2900

Students under the age of 18 are unable to open individual checking accounts. These students may consider opening a joint account with a parent or guardian.

### WHERE CAN I ATTEND RELIGIOUS SERVICES?

Listed below are churches representing some of the major religious denominations:

#### *Holy Cross Lutheran Church of North Miami*

650 N.E. 135th Street  
305-893-0371

#### *Holy Family Catholic Church*

14500 N.E. 11th Avenue  
305-947-5043

#### *Fulford United Methodist Church*

1900 N.E. 164th Street  
305-945-3505

#### *Oak Grove Baptist Church*

1404 N.E. 152nd Terrace  
305-945-9964

#### *Sixth Avenue Church of God*

625 N.E. 131 Street  
305-893-2262

#### *Temple Beth Moshe*

2225 N.E. 121st Street  
305-891-5508

Students can also visit [www.WorshipQuest.org](http://www.WorshipQuest.org) to find a local place of worship. The site lists places of worship from many religious denominations.

## WILL I BE PENALIZED FOR MISSING CLASS BECAUSE OF A RELIGIOUS OBSERVANCE?

As with all academic matters including attendance, extenuating circumstances are handled on an individual basis. The intent of the attendance policy is not to penalize students but to help them develop a businesslike attitude toward their studies. The university believes that such an attendance policy serves the student population's best interest. With appropriate planning, students should be able to observe religious holidays within the absence policy. Excessive absences may result in reduction of grades in accordance with stated faculty policy given at the beginning of each course and may also result in a punitive withdrawal or withdrawal/pass from the course. Attendance policies for experiential education assignments and laboratories are more rigid and will be fully explained during orientations.

## WHAT KIND OF PUBLIC TRANSPORTATION IS AVAILABLE IN NORTH MIAMI?

Miami-Dade County provides an extensive network of bus and rail service. Johnson & Wales is conveniently served by a number of public bus routes. For more information, call Metrobus at 305-638-6700. Students may purchase discounted bus passes at the campus bookstore.

## WHERE ARE THE AIRPORT, BUS AND TRAIN STATIONS?

The **Hollywood-Ft. Lauderdale Airport** is located approximately 25 minutes north of the campus. Most major airlines fly in and out of Hollywood-Ft. Lauderdale. To make travel arrangements, contact your local travel agent or the airline of your choice.

The **Greyhound Bus Lines terminal** is located at 1707 Tyler Street in Hollywood, a short Metrobus ride from our campus. For schedule information, call 305-922-8228.

**Amtrak Rail Passenger Service** is available to Hollywood, Florida. For general information and reservations, call 800-872-7245.

## WHAT DO I DO IF I GET SICK WHILE IN SCHOOL?

Health Services, located on the second floor of the Academic and Student Center, is available to both resident and commuter students. The nurse can be reached at 305-892-7594.

Cases not treatable by the nurse are referred to a physician. Emergency cases are transported to an area hospital. Local hospitals include:

*Jackson North Medical Center*  
160 NW 170th Street  
North Miami Beach  
305-651-1100

*North Shore Medical Center*  
1100 NW 95th Street  
Miami  
305-835-6000

*Aventura Hospital and Medical Center*  
20900 Biscayne Boulevard  
Aventura  
305-682-7000

*Medical Care Center of North Miami*  
12995 NE 7th Avenue  
North Miami  
305-981-7666

## CAN I HAVE A CAR ON CAMPUS?

Yes, you may bring a car to school, but keep in mind that available parking is limited.

Students, both resident and commuter, who plan to bring a vehicle on university property must register this vehicle with Campus Safety & Security upon arrival.

To receive a parking permit, you must report to Student Life and present the following:

- Current university ID
- Valid driver's license
- Valid automobile registration

The university is not responsible for any vehicle or its contents while it is parked on university property.

# Financing Your Education

## TUITION AND FEES

The following tuition and fees schedule is effective for the 2011–2012 academic year. Tuition and fees are subject to change annually.

<b>Annual Tuition</b>	\$23,955
<b>General Fee</b>	\$1,152
<b>Room and Board*</b>	\$9,261

\* The fee for certain residence halls may include board.  
For more information contact Residential Life at 305-892-7055.

**Tuition** is applicable to all students, including those on approved off-campus programs, including study abroad and internships.

Students enrolled in courses in excess of a normal full-time schedule will be assessed an additional tuition charge. For purposes of tuition billing and financial aid eligibility, full-time status is determined on a term basis and consists of 12 to 21 quarter credit hours per term. Students carrying more than 21 quarter credit hours will be charged for each quarter credit over 21. When repeating courses already attempted, students may be assessed a fee for those courses. Students are fee assessed tuition upon course registration each term. Summer is considered a separate term.

The **General Fee**, which is nonrefundable, includes social and athletic activities, student health and accident insurance, student publications and graduation.

**Room and Board** is for the academic year and selected rooms have access to 15 meals per week. This applies to all resident students. For more information contact Residential Life at 305-892-7055.

## RESERVATION FEE AND OTHER FEES

### **Reservation Fee** **\$300**

The \$300 reservation fee is payable upon acceptance to the university. The university observes the May 1 reservation fee/deposit deadline and encourages students to research all schools before placing a reservation fee. Reservation fees received after May 1, 2011 will be accepted on a space available basis. Reservation fees received prior to May 1, 2011 are refundable. Students must also have an approved payment plan with Student Academic & Financial Services by July 8, 2011 in order to guarantee a room assignment. Students who establish an approved payment plan after July 8, 2011 could be placed in a temporary assignment regardless of fee payment date, although Residential Life will make every effort to assign students to permanent room assignments.

Requests for refunds of the reservation fee will be granted upon written request to the university prior to May 1, 2011. After May 1, 2011 the reservation fee of \$300 (or \$150 of such fee in the case of applicants to the North Miami Campus) is nonrefundable.

### **Orientation Fee** **\$300**

This nonrefundable fee, which is uniformly charged, is required of all first-time students for orientation and term start activities. It is charged to students who start during the fall, winter or spring term.

### **Extension Students**

Tuition rates for extension students are billed based on the number of quarter credit hours scheduled.

### **Early Enrollment Program Tuition**

Early Enrollment Program tuition is 50 percent of the 2011–2012 tuition charge. Refer to Page 21 for a description of the **Early Enrollment Program**. Early Enrollment Program students are also subject to appropriate university fees, including full general fees and full room and board charges. Early Enrollment Program students are not eligible

for any federal financial aid or institutional need-based aid while enrolled in the program. Early Enrollment Program students should contact Student Academic & Financial Services for information on alternative funding and to determine how eligible scholarships will be affected while in the Early Enrollment Program.

### **English as a Second Language (ESL) Students**

Students who are studying in the English as a Second Language (ESL) program will be charged \$5,300 tuition per term. This program charge will be applied for each term the student remains in the ESL program. ESL students are not eligible for Johnson & Wales University scholarships or grants.

### **Student Health and Accident Insurance**

All registered day program and graduate students taking credit hours are covered by a health and accident insurance plan for the terms enrolled during the academic year. This does not include the summer term. Insurance brochures are available at several locations throughout the university. Refer to the insurance brochure for a definition of the effective date of coverage, policy limits, policy termination and the opportunity to continue coverage over the summer. Online courses do not fulfill this requirement. Students that are not eligible for the university Student Health and Accident program can apply for short term medical insurance through the Gallagher Koster website: [www.gallagherkoster.com](http://www.gallagherkoster.com).

### **Books and Supplies**

The cost of books and supplies is approximately \$1,800 per academic year. These costs are not applied to the student's invoice. Books and supplies must be paid for at the university's bookstores at the time of purchase. The bookstores operate a textbook sales/buy-back program to help students minimize these costs.

### **General Transportation Expenses**

The cost of attendance includes a reasonable transportation allowance. These costs are determined annually by the university and are not applied to the student's invoice.

## **PAYMENT OPTIONS**

### **I. Annual Payments**

The student may make one payment in full for the entire academic year. Students are responsible for paying all charges in full or making appropriate arrangements by the published due date of July 8, 2011.

### **II. Term Payments**

Students may choose to make three payments a year, which are payable by the publicized due dates established prior to each term. The published due date for September 2011 is July 8, 2011.

### **III. Monthly Payments**

Students may choose to pay the annual amount due in convenient monthly payments. This option is available through Tuition Management Systems (TMS) at [www.afford.com](http://www.afford.com). There is an enrollment fee to participate. Many such plans are essentially interest free, but some accounts may incur late fees, reinstatement fees or other fees. Students interested in this option must contract with TMS and pay the first payment, in addition to the enrollment fee, by the published due date of July 8, 2011.

All Johnson & Wales University students must fulfill their financial obligations to the university by the published due date of July 8, 2011. (All off-term entrants must meet the financial obligation by the published date for that term.)

To meet your financial obligation you must do one of the following by the published due date:

- Make a full term payment
- Contract with TMS and pay the first monthly payment, as well as the enrollment fee
- Have an approved loan which covers the annual balance
- Have an approved payment plan with Student Academic & Financial Services using a combination of the above options

If you do not fulfill your financial obligation by the published due date, your housing assignment will be removed. In addition, your acceptance to enroll for the 2011–2012 academic year may also be revoked.



REFUND POLICIES

**General Policy:** To the extent that any charges due to the university remain unpaid, no refund check will be issued. No tuition or fees (other than the reservation fee) will be assessed for terms that the student does not begin. Students who withdraw from the university prior to the end of the academic year will have their financial aid adjusted.\* Institutional grants and scholarships will be reduced in proportion to any tuition credit received as defined in the university’s Withdrawal Credit Policy. Full-term eligibility for institutional loans will be credited to the student’s account to the extent that any charges are due the university. The distribution formula for the institutional refund to the Federal Student Financial Aid program shall be calculated according to federal regulations. The university’s Withdrawal Credit Policy applies to all withdrawals from the university, voluntary or involuntary.

Term charges, institutional merit scholarships and institutional aid are subject to the university’s Withdrawal Credit Policy upon withdrawal from the university. Term charges are defined as tuition, and if applicable, room and board, the general fee and orientation fee. Tuition is applicable to all students, including those on approved off-campus programs including study abroad and internships. Merit scholarships and institutional aid are defined as any source of funding from Johnson & Wales University. The General Fee is non-refundable. The official notice of withdrawal from the university may be done in person or by written notification through Student Academic & Financial Services. Refunds are calculated by the date of termination which is based on the date Student Academic & Financial Services receives notification of withdrawal from the student or faculty member. Any refund due will be issued within 45 days after the date that the university was first notified of the withdrawal, or such shorter period as necessary to comply with applicable law.

University enrollment disputes must be submitted online within 30 days after the end of the term during which the student was

enrolled. To submit a dispute, students must complete the appropriate form online. No adjustments to tuition and fees or financial aid will be made until the dispute is researched and either approved or denied. No disputes will be considered after 30 days from the end of the term in which the student was enrolled. Decisions will be made within 10 business days and students will receive notification via the e-mail address provided on the dispute form.

Refund Policy for Georgia Residents

The following refund policy is applicable to prospective students and students attending Johnson & Wales University who are legal residents of the state of Georgia.

- 1. An accepted applicant will receive a refund of any amount paid to the university with respect to a term if, prior to the commencement of classes for that term, he or she makes a request for a refund to Student Academic & Financial Services within three business days after making the payment.
- 2. A student who provides official notice of withdrawal following the commencement of the academic term will receive a pro rata refund of tuition and fees (other than the orientation fee which is used for the purposes of orientation) as follows:

Percent of total class days in the academic term elapsed prior to date of official notice of withdrawal	Refund of tuition and fees
1 day – 5%	95%
6% – 10%	90%
11% – 25%	75%
26% – 50%	50%
More than 50%	No refund

In the event that a refund is made under this policy, all institutional aid/scholarships for that term will be adjusted on a pro rata basis based upon the applicable refund.

*\* Any student enrolled solely in culinary lab courses, who fails to attempt any of the scheduled courses, will be considered to have withdrawn from the university.*

Official notice of withdrawal must be made by a student under this policy in person or by written notification to Student Academic & Financial Services. The date of an official notice of withdrawal is the date that it is received by Student Academic & Financial Services.

Refunds are paid to students within 30 days of the official notice of withdrawal.

3. In the event that the University Withdrawal Credit Policy is more favorable than this Refund Policy for Georgia Residents, the university will refund to the student the greater amount in accordance with the university Withdrawal Credit Policy.

### **Notice Regarding Georgia Nonpublic Postsecondary Education Commission (NPEC) Student Complaint Process**

Any person/student claiming damage or loss against Johnson & Wales University may file a verified complaint with the executive director of NPEC after going through the university Complaints and Grievances process. The complaint must contain a detailed description of the claim, including dates, times, and full names of all involved. Verification means that the complaint must be signed by the student/person filing the complaint and notarized, and state that the matters set forth in the complaint are true and correct. The complaint shall be investigated by the appropriate Standards Administrator (SA) of NPEC. The SA shall attempt to resolve the complaint between the university and the student. If the complaint cannot be resolved, the SA will issue a decision and inform each party that either has a right to request a hearing in writing before the executive director of NPEC within 10 days of receipt of the SA's decision. The executive director may set a date and time for a hearing which shall be delivered to both parties by certified mail.

### **University Withdrawal Credit Policy**

If a student terminates during:

- the first or second week of the term, the university will credit 90 percent of the term charges. If eligible, all institutional aid/scholarships for that term will be adjusted to 10 percent.
- the third or fourth week of the term, the university will credit 50 percent of the term charges. If eligible, all institutional aid/scholarships for that term will be adjusted to 50 percent.
- the fifth or sixth week of the term, the university will credit 25 percent of the term charges. If eligible, all institutional aid/scholarships for that term will be adjusted to 75 percent.

After the sixth week of the term, students will be responsible for 100 percent of the term charges and will receive 100 percent of that term's eligible institutional aid/scholarships.

Examples of university refund policies are available upon request in Student Academic & Financial Services. Refer to Page 38 for the Federal Withdrawal Policy.

## **FINANCIAL OBLIGATIONS**

Continued enrollment as a student in good standing and certain other student benefits (diploma, transcript, etc.) are conditioned upon being current in all financial obligations to the university, including loans in which the university appears as a holder or guarantor.

## **STUDENT FINANCIAL SERVICES (SFS)**

### **FINANCIAL PLANNING**

The university understands that financing an education can be a very complex process for many students. To assist students and their families in these matters, Johnson & Wales has established Student Academic & Financial Services at its North Miami Campus. Representatives are available to work with students and their families on an individual basis to help them best utilize their own funds and other available resources to meet educational expenses. For more information and assistance call 1-866-JWU-FLORIDA (598-3567) toll free or 305-892-7006.

## FINANCIAL AID

To assist students in meeting their educational expenses, Johnson & Wales University offers several types of financial assistance — scholarships and grants, low-interest loans and employment opportunities. In many cases, qualified students receive a financial aid package which includes all three types of financial aid. Financial aid is awarded on an annual basis and is disbursed in three equal installments (fall/winter/spring).

Descriptions of Johnson & Wales financial assistance scholarship and work programs are included in this catalog.

Students participating in Study Abroad programs may be eligible for financial aid. For more information, please contact Student Academic & Financial Services.

In an effort to reduce the loan burden during the student's first year, Johnson & Wales University will attempt to package students with a higher percentage of grant aid.

**Important Note:** There is a cap on the total dollar amount of scholarships, grants, awards, prizes and other aid that the university will award to a single student during a given academic year. The maximum amount is determined prior to each year's financial aid awarding process and includes both university funded and university administered monies. Please contact Student Academic & Financial Services for further information regarding this cap.

### HOW TO APPLY

To be considered for financial assistance, complete the steps listed below and submit all required documentation as soon as possible after January 1. **Students must reapply for financial aid each academic year.** Financial Aid and Student Academic & Financial Services hold all information in strict confidence.

#### 1. Personal Identification Number (PIN)

Students and their parents can apply for a PIN at [www.pin.ed.gov](http://www.pin.ed.gov). The PIN allows students and parents to sign the FAFSA electronically and to correct previously processed FAFSA information online. Both the student and at least one parent must apply for a PIN.

#### 2. Free Application for

##### Federal Student Aid (FAFSA)

The Free Application for Federal Student Aid is available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). This form must be completed as soon as possible after January 1. The information for financial assistance is then processed by the Federal Processor and sent to Student Academic & Financial Services at the university.

**The FAFSA code is 003404.**

#### 3. Independent Students

To be considered independent for financial aid purposes for the 2011–2012 academic year, students must answer yes to one of the following questions:

1. Were you born before January 1, 1988?
2. As of today, are you married?  
(Answer yes if you are separated, but not divorced.)
3. At the beginning of the 2011–2012 school year, will you be working on a master's or doctorate program (such as an M.A., MBA, M.D., J.D., Ph.D., Ed.D. or graduate certificate, etc.)?
4. Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?
5. Are you a veteran of the U.S. Armed Forces?
6. Do you have children who will receive more than half of their support from you between July 1, 2011 and June 30, 2012?
7. Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you, now and through June 30, 2012?
8. When you were age 13 or older, were both your parents deceased, were you in foster care or were you a dependent/ward of the court?
9. As of today, are you an emancipated minor as determined by a court in your state of legal residence?
10. As of today, are you in legal guardianship as determined by a court in your state of legal residence?
11. At any time on or after July 1, 2010, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless?

12. At any time on or after July 1, 2010, did the director of an emergency shelter program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?
13. At any time on or after July 1, 2010, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?

Students who cannot answer yes to one of the above questions are considered dependent and must complete their Free Application for Federal Student Aid as a dependent student. Please feel free to contact Student Academic & Financial Services with any questions.

#### **4. Verification and Other Documentation**

Student Academic & Financial Services may request additional documentation to verify information provided on the FAFSA (i.e. verification worksheet and untaxed income worksheet). The student and his/her parents may be required to submit signed and dated copies of their Federal Income Tax Returns (1040). The student's financial aid package will not be complete until all requested documentation has been received and reviewed by Financial Aid. In addition, all student loan borrowers must attend an entrance and exit counseling session during which the student will be advised on his/her loan obligations.

#### **STUDENT ELIGIBILITY REQUIREMENTS**

Financial aid will be distributed to the student based upon the student's financial need. All students seeking financial assistance must file a FAFSA with the Federal Processor. The FAFSA form is used to determine the student's financial need.

Financial need is the difference between the cost of the student's education (tuition and fees, room and board, books and supplies, transportation and personal expenses) and the total contribution expected from the student and his/her family. The student's total family contribution is based on an analysis

of the information which the student and/or parent supplied on the FAFSA. Some of the items considered are total family income, assets, the number of people in the household, the number of siblings in college, and the student's own resources, such as earnings, savings, and untaxed income which the student may receive. Johnson & Wales University also considers these items when determining eligibility for university funds.

Campus-based financial aid programs, including the Federal Supplemental Educational Opportunity Grant (SEOG), Federal Perkins Loan and Federal Work-Study programs are administered by Johnson & Wales University. Students apply for these programs through the filing of the FAFSA.

#### **Federal Pell Grant**

The Federal Pell Grant is a federally funded entitlement program to assist needy undergraduate students. Eligibility for these grants is determined by the U.S. Department of Education based on the information provided on the FAFSA. Pell recipients can attend at less than half-time status and remain eligible for a portion of their Pell Grant. Students with a previous bachelor's degree are not eligible for a Federal Pell Grant.

The maximum Pell Grant award for the 2010–11 award year (July 1, 2010 to June 30, 2011) was \$5,550. The maximum Pell Grant award can change each award year and depends on program funding. Further information may be obtained by visiting the website of the U.S. Department of Education at <http://studentaid.ed.gov>.

#### **Federal Supplemental Educational Opportunity Grant (SEOG)**

This federally funded program provides financial assistance to students who demonstrate exceptional financial need. The amount Johnson & Wales University awards ranges from \$100 up to a maximum of approximately \$500 per academic year and is based on financial need and the availability of funds. Students with a previous bachelor's degree are not eligible for a Federal Supplemental Educational Opportunity Grant.

### **Federal Work-Study Program**

Federal Work-Study is a federally funded program that provides part-time employment to students with financial need. Positions are available throughout the university, and with selected off-campus community service agencies.

Work-study gives students the opportunity to earn money to help pay educational expenses. Students are paid an hourly rate for actual hours worked. The amount earned cannot exceed the total work-study award. Work-study funds are paid biweekly directly to the student; therefore, funds will not be applied to the student's account unless arrangements are made with Student Academic & Financial Services.

### **Federal Perkins Loan**

This low-interest loan is funded by the federal government and administered directly by the university. Master Promissory Notes for this loan are available at [www.jwu.edu](http://www.jwu.edu) > Admissions & Aid. Select Financial Aid > Forms & Applications. Students may borrow up to \$4,000 for each year of undergraduate study (the total a student can borrow as an undergraduate is \$20,000). However, the amount a student may borrow may be less than the maximum available. The university is authorized to award a certain amount of Perkins funds each year from the U.S. Department of Education. When all available funds for that award year have been distributed, no additional award funds can be made for that year. The amount a student will receive depends on financial need and the availability of funds.

Students must begin to repay this loan nine months after they leave the university or drop below half-time status. The repayment of principal and interest may be extended over a 10-year period. The amount of each payment depends upon the amount of the student's debt and the length of the student's repayment period.

### **William D. Ford Federal Direct Subsidized Stafford Loan**

This loan program provides low-interest loans to students who demonstrate financial need. A Master Promissory Note for these loans is available on line at [www.studentloans.gov](http://www.studentloans.gov). First-time borrowers are required to complete an entrance interview at [www.studentloans.gov](http://www.studentloans.gov).

Students may borrow up to a maximum of \$3,500 per academic year for the first year of undergraduate study, \$4,500 for the second year and \$5,500 per year for the third and fourth years. The student must begin repayment six months after he/she leaves the university or drops below half-time status. The amount of the student's monthly payment will be determined based upon the amount of student debt and the length of the repayment period. Please contact Direct Lending at 1-800-557-7394 for more information on repayment options.

### **William D. Ford Federal Direct Unsubsidized Stafford Loan**

Like the Direct Subsidized Stafford Loan program, this Direct Unsubsidized Stafford Loan program also offers low-interest loans to students. While most of the loan terms are the same as the Subsidized Loan program, there are several major differences: (1) students do not have to demonstrate financial need to receive a Direct Unsubsidized Stafford Loan, and (2) the federal government does not pay interest on the borrower's behalf while the borrower is enrolled in school. During that time, the student borrower can choose between making quarterly interest payments or "capitalizing" interest. "Capitalizing" interest means that the lender will add interest accrued to the principal balance. This will eliminate the need for interest payments while in school, but will result in a larger principal amount owed upon repayment.

### **William D. Ford Federal Direct Parent Loan Program for Undergraduate Students (PLUS)**

The Direct PLUS Program provides loans to parents of dependent students to attend college. PLUS borrowers do not have to demonstrate need, but are subject to a credit analysis by the Department of Education. The parent applying for the loan must fill out a Direct PLUS Master Promissory Note (MPN); an MPN can be completed online at [www.studentloans.gov](http://www.studentloans.gov). In addition the parent must indicate how much they want to borrow. Repayment of this loan will begin within 30 days of the time the loan is fully disbursed annually, or the borrower can contact the Department of Education to request a deferment. The borrowing limit is the total cost of attendance, minus any financial aid being received.

### **Increased Unsubsidized Stafford Limits for Independent Students and Dependent Students Whose Parents Don't Qualify for a PLUS**

There are higher additional unsubsidized annual loan limits for independent undergraduate students. These higher additional unsubsidized loan limits also apply to dependent undergraduate students whose parents are unable to borrow PLUS loans due to adverse credit or other documented exceptional circumstances.

- \$3,500 combined subsidized and/or unsubsidized plus \$6,000 additional unsubsidized for independent first-year undergraduates;
- \$4,500 combined subsidized and/or unsubsidized plus \$6,000 additional unsubsidized for independent second-year undergraduates; and
- \$5,500 combined subsidized and/or unsubsidized plus \$7,000 additional unsubsidized for independent third-, fourth- or fifth-year undergraduates.

### **Subsidized Total (Subsidized and Unsubsidized)**

DEPENDENT UNDERGRADUATES (excluding dependent students whose parents don't qualify for a PLUS)

First Year: \$3,500–\$5,500

Second Year: \$4,500–\$6,500

Third Year and Beyond: \$5,500–\$7,500

INDEPENDENT UNDERGRADUATES AND  
DEPENDENT STUDENTS WHOSE PARENTS  
DON'T QUALIFY FOR A PLUS

First Year: \$3,500–\$9,500

Second Year: \$4,500–\$10,500

Third Year and Beyond: \$5,500–\$12,500

**NOTE:** All undergraduate annual loan amounts are subject to proration.

Please note that a student/borrower remains responsible for the repayment of educational loans that he/she borrows even if the student is not successful in completing the educational program and/or obtaining employment.

No student is required to apply for, or accept, any particular type of financial aid.

Johnson & Wales University participates in the William D. Ford Federal Direct Loan Program. All Direct Stafford Loans and parent PLUS loans will be borrowed from the U.S. Department of Education.

Please note that the loan information described in this catalog is based upon the available information as of the date of the production of this catalog. Updated information regarding federal grants and loans may be obtained by visiting the U.S. Department of Education website at <http://studentaid.ed.gov>.

Applications for these loans are available in Student Academic & Financial Services or on the Direct Lending website at [www.studentloans.gov](http://www.studentloans.gov).

Aid from these programs is awarded on the basis of financial need. In order to receive maximum consideration for financial assistance, students should apply as soon as possible after January 1. The award process for first-year students begins in March of each academic year. Renewal of financial aid is not automatic. Recipients are required to reapply each year by the announced deadline.

To be eligible for these programs, the student must meet the following criteria:

1. demonstrate financial need;
2. maintain satisfactory academic progress (financial aid will be suspended until satisfactory academic progress is again achieved);
3. be enrolled in an eligible degree or certificate program;
4. be enrolled on at least a half-time (at least 6.0 quarter credit hours) basis (students enrolled on a less-than-full-time basis may have their financial aid reduced; some students enrolled on a less-than-half-time basis may qualify for a Federal Pell Grant);
5. be a U.S. citizen, permanent resident, or eligible non-citizen;
6. not owe a refund on a Federal Pell Grant or be in default on a Federal Perkins Loan, Federal Subsidized Stafford Loan, Federal Unsubsidized Stafford Loan, Parent Loan for Undergraduate Students (PLUS) or Supplemental Loan for Students (SLS); and



7. sign a Statement of Educational Purpose, a Statement of Registration Status and a Statement on Overpayments and Defaults.

Students are eligible to receive financial aid as long as they maintain satisfactory academic progress as defined on Page 44 of this catalog and in the North Miami Campus Student Handbook. Students who fail to maintain satisfactory academic standing will be notified by Student Academic & Financial Services. All financial aid will be suspended until satisfactory academic progress is again achieved.

#### **Return of Title IV Funds (federal aid)**

When a student withdraws (or becomes withdrawn) during a payment period or period of enrollment, the amount of student financial aid program assistance earned is determined by a specific formula. If the student receives (or the university receives on the student's behalf) less assistance than the amount earned, the student will be able to receive those additional funds. Students who received more assistance than what they earned must return the excess funds.

The amount of federal assistance earned is determined on a pro rata basis. That is, if a student completes 30 percent of the payment period or period of enrollment, the student earns 30 percent of the federal assistance he or she was originally scheduled to receive. Once the student completes more than 60 percent of the payment period or period of enrollment, the student earns all scheduled federal assistance.

The student's loan monies (subsidized, unsubsidized and PLUS) must be received by Johnson & Wales University before the student's notification date, in order for the money to be considered within the formula. If the student is eligible for a post-withdrawal disbursement, a written notice will be mailed requesting the consent of the borrower to post to the student's account. The amount of institutional assistance earned is based on the week that the student withdraws from the university and follows the percentage the university credits the student's charges (Page 33).

If a student receives excess funds that must be returned, Johnson & Wales University must return a portion of the excess equal to the lesser of

- the student's institutional charges multiplied by the unearned percentage of the student's funds
- the entire amount of the excess funds.

If the university is not required to return all excess funds, the student must return the remaining amount. Any loan funds that the student must return, must be repaid by the student (or his or her parents for a PLUS Loan) in accordance with the terms of the promissory note.

If a student is responsible for returning grant funds, the student does not have to return the full amount. Students are not required to return 50 percent of the grant assistance received that is the student's responsibility to pay. Any amount not returned is a grant overpayment, and the student must make arrangements with the university or Department of Education to return the funds.

Federal regulations establish the following allocation for students who receive Title IV, HEA program funds:

A refund owed to a student who received funds under any Title IV, HEA program will be returned to the Title IV, HEA programs from which the student received aid in the following order until the amounts received by the student from these programs is eliminated: the Perkins Loan, the Unsubsidized/Subsidized Stafford Loan, the Parent PLUS Loan, the Pell Grant, the FSEOG program, all other sources of aid, and the student.

#### **FINANCIAL AID PROGRAMS**

The following programs are the major financial aid resources available to students. Students may receive assistance from any one of these, or from a combination of all of these programs, in what is called a financial aid package. Student eligibility for these programs is based on completion and submission of the form(s) described in the **How to Apply** section. Since awards are not automatically renewable, students must



reapply each year. All financial aid awards are determined based on an academic year (fall/winter/spring terms). Financial aid awards are disbursed based on this term system, which equates to three disbursements. All annual awards are posted in three equal amounts.

Federal loan programs are usually applied to the student's account with the university in equal disbursements per term based on the loan period and the student's entrance date.

### **Johnson & Wales University Grant**

This grant is awarded to students based on the annual financial aid awarding process and the student's financial need.

### **FINANCIAL ASSISTANCE, SCHOLARSHIPS AND WORK PROGRAMS**

Last year, Johnson & Wales University awarded more than \$120 million in institutional aid to students. Awards range from \$500 to full tuition. Scholarships, grants, loans and work programs awarded depend on the university budget, and are dependent on students meeting program eligibility requirements. These programs are only available to full-time, undergraduate, day school students during the academic year and are not available during the summer term. *Note: Scholarship funds are applied to the student's account with the university in three equal disbursements by term (e.g., a \$3,000 Presidential Academic Scholarship recipient would receive \$1,000 per term).*

Most scholarships are renewable for up to four consecutive years of enrollment. For many of the programs listed below, a minimum grade point average is required for continued eligibility. Scholarships and grants are not awarded based on athletic ability or participation.

**Important Note:** There is a cap on the total dollar amount of scholarships, grants, awards, prizes and other aid that the university will award to a single student during a given academic year. The maximum amount is determined prior to each year's financial aid awarding process and includes both university funded and university administered monies. Please contact Student Academic & Financial Services for further information regarding this cap.

**Alpha Beta Gamma (International Honor Society) Scholarship:** A scholarship worth up to \$5,000 is awarded to outstanding transfer students who are members of Alpha Beta Gamma. The application for this scholarship is the application for admission to the university.

### **Business Professionals of America**

**Scholarship (BPA):** The university offers a number of BPA scholarships ranging from \$1,000 up to full tuition. Awards are based on BPA activities and academic record, and are renewable based on continued involvement in and support of BPA. Apply for admission online at [www.jwu.edu/apply](http://www.jwu.edu/apply) and indicate membership. The deadline for full tuition scholarship eligibility is February 1, prior to enrollment.

### **Careers through Culinary Arts Program**

**(C-CAP) Scholarship:** The university awards scholarships of up to full tuition to incoming students who participate in C-CAP's competition events. Applications are available through C-CAP. All documentation must be submitted to C-CAP and all finalists are selected by C-CAP.

### **The Circle of Academic Excellence Awards**

include the Pioneer's Award, the Founder's Award and the President's Award. The University Awards Committee, working with Student Financial Services, selects students for these awards, which are given to enrolled upperclass students who are excelling academically and who meet certain minimum academic criteria. These renewable scholarships are up to \$5,000 per academic year. For more information on the Circle of Academic Excellence Awards, please see Page 52.

**Culinary Essentials Scholarship:** The university awards a number of \$1,000 renewable scholarships to students who have participated in the Culinary Essentials program. Apply for admission online at [www.jwu.edu/apply](http://www.jwu.edu/apply) and indicate your participation. *Amount of scholarships awarded for participation in specific high school curricula is limited to one per student.*

**DECA Scholarship:** The university awards a number of DECA scholarships ranging from \$1,000 up to full tuition. Awards are based on DECA activities and academic record, and are renewable based on continued involvement in and support of DECA. Apply for admission online at [www.jwu.edu/apply](http://www.jwu.edu/apply) and indicate membership. The deadline for full tuition scholarship eligibility is February 1, prior to enrollment.

**Employee Tuition Scholarship:** These scholarships are based on institutional policy, with qualifying criteria stated in the Johnson & Wales University staff handbook and faculty manual. Applications are available in Resources & Payroll.

**Family, Career and Community Leaders of America (FCCLA) Scholarship:** The university awards a number of FCCLA (formerly FHA-HERO) scholarships ranging from \$1,000 up to full tuition. Awards are based on FCCLA activities and academic record, and are renewable based on continued involvement in and support of FCCLA activities. Apply for admission online at [www.jwu.edu/apply](http://www.jwu.edu/apply) and indicate membership. The deadline for full tuition scholarship eligibility is February 1, prior to enrollment.

**Family Scholarship:** If two or more members of your family are simultaneously enrolled in full-time undergraduate day school degree programs at Johnson & Wales University, each enrolled student is granted as much as a \$2,000 university scholarship per academic year (September–May). For more information, contact Student Academic & Financial Services.

**Future Business Leaders of America (FBLA) Scholarship:** The university awards a number of FBLA scholarships ranging from \$1,000 up to full tuition. Awards are based on FBLA activities and academic record, and are renewable based on continued involvement in and support of FBLA. Apply for admission online at [www.jwu.edu/apply](http://www.jwu.edu/apply) and indicate membership. The deadline for full tuition scholarship eligibility is February 1, prior to enrollment.

**Gaebbe Eagle Scout Scholarship:** A number of renewable scholarships of \$1,000 are available to entering freshmen who have achieved the rank of Eagle Scout in the Boy Scouts of America. Visit [www.jwu.edu/scholarships](http://www.jwu.edu/scholarships) and click on the “membership” link for an application. The deadline for application is February 1, prior to enrollment.

**Girl Scout Gold Award Scholarship:** A number of renewable scholarships of \$1,000 are available to entering freshmen who have earned the Girl Scout Gold Award. Visit [www.jwu.edu/scholarships](http://www.jwu.edu/scholarships) and click on the “membership” link for an application. The deadline for application is February 1, prior to enrollment.

**Junior Achievement (JA) Scholarship:** The university offers a number of JA scholarships ranging from \$1,000 up to full tuition. Awards are based on JA activities and academic record, and are renewable based on continued involvement in and support of JA activities. Apply for admission online at [www.jwu.edu/apply](http://www.jwu.edu/apply) and indicate membership. The deadline for full tuition scholarship eligibility is February 1, prior to enrollment.

**Lodging Management Scholarship:** JWU offers a number of \$1,000 renewable scholarships for students who have participated in the Hotel & Lodging Management program. Apply for admission online at [www.jwu.edu/apply](http://www.jwu.edu/apply) and indicate your participation. *Amount of scholarships awarded for participation in specific high school curricula is limited to one per student.*

**National Academy Foundation (NAF) Scholarship:** The university awards a number of \$1,000 renewable scholarships to students who have participated in a National Academy Foundation program. Apply for admission online at [www.jwu.edu/apply](http://www.jwu.edu/apply) and indicate your participation. *Amount of scholarships awarded for participation in specific high school curricula is limited to one per student.*

**National FFA Scholarship:** Johnson & Wales University awards a number of FFA scholarships ranging from \$1,000 up to full tuition. Awards are based on FFA activities and academic record, and are renewable based on continued involvement in and support of FFA. Apply for admission online at [www.jwu.edu/](http://www.jwu.edu/) apply and indicate membership. The deadline for full tuition scholarship eligibility is February 1, prior to enrollment.

**Phi Theta Kappa (International Honor Society) Scholarship:** A scholarship up to \$5,000 is awarded to outstanding transfer students who are members of Phi Theta Kappa. The application for this scholarship is the application for admission to the university.

**Presidential Academic Scholarships:** JWU awards academic scholarships to incoming students who are in the top third of their class, have a 3.00 high school GPA and demonstrate academic excellence. Awards range from \$2,500 to full tuition and are renewable provided the recipient's GPA does not fall below 2.75.

**Pro-Start Scholarship:** JWU offers a number of \$1,000 renewable scholarships for students who have participated in the Pro-Start program. Apply for admission online at [www.jwu.edu/](http://www.jwu.edu/) apply and indicate your participation. *Amount of scholarships awarded for participation in specific high school curricula is limited to one per student.*

**SkillsUSA Scholarship:** The university awards a number of SkillsUSA scholarships ranging from \$1,000 up to full tuition. Awards are based on SkillsUSA activities and academic record, and are renewable based on continued involvement in and support of SkillsUSA. Apply for admission online at [www.jwu.edu/](http://www.jwu.edu/) apply and indicate membership. The deadline for full tuition scholarship eligibility is February 1, prior to enrollment.

**Technology Student Association (TSA) Scholarship:** The university awards a number of TSA scholarships ranging from \$1,000 up to full tuition. Awards are based on TSA activities and academic record, and are renewable based on continued involvement in and support of TSA. Apply for admission online at [www.jwu.edu/](http://www.jwu.edu/) apply and indicate membership. The deadline for full tuition scholarship eligibility is February 1, prior to enrollment.

**Transfer Scholarship:** An unlimited number of transfer scholarships up to \$3,000 are awarded to students who plan to continue their education at Johnson & Wales in an associate or bachelor's degree program. Students must have completed 30 semester hours at another institution and maintained a minimum 3.00 cumulative average. Students must maintain a GPA of 2.75 in order for the scholarship to be renewed. The scholarship application is the application for admission to the university.

**Tuition Exchange Scholarship:** Johnson & Wales University extends to children of eligible employees at participating Tuition Exchange (TE) institutions the opportunity to apply for a TE scholarship. TE is a reciprocal scholarship program for qualified children of faculty and staff employed at more than 600 participating colleges and universities. A student accepted as a Tuition Exchange scholarship recipient may be awarded up to full tuition at JWU. Applications are available at the participating institution. A complete list of colleges and universities that are part of the program is available at <http://tuitionexchange.org>.

**FUNDED/DONATED SCHOLARSHIPS**  
Johnson & Wales University administers donated scholarships which are funded by businesses, individuals and professional organizations. In many cases, students must have completed at least one term of enrollment at Johnson & Wales to be considered. These funds are awarded to eligible candidates based on established criteria.

## OUTSIDE SCHOLARSHIPS

There are many other potential scholarship sources that students should consider to help finance their education. Students should contact the Higher Education Assistance Agency in their home states for information about the possibility of state grants or scholarships. It is recommended that students apply for outside scholarships as soon as possible because most organizations have an application deadline as early as March 10.

Scholarship aid is often available from high school and community organizations with which students or their parent(s) may be affiliated. Local libraries are an excellent resource for finding information on scholarships from organizations throughout the United States. There are also a number of websites available to assist students in the scholarship search. To view a guide to free scholarship searches online, please visit the JWU website at [www.jwu.edu](http://www.jwu.edu).

Many companies provide scholarship aid for children of their employees, while others provide aid directly to students who work for them part-time while in school.

### Access to Better Learning and Education

**Grant:** The Florida Department of Education provides JWU grant resources to distribute to Florida residents. Eligible students may receive up to \$945 annually (approximately \$315 per term, not available for the summer term). Students must be enrolled in a four-year bachelor's degree program. Eligible students are required to file a Free Application for Federal Student Aid (FAFSA). Funding is limited and not every student that meets the requirements will receive a grant. Priority is given based upon FAFSA filing date, so it is strongly recommended that students apply as soon as possible. Students must maintain satisfactory academic progress according to JWU guidelines. Students with a previous bachelor's degree or seeking a second associate degree are not eligible for this grant. To renew the grant, students must continue to meet the above criteria, earn an average of at least 12 credits for each term they are enrolled and maintain a 2.0 grade point average (GPA).

### Florida Student Assistance Grant: The

Florida Department of Education provides JWU grant resources to distribute to Florida residents. Eligible students may receive up to \$1,000 annually (approximately \$333 per term, not available for the summer term). Eligible students are required to file a Free Application for Federal Student Aid (FAFSA). Funding is limited and not every student that meets the requirements will receive a grant. Priority is given based upon FAFSA filing date, so it is strongly recommended that students apply as soon as possible. Students must maintain satisfactory academic progress according to JWU guidelines. Students with a previous bachelor's degree or seeking a second associate degree are not eligible for this grant. To renew the grant, students must continue to meet the above criteria, earn an average of at least 12 credits for each term they are enrolled and maintain a 2.0 grade point average (GPA).

**Other State Grants/Scholarships:** In addition, students from the following states may be eligible for state grant money:

Delaware  
Maryland  
Maine  
Pennsylvania  
Rhode Island  
Vermont

Contact the higher education authority in your home state for more information.

**The American Hotel Foundation:** Scholarship aid is allocated each year by the foundation to The Hospitality College. Awards are made on the basis of student intent to work in the hotel industry, cumulative average and need. Sophomores who are continuing their education should contact their hospitality advisor for further information.

### Broward County B.R.A.C.E. Scholarship:

These scholarships are available to students who will (or did) graduate from a Broward County public high school. The individual must attend Johnson & Wales University's North Miami Campus and meet the eligibility requirements as determined by B.R.A.C.E. The university matches up to 50 percent of the B.R.A.C.E. award, not to exceed the recipient's unmet need.

**College Assistance Program (CAP) of Dade**

**County:** These grants are available to students who will (or did) graduate from a Dade County public high school. The individual must attend Johnson & Wales University's North Miami Campus, and meet the eligibility requirements as determined by the College Assistance Program.

Johnson & Wales will also grant students who are eligible to receive CAP grants an additional award of up to half the amount granted by CAP. However, the university grant will not exceed the recipient's unmet need.

Applications are available in April from the CAP Office at 1500 Biscayne Blvd., Room 341, Miami, FL 33132; high school guidance counselors' offices; or Johnson & Wales Admissions. All applications must be returned to the CAP Office and must be postmarked no later than June 28.

**Dollars for Scholars:** Johnson & Wales University will match scholarship awards made to entering students by affiliated Dollars for Scholars chapters of Scholarship America.

**The Educational Foundation of the National Restaurant Association:**

The Educational Foundation administers approximately 150 scholarships, ranging from \$750 to \$2,000, with one \$10,000 tuition-only award. These scholarships are awarded to qualified undergraduate students of food service/hospitality management. Eligibility requirements include full-time status for each term in a degree-granting program starting with the fall term, attendance at one college or university for a full academic year starting with the fall term, and interest in food service as demonstrated through industry work experience. A completed application package must be received by March 1. For more information, please contact the Educational Foundation at 175 West Jackson Blvd., Suite 1500, Chicago, IL 60604-1010; 312-715-1010.

**Florida Bright Futures Scholarship Program/ Florida Merit Scholars Award/ Florida Vocational Gold Seal Endorsement Scholarship:** These merit-based, renewable scholarship programs are administered coop-

eratively by OSFA (Office of Student Financial Aid), a branch of the Florida Department of Education, and Johnson & Wales University. Students should contact their high school guidance office or OSFA for eligibility requirements and applications. Applications must be submitted to OSFA by April 10 of the student's senior year of high school. The scholarship amount varies depending on the Department of Education's allocation of funds for that year.

**International Association of Culinary Professionals Foundation Scholarship (IACP):**

The IACP Foundation awards one \$2,500 scholarship per campus, which is matched by Johnson & Wales. All criteria are determined by IACP. Applications are available through IACP, with an application deadline of December 1.

**International Food Service Executives Association (IFSEA):**

Scholarship aid is available to students enrolled full time in food service and hospitality programs. For more information, contact the International Food Service Executives Association, 1100 South State Road, #7, Suite 103, Margate, FL 33065, or call 305-977-0767; fax 305-977-0884.

**WORK PROGRAMS**

**Resident Assistant Program:** Students are selected for this program based on strong academic performance and residence hall experience. Applications are available at Residential Life. Awards range from \$8,200 to \$9,500 and are renewable based on annual employee performance.

**Note:** There are many complex IRS regulations regarding the taxability of scholarships and grants. The university is not in a position to determine the tax consequences of such awards in the case of any particular student. It is recommended that all students consult IRS publication 970 entitled "Tax Benefits for Education" and their tax advisor to determine how these rules apply to them. Non-resident alien students with an F-1, J-1 or Q-1 visa will be subject to U.S. income tax withholding on any grant received for room and board.

**Student Assistant Employment Program:**

Scholarships are awarded to all students selected for this program. No application is necessary, but a résumé is requested by the hiring department for consideration. Selection is based on strong academic performance and the possession of necessary skills.

Awards for 2011–2012 are up to \$3,000 and are renewable based on annual employee performance and 2.50 GPA maintenance.

**Teaching Assistant Program:** Selection for this program is based on strong academic performance and successful completion of the internship. Applications are available at Culinary Events. Awards for 2011–2012 are up to \$7,500 and are renewable based on annual employee performance and 2.75 GPA maintenance.

**Important notice for international students:**

Please be aware that some of the above programs offer a room and board grant for eligible summer participants. Non-resident alien students with an F-1, J-1 or Q-1 visa will be subject to U.S. income tax withholding on any grant received for room and board.

**SATISFACTORY ACADEMIC PROGRESS**

At the time of printing, the Satisfactory Academic Progress policy had not been finalized due to new federal regulations. The finalized policy will be available in the 2011–2012 North Miami Campus Student Handbook and on the Johnson & Wales University website, [www.jwu.edu](http://www.jwu.edu). If you would like a written copy of the policy, please contact Student Academic & Financial Services.

# *Academic Information*

## **CLASS SCHEDULES**

Undergraduate classes for students are generally scheduled two-to-four days per week, Monday through Thursday. The typical schedule for all business and hospitality students, and culinary students not taking labs, is three or four courses per term. Students who are eligible to Web register are advised to maintain full-time status (12 quarter credits) to be eligible for financial aid.

Occasionally, make-up classes are scheduled, due to holidays or other missed days, to meet minimum classroom hour requirements. The dates of these rescheduled classes are available in jwuLink. It is possible that at times a course may not be rescheduled and the student will be responsible for all work as outlined in the syllabus.

## **SUMMER SESSIONS**

Optional summer session courses are offered by the university. Individual courses may not be offered in the summer if student interest or enrollment is not sufficient; as a result, summer degree completion cannot be guaranteed.

Students matriculating at Johnson & Wales are not granted credit for summer session courses taken at other institutions unless prior permission has been granted by Student Academic & Financial Services.

## **COURSES TAKEN AT OTHER INSTITUTIONS**

Undergraduate students requesting to take courses at another institution must submit their requests in writing to obtain prior written approval from the Director of Academic Services. The following guidelines must be met:

- The student must have an overall grade point average above 2.25.
- There is a limit of three courses which may be taken during enrollment at the university.
- The course(s) must not be in the major field.

- The student may not have taken the course(s) previously at the university and received a grade of "F," "W," "WF," "I" or "GP."
- Grades of "C" or better (2.0 or equivalent) from an accredited institution may be accepted for transfer.
- The courses must be taken within one year of permission being granted.
- Courses cannot be taken locally unless JWU does not expect to offer the class before the student's anticipated graduation date.
- A student will not be granted credit (transfer credit or otherwise) for any academic work done during the period of a disciplinary suspension.

Students must submit a request to take classes elsewhere form (which may be sent by fax or e-mail) which includes their ID number, descriptions of the courses they desire to take at another institution, the name of the institution, and any other pertinent details of their situation.

Students, as always, are responsible for meeting the requirements of satisfactory academic progress.

## **ATTENDANCE AND TARDINESS**

All students are expected to attend each meeting of every class in which they are enrolled on time. The maximum number of absences for valid reasons is based on the quarter credit hours for the course, with the exception of internships and laboratories, which have their own specific attendance criteria. Absences beyond the stated maximum for each course may jeopardize academic standing.

The Center for Academic Support should be notified immediately of any necessary prolonged absences. The North Miami Campus Student Handbook contains rules and regulations for frequent or prolonged absences from class.



Students are expected to familiarize themselves with attendance requirements outlined in the North Miami Campus Student Handbook, which can be found online at [www.jwu.edu](http://www.jwu.edu). Select the North Miami Campus, then click on Student Life.

UNDERGRADUATE GRADING SYSTEM

The grading system is as follows:

Letter Grade	Grade Range	Quality Points
A+	95–100	4.00
A	90–94	4.00
B+	85–89	3.50
B	80–84	3.00
C+	75–79	2.50
C	70–74	2.00
D+	65–69	1.50
D	60–64	1.00
F	0–59	0.00
W	Withdrawal	0.00
WF	Withdrawal/Fail	0.00
WP	Withdrawal/Pass	
I	Incomplete	
NC	No Credit	
GP	Grade Pending	
AU	Audit	
P	Proficiency	
S	Satisfactory	
U	Unsatisfactory	
PL	Prior Learning Assessment	
CX	Challenge Exam Credit	
NG	No Grade	

Grade reports are viewable in [jwuLink](#).

Honors Option (H)

If a course was taken as an Honors Program requirement, the grade received will be followed by “H” (for example, AH, B+H).

Failure (F)

Issued if a student fails to achieve adequate scholastic progress. The grade is recorded permanently on the student’s academic record. Upon successful completion of the course at a later date, the cumulative average is adjusted to reflect only the passing grade. However, both grades will appear on the academic transcript. This system allows students to recover academically from poor terms and graduate within a reasonable amount of time.

Withdrawal (W), Withdrawal/Pass (WP), Withdrawal/Fail (WF)

In order to record attempted credits (including for purposes of determining satisfactory academic progress), a grade of W, WP or WF is recorded when a student withdraws, or is withdrawn due to excessive absences, from a registered course after its add/drop period has ended. Students withdrawing from graduate and postgraduate level courses are eligible for a W grade only. A W is a punitive and failing grade issued at the instructor’s discretion, and is entered permanently into the term and cumulative grade point averages. In order to qualify for a WP, the student must have an estimated grade of 60 or higher at the time of withdrawal. This grade is not entered into the term and cumulative grade point averages. If the estimated grade is below 60, the student will be issued a WF, which is entered into the term and cumulative grade point averages as a failing grade until successful completion of the course at a later date.

Incomplete (I)

Issued to students if they are unable to complete course requirements (because of authorized absences due to service commitment or illness). Outstanding work must be completed within two weeks of the final exam class day or the grade will automatically become an “F” and the grade will be included in the grade point average. For classes graded “S/U” (Satisfactory/Unsatisfactory), an Incomplete (“I”) will change to a “U.”

No Credit (NC)

A non-punitive designation issued to a student who has been authorized to withdraw from class, or the university, due to extenuating circumstances.

Grade Pending (GP)

A temporary mark given when the completion of course requirements is still underway. A grade pending is not calculated into the cumulative average and is generally used under extreme, extenuating circumstances. If a grade is not submitted to replace the “GP” within one year, it will automatically become an “F.”

**Audit (AU)**

An audit occurs when no academic credit is granted. This grade is not calculated into the cumulative average.

**Proficiency (P)**

Granted for achievement of multiple levels of skills in progression where the self-paced approach is in effect. This grade is not calculated into the cumulative average.

**Prior Learning (PL)**

Students may earn credits for the knowledge or skills they have mastered outside the classroom through volunteer work, employment, travel, professional training and seminars or other comparable sources.

**Satisfactory/Unsatisfactory (S/U)**

Used for designated courses throughout the university.

**Challenge Exam (CX)**

Granted for specifically designated courses upon successful completion of department challenge exams.

**No Grade (NG)**

"No Grade" is issued temporarily when there is no grade provided by the faculty member. This grade is not factored into the student's GPA. Once a grade is submitted, the cumulative average and transcript will reflect only the new grade. If a grade is not submitted to replace the "NG" within one year, it will automatically become an "F" and the grade will be included in the grade point average.

**ACADEMIC AND PERFORMANCE TRANSCRIPTS**

A transcript is a representation of a student's entire academic record while at Johnson & Wales. The university employs two types of transcripts: academic and performance. An academic transcript reflects a student's unabridged academic history at the institution, including all letter grades. A performance transcript identifies the practical skills, including writing, associated with a student's academic coursework. Skills are graded as "developing," "validated," "mastered" or

"not tested." The purpose of a performance transcript is to better represent the practical skills obtained by the student.

Official transcripts are printed on official paper and then placed in sealed envelopes issued directly to the student or authorized designee. Official transcripts may be released only upon written request of the student; this is done in accordance with the Family Educational Rights and Privacy Act (FERPA). The university does not charge a fee for transcripts. Students are only allowed 20 transcripts per year. Official transcripts will not be released if a student is not current in all financial obligations to the university. Transcripts are not official if faxed. Allow three business days for processing. Students intending to pick up transcripts in person must make the request in person at Student Academic & Financial Services or complete a transcript request form.

Unofficial transcripts may be obtained in jwuLink.

**ACADEMIC STANDARDS**

The university expects all students, part time or full time, to meet minimum standards of academic achievement. Students are in good academic standing if they maintain a cumulative GPA of 2.0 or better, which is a graduation requirement. All freshman students begin in good academic standing.

**ACADEMIC PROBATION**

The student will be placed on academic probation if his or her cumulative GPA is less than 2.0, but higher than suspension standards. All students placed on probation will be counseled by their academic counselor and will be offered appropriate resources. While on probation, a student may matriculate at the university and is eligible for financial aid. Students may matriculate on probationary status for no more than three consecutive terms.

During the time of academic probation, the student's progress is monitored by the Committee on Academic Standing. This committee determines whether to impose

academic suspension or permanent academic dismissal if academic achievement standards are not met.

Students on probation who achieve a cumulative GPA of 2.0 or better will return to good academic standing. Students on academic probation must meet with their academic counselor in order to register for courses. Web registration is not available to students on academic probation until they meet with an academic counselor.

**NOTE:** At the time of printing, the Academic Achievement Standards had not been finalized due to new federal regulations. The finalized policy will be available in the 2011–2012 North Miami Campus Student Handbook and on the Johnson & Wales University website, [www.jwu.edu](http://www.jwu.edu). If you would like a written copy of the policy please contact Student Academic & Financial Services.

## REPEAT OF COURSES

Undergraduate students will be allowed no more than three (3) attempts to successfully complete each course. Students who passed the course but wish to improve their grade may repeat the course if it is available. The highest grade earned will be calculated into the grade point average. When a student has repeated a course previously applied to an awarded degree, both grades will be included in the grade point average.

## REQUIRED COURSES

Students who fail a course after a second attempt will be assigned an academic standing hold and will be placed on academic probation. Students who fail the same course after a third attempt may be academically dismissed.

Students who attempt the same course three times and earn a combination of “W”, “WF” and “F” grades will be assigned an academic standing hold; these students may be subject to academic suspension if the course is not successfully completed during the next course offering.

## APPEALS

Appeals regarding academic suspension or dismissal can be made to the Academic Appeals Committee after one term of nonmatriculation if extenuating circumstances exist. A student may appeal only once, and the decision of the committee is final.

## CONCENTRATIONS

In programs of study that require a concentration, students will be given the following options in the event that they cannot successfully complete a concentration course requirement at the third attempt:

1. Make an alternate concentration course selection (if available) or
2. Select a new concentration to meet degree requirements.

## COURSES NOT REQUIRED

If the attempted course is not a specific degree requirement, the student will be unable to attempt the course again. The student must then select an alternate course to meet degree requirements.

## GRADUATION REQUIREMENTS

If the attempted course is a mandated graduation requirement such as career management course sequences or Sanitation Certification, the student has nine (9) terms to complete the course.

## ACADEMIC COUNSELING

Academic counselors are available in Student Academic & Financial Services to assist students with preparation for graduation. Their goal is to assist students in evaluating, developing and maximizing their potential by providing guidance and support.

All students are encouraged to meet with an academic counselor. Such a meeting is required for students experiencing academic difficulty. Appointments are recommended.

## UNIT OF CREDIT

The university measures academic progress using the quarter credit hour system. Courses are offered in three formats and may combine two or more of those formats, which are: lecture, laboratory and experiential.

Generally, one quarter credit represents 10 hours of instruction, which includes class lecture and additional activities; one quarter credit hour equals two laboratory hours or three experiential hours. Furthermore, all courses require additional hours of study and preparation outside of the classroom or learning environment.

## RESIDENCY REQUIREMENT

The undergraduate residency requirement refers to the number of courses and credits students must take at JWU, whether they are transfer students or JWU students acquiring an additional degree. The residency requirement for all students at Johnson & Wales University pursuing an associate degree is a minimum of 31.5 quarter credit hours, half of which must be within the major field. For students pursuing a bachelor's degree, the minimum is 45 quarter credit hours, half of which must be within the major field. Upon review, certain related professional studies courses and program electives may be considered when determining residency. Standardized testing credits are not considered when determining residency requirements.

Diploma/certificate candidates will be allowed to transfer a maximum of 9.0 quarter credits (including JWU courses) towards diploma/certificate program requirements.

## GRADUATION REQUIREMENTS

Each student is required to submit an online diploma application at least two to three terms prior to program completion. Students must file one application for **each** expected degree (i.e. associate, bachelor's, master's). The application ensures that the student's name is printed correctly on the diploma, the diploma is sent to the correct address and the information is reviewed at the end of the correct term.

Graduation requires successful completion of a prescribed sequence of study and a minimum 2.00 grade point average. Students with a cumulative GPA below 2.00 will be in noncompliance with the criteria for good academic standing and may be subject to academic dismissal. Furthermore, as required by your program, all students must successfully complete CAR0010 Career Capstone and any and all requirements as indicated in the catalog (for example, culinary/pastry/hospitality students are required to take FSM1065 Food Safety & Sanitation Management, and must pass a national certification exam recognized by the Conference for Food Protection to fulfill graduation requirements).

All associate-level degrees require the completion of a minimum of 90 quarter credits. All bachelor's-level degrees require a minimum of an additional ninety (90) quarter credits, for a total of 180 quarter credits. While most major programs have variations that require slightly more quarter credits for completion, no program requires fewer than the 90/180 quarter credit minimum.

All students must be current in all financial obligations to the university, including tuition, fees and other expenses, before a diploma will be issued.

Permission to participate in commencement exercises does not imply that graduation requirements have been met.

## WRITING REQUIREMENT

Students who graduate with a bachelor of science degree must leave Johnson & Wales with effective writing skills. Thus the university has a graduation writing requirement for all students graduating with a bachelor's degree. During placement testing, students are evaluated and may be placed into ENG0001, an English review course designed to prepare students for college-level writing.

To further assist students to meet the graduation writing requirement, all students entering or transferring to the university are required to achieve a minimum score of "validated" in a performance transcript

assessment prior to graduating with a bachelor of science degree. These writing skills will be assessed in ENG1021 Advanced Composition and Communication. Students who do not achieve a score of “validated” must enroll in ENG0001 Writing Workshop until a “validated” score is achieved on the performance transcript assessment.

## HONORS

Eligible degree candidates receive *cum laude*, *magna cum laude* and *summa cum laude* recognition according to their academic average. Students with the designated graduating GPA receive honors as follows: *cum laude*, 3.40–3.60; *magna cum laude*, 3.61–3.80; and *summa cum laude*, 3.81–4.00.

## TRANSFER AND CAREER PREREQUISITES

Students who intend to transfer to other colleges or enroll in graduate school must determine the requirements of those institutions and plan their programs of study accordingly. Johnson & Wales makes no claims or guarantee for transfer credit to other academic institutions. Similarly, students who intend to take state business or foreign business, trade or professional licensing examinations should determine the prerequisites of those jurisdictions prior to selecting programs of study.

Students who are interested in transferring to Johnson & Wales should see Page 20 for information on transfer admissions.

## DEAN'S LIST

In recognition of scholastic achievement, full-time students (carrying a minimum of 12 quarter credit hours) at Johnson & Wales University who have achieved a term GPA of 3.40 or above receive dean's list commendation.

## HONORS PROGRAM

This program offers academically talented students the opportunity to explore challenging and stimulating courses. Eligible applicants must have taken two college prep mathematics courses and one college prep English course, maintained an average of B+ or better, placed in the top 25 percent of their high school graduating class, submitted SAT or ACT scores above the national average, and entered JWU in the fall of their freshman year.

Honors students enroll in honors sections of some general studies courses and may choose the honors option (H-option) in other courses. Early graduation is possible through accelerated course work in the SHARP program.

Students enrolled in the Honors Program often receive preference for on-campus interviews, tutorial positions and resident assistant positions.

Two honors designations are available upon graduation. To receive the “Honors Scholar” designation, graduating seniors must successfully complete a number of general studies honors courses in addition to some H-option courses. To receive the “University Honors Scholar” designation, graduating seniors must also submit an accepted Honors Thesis and successfully complete RSCH3001.

In addition, students who have met the requirements of the Honors Program will have a designation on their transcript and diploma, and will be awarded honors regalia to wear at the commencement exercises.

### Business/Hospitality

At the bachelor's level, students must complete a total of 12 honors/H-option courses for a designation as an “Honors Scholar.” Honors students who also submit an accepted scholarly paper and successfully complete RSCH3001 Honors Advisory Seminar receive the “University Honors Scholar” designation.

### Culinary Arts/Baking & Pastry Arts

At the associate level, students must complete a total of nine honors/H-option courses to receive the Honors Scholar designation.

At the bachelor's level, students must complete a total of 16 honors/H-option courses/labs to receive the Honors Scholar designation. Honors students who also submit an accepted scholarly paper and successfully complete RSCH3001 Honors Advisory Seminar receive the "University Honors Scholar" designation.

## MINORS

The School of Arts & Sciences offers 22.5 quarter credit hour minors in Environmental Sustainability and Technical Communications.

## CONCENTRATIONS

The College of Business offers 13.5 quarter credit hour concentrations in Advertising, Fashion, Global Sourcing, Human Resources Management, International Business, Marketing Management, Marketing Research, National Security and Operations Management.

The College of Culinary Arts offers 15.0 quarter credit hour concentrations in Baking & Pastry Arts, Beverage Service Management, Contemporary Pastry Arts, Culinary Capstone Labs, and Wellness & Sustainability.

The Hospitality College offers 13.5 quarter credit hour concentrations in Adventure, Sport and Nature-based Tourism; Beverage Service Management; Cruise Line Management; Entertainment Management; Food and Beverage Management; Golf Course Operations, Golf Management; International Hospitality Operations Management; Resort Management; Sales, Meeting & Event Management; and Sports and Entertainment Marketing.

The School of Arts & Sciences offers concentrations in Environmental Science, Global Perspectives, History, Leadership Studies, Political Science, Psychology and Sociology. These concentrations allow students to pursue in depth areas of general studies in which they have special interest or aptitude.

Successful completion of a concentration is recorded on the student's transcript upon graduation.

## ACADEMIC HONOR SOCIETIES

**Alpha Beta Kappa** is a national honor society which recognizes superior student academic achievement, character and leadership. The society may also elect a limited number of faculty, staff and alumni as honorary members.

### Special Honors And Rewards Program (SHARP)

SHARP is an honors program designed for qualified full-time undergraduate students in a day program who wish to accelerate their program to complete degree requirements in less than the normally required time. This is accomplished by increasing the student's course load each term as scheduling permits. SHARP results in savings of time and expenses for eligible students. Day program students accepted into SHARP may register for up to 25.0 quarter credits each term with no additional fees. Interested students must complete a SHARP application, returning the completed form to Student Academic & Financial Services. The following students are eligible for SHARP:

1. Incoming freshmen who are honors graduates of approved secondary schools, have been elected to their state or national honor society, or have maintained a minimum GPA of 3.00
2. New transfer students who maintained full-time enrollment at a previous institution and each term earned a cumulative GPA equivalent to dean's list status for that institution
3. Students at Johnson & Wales who have maintained full-time enrollment and a 3.40 cumulative GPA at the end of each term

**Note:** The only exception to this policy is the first term of enrollment, during which the cumulative GPA may be less than 3.40.

If a student does not exercise this option, SHARP eligibility may continue provided that the student maintains continuous full-time matriculation while maintaining a cumulative 3.40 GPA after all terms. The benefits provided by SHARP are not applicable during the summer sessions, during full-time internship

terms, for independent studies, or for an additional culinary/pastry laboratory class. Preferred scheduling and graduation acceleration are not guaranteed.

Failure to maintain a cumulative GPA of 3.40 or better after each term will cause the student to become permanently ineligible for the benefits provided by SHARP. Student Academic & Financial Services will only notify a student of their withdrawal from the SHARP program via his or her JWU e-mail account, and it is the student's responsibility to drop extra credits, if registered, to avoid incurring additional charges.

## ACADEMIC FUNCTIONS

**Orientation** is mandatory for all new students, and is held each term before the start of classes. Activities include academic orientation, social activities, distribution of photo identification cards and meetings with administration, faculty and residence hall representatives. Orientation also includes placement testing.

**Commencement** is held at the end of each academic year. Degree candidates are recognized at these exercises. Participation in commencement exercises does not imply that graduation requirements have been met.

## AWARDS

Johnson & Wales University recognizes superior academic achievement and outstanding contributions in extracurricular activities by granting the following awards:

### CIRCLE OF ACADEMIC EXCELLENCE AWARDS *Founders' Award*

This award is presented to rising sophomore, junior or senior students in the College of Business, College of Culinary Arts or The Hospitality College who by their serious approach to career education and perseverance in their objectives, represent the ideals and principles expressed by the founders of Johnson & Wales University. Students must have a minimum 3.4 cumulative GPA to be considered for this award.

### *Pioneer's Award*

Established to honor Audrey Gaebe, this award is presented to rising junior or senior students enrolled in a concentration in the School of Arts & Sciences who have displayed outstanding academic achievement and actively participate in the JWU community. Students must have a minimum 3.4 cumulative GPA to be considered for this award.

### *President's Award*

This award is given to rising juniors in business, hospitality, culinary arts and technology who have displayed outstanding academic achievement, extracurricular leadership and purposefulness, cooperation, and strong college spirit. Students must have a minimum 3.4 cumulative GPA to be considered for this award.

The **Trustees' Awards**, in memory of the faithful service to the university of trustees Gov. Christopher Del Sesto and Dr. Anthony Kemalian, are given to the students who have made the greatest contributions in service to the university.

The **Apprenti Cuisinier Awards** are given to second-year culinary arts students in recognition of achievement in a particular area of cooking. One award is made in each of the following categories: Classical Cookery, International Cookery, Garde Manger, and Classical Pastry.

Outstanding Johnson & Wales University students are nominated to the national publications of **Who's Who Among Students in American Universities and Colleges** on the basis of academic achievement and leadership in extracurricular university and community activities.

The **Judith "Hootie" Solt Community Service Award** is presented to a student in memory of the outstanding community service exemplified by North Miami Campus student Hootie Solt. The award is presented to the student who best demonstrates a commitment to volunteerism and community service during his or her enrollment.



## NOTICE OF NONDISCRIMINATION

Johnson & Wales University does not discriminate unlawfully on the basis of race, religion, color, national origin, age, sex, sexual orientation, gender identity or expression, genetic information, or disability, in admission to, access to, treatment of, or employment in its programs and activities.

(The term “sexual orientation” shall mean and be limited to having an orientation for or being identified as having an orientation for heterosexuality, bisexuality or homosexuality. This Nondiscrimination Policy shall not be interpreted to prohibit Johnson & Wales University from maintaining separate facilities, sports teams, housing, university-based social fraternities and sororities, and other programs and facilities, for males and females, in accordance with the provisions of Section 16-38-1.1 of the General Laws of Rhode Island, as the same may be amended from time to time, or similar laws applicable in other states where the university conducts its operations.)

The following person has been designated to handle inquiries regarding the Nondiscrimination Policy:  
University Compliance Officer,  
Johnson & Wales University,  
One Cookson Place, Sixth Floor,  
Providence, RI 02903, 401-598-1423.

Inquiries concerning the application of nondiscrimination policies may also be referred to the appropriate governmental agencies listed below:

Office for Civil Rights, U.S. Department of Education, Customer Service Team,  
400 Maryland Avenue SW, Washington, DC 20202-1100, 800-421-3481. This office may refer the matter to a regional Office for Civil Rights. You may also visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm>.

### Rhode Island:

- Equal Employment Opportunity Commission  
John F. Kennedy Federal Building  
475 Government Center, Boston, MA 02203, 617-565-3200

- Rhode Island State Commission for Human Rights  
180 Westminster Street, 3rd Floor  
Providence, RI 02903-3768  
401-222-2661

### Massachusetts:

- Equal Employment Opportunity Commission  
John F. Kennedy Federal Building  
475 Government Center, Boston, MA 02203  
617-565-3200
- Massachusetts Commission Against Discrimination, One Ashburton Place  
6th Floor, Room 601, Boston, MA 02108  
617-994-6000

### Florida:

- Equal Employment Opportunity Commission, One Biscayne Tower,  
2 S. Biscayne Boulevard, Suite 2700,  
Miami, FL 33131, 305-536-4491
- Florida Commission on Human Relations,  
2009 Apalachee Parkway, Suite 200,  
Tallahassee, FL 32301, 850-488-7082

### Colorado:

- Equal Employment Opportunity Commission, 303 East 17th Avenue,  
Suite 410, Denver, CO 80203  
303-866-1300
- Colorado Civil Rights Division,  
1560 Broadway, Suite 1050, Denver, CO 80202-5143, 303-894-2997

### North Carolina:

- Equal Employment Opportunity Commission, 129 West Trade Street,  
Suite 400, Charlotte, NC 28202  
1-800-669-4000
- N.C. Human Relations Commission,  
116 W. Jones Street, Suite 2109,  
Raleigh, NC 27601, 919-807-4420

### Mailing Address:

N.C. Human Relations Commission  
1318 Mail Service Center  
Raleigh, NC 27699-1318

# *Student Services*

## **CAMPUS SAFETY & SECURITY**

Campus Safety & Security is responsible for the enforcement of school policies, security on campus, and providing service for the university's students, faculty and staff. Some of the services provided by Campus Safety & Security include Operation ID, engraving, and safety and security presentations. Students are encouraged to take advantage of the services and programs offered by Campus Safety & Security, which is open 24 hours a day, 365 days a year. Students who need help or have questions should call ext. 7011 from a university phone or 305-892-7011 from a non-university phone.

Campus Safety & Security officers patrol the campus at all times and utilize an integrated electronic access control and digital camera system. Emergency blue-light telephones are strategically located on campus and directly connect callers to the Campus Safety & Security dispatcher on duty. Campus Safety & Security also has the ability to issue timely alerts to the campus community if necessary via an emergency notification mass-messaging system.

In compliance with the Higher Education Act, Johnson & Wales University publishes an Annual Security Report and an Annual Fire Safety Report. The Annual Security Report discloses information about campus security and statistics concerning reported crimes that occurred on campus, on university-controlled property, and on public property immediately adjacent to campus. The Annual Fire Safety Report discloses information about the campus fire safety policies and procedures and fire statistics for each residence hall. A copy of the reports may be obtained from Campus Safety & Security. You may also visit [www.jwu.edu/northmiami/safety](http://www.jwu.edu/northmiami/safety) to view a copy of the most recent reports.

The university maintains a log of all fires that occur in on-campus housing.

## **THE CENTER FOR ACADEMIC SUPPORT**

The Center for Academic Support team offers a variety of services to assist each student in preparation for graduation. This team's goal is to support students in their efforts to develop and maximize their talents, empower them to direct their own learning and lead them to pathways of success. With emphasis on success, graduates acquire lifelong behaviors and attitudes which are valued by employers.

### **SERVICES OFFERED:**

- Personal Advising
- Individual Peer and Professional Tutoring
- Accommodations for students with disabilities with appropriate documentation as described below.

The Center for Academic Support complements students' technical training by sharpening their ability to position themselves in today's competitive marketplace.

This is accomplished with programs centered around personal and career success. Individual and personal advising is available through the Center for Academic Support. The Center for Academic Support is a vehicle to assist students to succeed while at Johnson & Wales.

### **THE CENTER FOR ACADEMIC SUPPORT — TUTORIAL ASSISTANCE**

The university provides tutorial assistance through the Center for Academic Support. While every effort is made to identify students in need of assistance, students are urged to take the initiative to seek help either with their faculty or through the Center for Academic Support. Professional tutoring in writing and peer tutoring in all subjects are available in all courses are available on a drop-in basis and are free.

### **STUDENTS WITH DISABILITIES**

JWU is dedicated to providing reasonable accommodations to allow students with learning, physical or other disabilities to succeed in their academic pursuits. While maintaining the highest academic integrity, the university

strives to balance scholarship with support services that will assist students with disabilities in functioning in the university's academic environment.

Because some programs of study at the university have technical standards and requirements, applicants and students with disabilities should contact the Center for Academic Support at 305-892-7026 to discuss the availability of reasonable accommodations or to obtain documentation guidelines, when appropriate. For more information on technical standards, see Pages 97–98.

Available reasonable accommodations for students with disabilities with appropriate documentation, include, but are not limited to

- Decelerated Course Load
- Preferential Scheduling
- Individualized Exams
- Note-taking Assistance
- Tape Recorders in Class
- Digital Texts
- Classroom Relocation
- Housing Accommodations
- Medically Excused Absences
- Scribes
- Assistive Technology

For further information regarding available reasonable accommodations and the accommodations procedure, please see the Academic Support section of the North Miami campus website at [www.jwu.edu](http://www.jwu.edu) or call the Center for Academic Support at 305-892-7026.

## COUNSELING SERVICES

Center for Academic Support advisors at Johnson & Wales provide referrals for personal counseling services as well as group counseling. Students having difficulty with any aspect of college life are encouraged to make an appointment.

## COMPUTER AND TECHNOLOGY USE

All students are required to comply with the university's Computer and Technology Use Policy, which is accessible at <http://helpdesk.jwu.edu/policies.htm>.

The university's Computer and Technology Use Policy prohibits students from uploading, downloading, posting, publishing, transmitting, retaining, reproducing, sharing or distributing in any way information, software, movies, music, books, articles or any other material which is protected by copyright or other proprietary right, without obtaining permission of the owner. Violation of this policy may result in the termination of a student's access to the Internet via the university's Internet system and student conduct review actions up to and including dismissal from the university.

In addition, students should be aware that unauthorized distribution of copyrighted material (e.g., songs, music and other materials), such as through peer-to-peer networks, may constitute copyright infringement. Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For more information, please see the website of the U.S. Copyright Office at [www.copyright.gov](http://www.copyright.gov), especially their FAQs at [www.copyright.gov/help/faq](http://www.copyright.gov/help/faq). Please refer to the Computer and Technology Use Policy for a further description of prohibited activities regarding use of university technology resources.

## EXPERIENTIAL EDUCATION & CAREER SERVICES

Experiential Education & Career Services offers a variety of internship programs and career services to assist students in building and utilizing career skills to obtain employment and independently navigate their careers.

Experiential Education & Career Services components include

- internship opportunities available in the College of Business, The Hospitality College and the College of Culinary Arts. Internship is designed to provide eligible students with practical work experience in their chosen field of study while they earn academic credit for the experience.
- a career capstone course for juniors and seniors that prepares them to navigate the job search process.
- career workshops that allow students to select specific skill-building topics.
- networking opportunities with industry professionals through on-campus recruiting events.
- career coaching resources providing personalized advising on a variety of career-related topics.
- online job postings by employers who are looking to hire students for part-time and full-time jobs (on and off campus) as well as internships. Go to <http://link.jwu.edu> > Careers > Find a Job.
- hundreds of employers, representing the business, hospitality and culinary fields, that visit campus each year to participate in recruiting events and serve as guest lecturers and classroom speakers. These activities provide students with a real-world view of industry as well as opportunities to connect with industry professionals and career options.

## HEALTH SERVICES

JWU maintains a Health Services office on the second floor of the Academic and Student Center where health care is provided to students.

The JWU nurse provides limited health care services, maintains student medical records, and makes provisions for students requiring special medication, etc. In addition, the nurse may refer students to an independent physician.

JWU's health services are available to resident and commuting students.

### MEDICAL RECORDS

Prior to the first term of enrollment, the university requires all new, full-time undergraduate students — residents and commuters alike — to submit proof of a complete physical exam within the past year, including documented proof of two doses of the MMR vaccine, a tetanus-diphtheria booster within the past 10 years, a negative tuberculosis test or chest X-ray within the last six months, three doses of hepatitis B vaccine, and completion of the chicken pox vaccine series or proof of physician-diagnosed disease. Pursuant to Florida law, resident students must also show proof of meningococcal meningitis immunization or a waiver may be signed in lieu of immunization. These forms may be obtained by contacting the university at 305-892-7000. A strongly recommended but not required immunization is hepatitis A.

For more information about Health Services, consult the North Miami Campus Student Handbook.

## INTERNATIONAL STUDENT SERVICES

The university assists international students to adhere to USCIS regulations, maintain their student visa status and access all the benefits permitted by their student visa. In addition, information sessions on employment, tax and other immigration and orientation issues will be offered on an as-needed basis.

### Study Abroad Programs

Study Abroad at the Providence Campus works with all academic colleges at every campus to offer a portfolio of study abroad programs to Johnson & Wales students at all campuses. Program information and applications are available at [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad). Students attending other campuses should contact their college chair for specific program information. In addition, interested students can contact Study Abroad at 401-598-1406 for personal study abroad counseling.

## ORIENTATION

Johnson & Wales University's Orientation Program is designed to help students become acquainted with college life and to facilitate a successful freshman year experience. Students are introduced to many university administrators, faculty, staff and student leaders who provide valuable information on academic studies, student life, university policies and financial services.

## RESIDENTIAL LIFE

Freshman students are primarily housed in either Tropical Pointe or Flamingo Hall. These accommodations contain the following:

### TROPICAL POINTE

- 220 residents
- Reserved for freshmen
- Swipe card access
- Cable
- Private bath
- Laundry facilities and vending
- TV lounge
- Computer lab with Internet access
- Wireless Internet access in the rooms

### FLAMINGO HALL

- Connected to the classrooms
- 222 residents
- Code access
- Cable
- Two TV lounges
- Showers, laundry and vending facilities on every floor
- Wireless Internet capabilities in the rooms

Freshman and upperclass students who prefer apartment living may request to live at Biscayne Commons, Emerald Lake Hall, Arch Creek Place, Lakeside Towers or Palm Gardens. These accommodations contain the following:

### BISCAYNE COMMONS

- 202 residents
- Freshmen and upperclass students
- Swipe card access
- Cable
- Private bath
- Laundry facilities and vending
- TV lounge
- Wireless Internet access in the rooms

### EMERALD LAKE HALL AND ARCH CREEK PLACE

- 3 students per apartment
- Easy access to the university
- Laundry facilities
- TV lounge
- Free parking
- Kitchen/private bathroom
- Waterfront view
- Apartment-style living

### LAKESIDE TOWERS

- Close proximity to campus
- Efficiency, one- and two-bedroom apartments
- 160 residents
- On-site laundry and vending facilities
- Kitchen and private bath
- Swimming pool
- TV lounge
- Waterfront view
- Wireless Internet access in the rooms

## PALM GARDENS

- 160 residents
- Suite-style living
- Swipe card access
- All rooms equipped with kitchenettes (small refrigerator, sink and stovetop)
- Cable
- On-site laundry facility
- TV lounge
- Wireless Internet access in the rooms

Students may select their housing assignment online, once their reservation fee is received by the university.

Resident Assistants are assigned to the residence hall to assist with a student's college living experience. They are upperclass students who are selected because of their ability to understand and work with fellow resident students.

Students who have been convicted of certain felonies (or have had certain felony-type charges sustained in a juvenile proceeding), such as crimes of violence, serious drug offenses and sex offenses, are not eligible to live in university housing.

# *Student Activities*

Student Activities serves multiple functions within the Johnson & Wales community in supporting students' needs, activities and campus programs. Student Activities provides professional support for students at Johnson & Wales in their nonacademic pursuits as well as exposure to and participation in social, cultural, educational and recreational programs.

These programs and services emanate from Student Activities:

- student clubs and organizations
- program advisement
- reservation of facilities

Student Activities maintains bulletin boards for student organizations to publicize and promote special programs. All postings are to be turned in to Student Activities where they will be stamped. Students may then post the material in designated areas.

## **STUDENT ORGANIZATION SPACE, WORK AREA AND OFFICE USE**

Student Activities has resource areas available to all recognized student clubs or organizations. Student Activities is located in the Student Life Center.

## **ANTI-HAZING POLICY**

Hazing or any action or situation which recklessly endangers an individual's mental or physical health and/or involves the forced consumption of alcohol or drugs is prohibited under the university's Student Code of Conduct. The Student Code of Conduct is outlined in the North Miami Campus Student Handbook which is distributed at new student orientation.

## **CLUBS AND ORGANIZATIONS**

Opportunities abound for students to become involved in a club or organization that suits their interests and curiosities. Guidelines for starting a new organization are outlined in the North Miami Campus Student Handbook. The following is a partial list of the many clubs and organizations that are recognized and active at JWU.

**Alpha Sigma Tau Sorority's (AST)** purpose is to promote ethical, cultural and social development among sisters. AST is a very active organization with a strong presence on campus. It is difficult to miss a tau in her emerald green & gold, working hard to contribute her share to mankind.

**American Criminal Justice Association** provides awareness of development in the field of criminal justice and gives students hands-on experience in the industry.

The purpose of the **American Culinary Federation** is to increase culinary knowledge through activities on campus. Major activities include Taste of the Nation and the ACF Southeastern Regional Conference.

**Campus Activities Board (CAB)** is the North Miami Campus' chief programming board and plans most of the major events on campus, including Homecoming, Welcome Week, Family Weekend and Bash at the Beach.

**Campus Crusade for Christ** gives students an opportunity to increase their spiritual awareness.

**Capital Punishment Dance Theater (Competitive Dance Team)** provides an organization in which people can express themselves through dance performances.

**Caribbean Connections** exists to promote unity and equality among students of Caribbean decent. Each year the group takes part in Miami Carnival and the Florida Caribbean Student Association conferences.



**Club Managers Association of America** is the oldest, most respected association representing the club management profession. This organization promotes and advances friendly relations among persons connected with the management of clubs and other associations and encourages the education and advancement of its members, among other benefits.

**Coexist** (LGBTQ&S) allies in the campus community embraces differences in sexual orientation. The group's objective is to build awareness, understanding and acceptance of individuals with different sexual orientation.

**Collegiate Ambassador Team (CAT)** is an organization that assists Admissions in meeting the needs of prospective students. The goal is to create a group of students to represent the university student body during tours, special events and recruitment efforts. Members will develop leadership skills and enhance their résumés. For further information call Admissions at 305-892-7001. Please note that CAT is a selective organization; an application process is involved and terms of service vary.

**Da Senate Drumline & Da Divas Dance Squad** are JWU's drumline and dance team and are dedicated to performing melodious, marching band-style music and dance routines.

**DECA** assists its members in their growth and development. It also helps them to develop a respect for education in marketing, which will contribute to occupational competence and career success.

**Delta Sigma Theta Sorority Inc.** is an organization of college-educated women committed to constructive development of its members and to public service with a primary focus on the African-American community.

**Eta Sigma Delta** is the international honor society for Hospitality Management. It recognizes hospitality students for outstanding academic achievements and professionalism.

**FCCLA (Family Career Community Leaders of America)** is an organization that teaches individuals how to be strong and positive leaders in their families, communities and careers.

The purpose of a **Few Good Men (FGM)** is to unite the young men at Johnson & Wales University, assist them in pursuing their areas of interest, and encourage them to reach their highest potential. FGM educates its members on fraternal brotherhood in the hope that one day, each will be an honorable member of an organization of their strongest desire.

**Future Cruise and Travel Industry Professionals** promotes the cruise line industry and assists students with career opportunities in travel and tourism.

The **Herb Society** exists to cultivate a designated area for herbs, spices and vegetables to be grown and cultivated on campus, and for students to take part in caring for these plants. The flavorful group aims to broaden students' awareness of varieties, flavors and aromas of herbs.

**Hillel** facilitates an awareness of Judaism. It provides support and a number of activities that help to build a better understanding of Jewish tradition, events and rituals.

**Honors Scholastic Society** promotes academic excellence, community leadership and the Honors Program at the North Miami Campus of Johnson & Wales University.

**Hospitality Club** fosters a greater understanding of the hospitality industry through interaction with industry professionals. It also promotes learning and fun outside of the classroom through activities and field trips.

The **International Community** is a diverse organization that encourages participation of international students on campus in fundraising efforts, social gatherings and trips within Florida. You never know what is coming next!

**Iota Phi Theta Fraternity Inc.** continues the development and preservation of scholarship, leadership, citizenship, fidelity and brotherhood among men.

**Jr. ACF (American Culinary Federation)** engages in fundraising for the American Culinary Federation, scholarships, guest lectures, certification procedures, field trips, seminars and demonstrations.

The charge of **Kappa Sigma Fraternity** is, "The ideals we pursue determine what we are and what we will become," and its goal is to build better men. The Pi Gamma chapter of Kappa Sigma fraternity at JWU helps to promote awareness of alcohol abuse, as well as healthy living for individuals with diabetes, including participation in the American Diabetes Association's annual walk-a-thon.

**Lambda Sigma Upsilon Fraternity** is an organization that strongly believes that many individual and collective successes can be achieved through the efforts of a culturally diverse brotherhood of college and university men who, through close association with each other, maintain honesty, commitment, respect and trust.

**National Society of Minorities in Hospitality** builds and maintains a working relationship between minority hospitality students and industry professionals. It also aids in the recruitment and retention of minorities in the hospitality program.

**Omega Tau Alpha Fraternity** is a private fraternity devoted to the personal and collective needs of its members. The organization is dedicated to cultivation of a unique environment which instills a lifelong commitment to brotherhood.

**The Paintball Club's** purpose is to educate people about the sport of paintball, to play paintball (of course) and have fun. Their members, the JWU Fatcatz, are high energy all the time! Newcomers only need to be willing to have fun and try a new sport.

**PBL/FBLA (Phi Beta Lambda)** brings business and education together in a positive working relationship through innovative leadership and career-development programs.

**Society for Advancement of Management (SAM)** works to assist in communicating the practice of professional management through the interaction of students, faculty and practicing managers. The major focus each year is to send students to the annual Management Seminar.

**Special Functions Team** is a culinary-based student volunteer club focusing on all aspects of the culinary profession. The club provides opportunities for its members to gain experience by participating in various on- and off-campus events throughout the academic year.

**Students Promoting Awareness Responsibility Knowledge and Service (SPARKS)** is committed to educating students through service projects. SPARKS members sponsor community and campus service events throughout the school year and help promote civic responsibility on campus.

**VICA (Vocational Industry Club of America)** helps to encourage young professionals in business, hospitality and culinary arts as they pursue life and career goals.

## ATHLETICS

### INTRAMURAL SPORTS

Anyone can participate in the intramural program at Johnson & Wales. Students interested in participating on a team should stop by Athletics located at the Recreation Center. Programs include

- Basketball
- Beach Volleyball
- Billiards
- Bowling
- Flag Football
- Kickball
- Soccer
- Softball
- Table Tennis
- Ultimate Frisbee
- X-Games

### VARSITY SPORTS

The following sports are offered:

- Men's and Women's Basketball
- Men's and Women's Cross-Country
- Men's and Women's Track & Field
- Men's Golf
- Men's and Women's Soccer
- Cheerleading (club sport)

Varsity teams are members of the NAIA and the Sun Conference. There are open tryouts for each varsity sport. Students who are interested in joining a team should contact David Graham at 305-892-7022 or [dgraham@jwu.edu](mailto:dgraham@jwu.edu) for more information.

## **RECREATIONAL PROGRAMS**

Johnson & Wales offers its students the opportunity to participate in a variety of recreational programs including

- Aerobic Dance/Step Aerobics
- Billiards
- Bowling
- Canoeing
- Golf
- Kayaking
- Kickboxing
- Table Tennis
- Tennis
- Weight Training
- Yoga/Pilates

# *Programs of Study*

## **BAKING & PASTRY ARTS**

*(College of Culinary Arts)*

### **ASSOCIATE IN SCIENCE (A.S.) DEGREE**

The associate degree program in Baking & Pastry Arts provides students with practical education in baking and pastry production, while developing professionalism and excellence in academic achievement. Hands-on training is paired with academic courses resulting in a curriculum that is both dynamic and directly aligned with industry needs.

First-year Baking & Pastry Arts students rotate through one term of academics which includes Food Safety and Sanitation, and two terms of hands-on laboratory classes. Emphasis is placed on skills development and techniques of combining basic ingredients to produce classic pastries, basic breads, cakes and plated desserts.

The second year emphasizes advanced techniques in classical and international preparation and production of cakes, tortes and sugar work. Academic courses include leadership studies, nutrition, communication skills, and food and beverage cost control.

### **BAKING & PASTRY INTERNSHIP**

During pastry internships, students participate in actual public food service operations in preparation for future careers. Possible sites include university-owned or operated practicum educational facilities, hotels, restaurants, country clubs, resorts, casinos, contract food service providers and bakeries. Eligibility requirements for certain sites include a 2.75 cumulative GPA and completion of all prerequisite course work. Additionally, select students have the opportunity to participate in international internships at host company sites throughout the world, which are chosen by the university. In addition to meeting specific college eligibility requirements, students interested in com-

pleting internship in a targeted country must maintain a 3.25 cumulative grade point average and have a minimum of one year of work experience in a full-service bakery or similar experience in a hotel, resort or restaurant.

Upon graduation from the Baking & Pastry Arts associate degree program, a variety of positions are attainable in hotels, clubs and resorts, retail bakeries, restaurants and wholesale pastry shops.

Graduates of this program are eligible, or may apply, for entrance into the following bachelor of science degree programs: Baking & Pastry Arts (Providence Campus), Baking & Pastry Arts and Food Service Management, Culinary Nutrition (Providence or Denver Campus) or Food Service Entrepreneurship (Providence Campus). Certain requirements pertain to each of these bachelor's degree programs, which are noted in their respective program descriptions.

### **TEACHING ASSISTANT AND FELLOW SCHOLARSHIP PROGRAM**

Each year, administrators at the College of Culinary Arts select Teaching Assistant candidates from among the top students of the graduating class in the Culinary Arts and Baking & Pastry Arts associate degree programs. Students who are continuing their education at the university as Teaching Assistants must be enrolled in a day school program. Qualified Teaching Assistants may advance to Fellow during their senior year. These opportunities allow students to help defray the costs of advanced study while developing their supervisory/management skills.

# BAKING & PASTRY ARTS

A two-year program leading to the associate in science degree

MAJOR COURSES		CREDITS
BPA1010	Fundamental Skills and Techniques	3.0
BPA1015	Classic Pastry	3.0
BPA1020	Pies and Tarts	3.0
BPA1025	Cookies and Petits Fours	3.0
BPA1030	Hot and Cold Desserts	3.0
BPA1035	Chocolates and Confections	3.0
BPA1040	Introduction to Cakes	3.0
BPA1045	Principles of Artisan Bread Baking	3.0
BPA1050	Viennoiserie	3.0
BPA1060	How Baking Works	3.0
BPA2010	Specialty Cakes	3.0
BPA2015	Entremets and Petits Gateaux	3.0
BPA2020	Plated Desserts	3.0
BPA2025	Advanced Artisan Bread Baking	3.0
BPA2030	Sugar Artistry	3.0

<b>Pastry Arts Applications</b>		<b>13.5</b>
BPA2626	Pastry Arts Internship	

## RELATED PROFESSIONAL STUDIES

FSM1065	Food Safety and Sanitation Management*	1.5
FSM2025	Food and Beverage Cost Control	4.5

## GENERAL STUDIES

ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH1002	A Survey of College Mathematics	4.5
NUTR2001	Introduction to Nutrition	4.5
Science	One SCI-designated course**	4.5

<b>Total Credits</b>	<b>96.0</b>
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**NOTE:** Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in MATH1002.

\* Students must pass a national exam that is recognized by the Conference for Food Protection as a graduation requirement.

\*\*Students who plan to enter the Culinary Nutrition program should select SCI1015.

## FOUR-YEAR OPTIONS:

- Baking & Pastry Arts and Food Service Management (Page 66)
- Baking & Pastry Arts (Providence Campus)
- Culinary Nutrition (Providence and Denver campuses)
- Food Service Entrepreneurship (Providence Campus)

# GARNISH YOUR DEGREE

## 12-MONTH PROGRAM IN

### BAKING & PASTRY ARTS

Johnson & Wales University offers a specialized, limited enrollment, baking & pastry arts program. This program leads to the associate in science degree, and is designed for students who have already been awarded a bachelor’s degree. Students will receive transfer credit for most of the general studies course work.

The Garnish Your Degree Baking & Pastry Arts degree program is designed to provide practical education in baking and pastry production, through a program of study that builds proficiency in baking and pastry production, cost control, and sanitation. Students are introduced to techniques of combining basic ingredients to produce classical pastries, basic breads, cakes and plated desserts. Included are advanced techniques in classical and international preparation and production of cakes, tortes, sugar artistry, advanced breads and plated desserts.

The program consists of four terms beginning in September. Terms I, II and III consist of laboratory and related professional studies classes. During Term IV, students will take internship. Academic areas include nutrition, food and beverage cost control and sanitation, as well as professional development, where students are introduced to a career advising system.

Students begin to use skills acquired in the first, second and third terms by participating in an internship. The internship experience at approved sites will provide practical, on-the-job training with opportunities for a variety of experience in a segment of the food industry, including hotels, resorts, spas, restaurants, country clubs, contract food service providers and casinos.

# GARNISH YOUR DEGREE

## BAKING & PASTRY ARTS

A 12-month program leading to the associate in science degree.

MAJOR COURSES		CREDITS
BPA1010	Fundamental Skills and Techniques	3.0
BPA1015	Classic Pastry	3.0
BPA1020	Pies and Tarts	3.0
BPA1025	Cookies and Petits Fours	3.0
BPA1030	Hot and Cold Desserts	3.0
BPA1035	Chocolates and Confections	3.0
BPA1040	Introduction to Cakes	3.0
BPA1045	Principles of Artisan Bread Baking	3.0
BPA1050	Viennoiserie	3.0
BPA1060	How Baking Works	3.0
BPA2010	Specialty Cakes	3.0
BPA2015	Entremets and Petits Gateaux	3.0
BPA2020	Plated Desserts	3.0
BPA2025	Advanced Artisan Bread Baking	3.0
BPA2030	Sugar Artistry	3.0

<b>Pastry Arts Applications</b>		<b>13.5</b>
BPA2626	Pastry Arts Internship	

<b>RELATED PROFESSIONAL STUDIES</b>		
FSM1065	Food Safety and Sanitation Management*	1.5
FSM2025	Food and Beverage Cost Control	4.5

<b>GENERAL STUDIES</b>		
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH1002	A Survey of College Mathematics	4.5
NUTR2001	Introduction to Nutrition	4.5
Science	One SCI-designated course**	4.5

<b>Total Credits</b>	<b>96.0</b>
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\* Students must pass a national exam that is recognized by the Conference for Food Protection as a graduation requirement.

\*\*Students who plan to enter the Culinary Nutrition program should select SCI1015.

# BAKING & PASTRY ARTS AND FOOD SERVICE MANAGEMENT

*(College of Culinary Arts and  
The Hospitality College)*

## BACHELOR OF SCIENCE (B.S.) DEGREE

The Baking & Pastry Arts and Food Service Management program combines the strength of baking & pastry arts and management in order to prepare students for a management career in front- or back-of-the-house. Graduates of the Baking & Pastry Arts and Food Service Management program can obtain positions in a variety of areas that include, but are not limited to, bakeshop manager, executive pastry chef and pastry chef.

The curriculum provides ample opportunity for the food service professional of tomorrow to build upon their leadership and management abilities, baking techniques, critical thinking, personal accountability and ethical behavior, problem-solving techniques, strong financial analysis skills and customer awareness. The Baking & Pastry Arts and Food Service Management degree develops a solid baking & pastry foundation and management philosophy in its graduates and prepares them for bright and rewarding careers.

As a reflection of the university's strategic plan, FOCUS 2011, which supports innovative pedagogies and technologies to enhance active learning, this program currently offers a limited number of courses online. Online courses are equivalent in content and rigor to traditional face-to-face courses. Residential day school students in the program are eligible to take online courses.

This program allows students to receive a world-class baking & pastry arts and hospitality education. Its strength is that students receive several senior-level capstone experiences in baking & pastry arts, hospitality operations and strategic management.

## CONCENTRATIONS FOR BAKING & PASTRY ARTS AND FOOD SERVICE MANAGEMENT MAJORS

- Contemporary Pastry Arts (Page 92)
- Any hospitality concentration listed on Pages 93–94



# **BAKING & PASTRY ARTS AND FOOD SERVICE MANAGEMENT**

A four-year program leading to the bachelor of science degree for two-year Baking & Pastry Arts program graduates

## **First two years:**

Associate in Science Degree in Baking & Pastry Arts (Page 63) 96.0

## **Third and fourth years:**

MAJOR COURSES	CREDITS
FSM3001 Food Service Management Systems and Human Resource Applications+	4.5
FSM4061 Advanced Food Service Operations Management	4.5
HOSP3050 Hospitality Strategic Marketing+	4.5
HOSP4060 Hospitality Management Seminar+ Culinary/ Three to five courses selected from declared concentration (see previous page). Some study abroad programs offer completion of a Hospitality concentration.	4.5
Hospitality Conc.	13.5–15.0

## **Choose one of the following options: 13.5–15.0**

Culinary/ Hospitality Electives	Three to five courses with an EHSP, ECUL or EBPA attribute selected from offerings within The Hospitality College or the College of Culinary Arts OR Second Culinary or Hospitality concentration. Some study abroad programs offer completion of a Hospitality concentration. OR Study Abroad OR Internship
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## **RELATED PROFESSIONAL STUDIES**

ACCT1011	Hospitality Accounting I and Lab+	5.5
ACCT1012	Hospitality Accounting II and Lab+	5.5
ACCT3025	Hospitality Financial Management+	4.5
CAR0010	Career Capstone	1.0
LAW2010	Hospitality Law+	4.5

## **GENERAL STUDIES**

ECON1001	Macroeconomics	4.5
PSYC2001	Introductory Psychology+	4.5
SPAN1011	Conversational Spanish I: Specialized Vocabulary*	4.5
Electives	Two courses with an EASC attribute selected from offerings within the School of Arts & Sciences which may be used towards an arts & sciences concentration	9.0

## **Choose two of the following\*\*:** 9.0

MATH2001	Statistics
PHIL3040	Ethics of Business Leadership+
SOC2001	Sociology I
History	One HIST-designated course (except HIST4030)
Literature	ENG1001 or one LIT-designated course

**Total Credits 97.5–100.5**

**Four-Year Credit Total 193.5–196.5**

\*Spanish is the recommended language.  
 \*\*Students may not choose the combination of MATH2001 and SOC2001 to fulfill this requirement.  
 + Course is offered both online and face-to-face.

**NOTES:** Students must earn a performance transcript writing assessment of “validated” or “mastered” in order to graduate with a bachelor’s degree.  
 Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

# BUSINESS ADMINISTRATION

(College of Business)

The Business Administration one-year program prepares students for a variety of business career options. Students enrolled in the one-year program may elect to continue their education toward any College of Business bachelor of science degree. It is an ideal course of study for those students who plan to pursue a bachelor's degree but have not yet chosen a business career specialization.

Courses in the one-year program are carefully integrated to include an overall introduction to business administration with a number of complementary areas of study.

Through the university's advising system, experienced faculty are available to assist students in making an educated decision in the selection of their bachelor's degree curriculum in alignment with each student's future career goals.

Students enrolled in the program must elect to continue their education toward any College of Business bachelor of science degree during their third term of enrollment.

## BUSINESS ADMINISTRATION

All students enrolled in the Business Administration program pursue the following program of study for one year (three terms). Students must declare a major no later than the third term of study.

MAJOR COURSES		CREDITS
LAW2001	The Legal Environment of Business I	4.5
MGMT1001	Principles of Management	4.5
MRKT1001	Principles of Marketing	4.5
RELATED PROFESSIONAL STUDIES		
ACCT1021	Business Accounting I and Lab	5.5
ACCT1022	Business Accounting II and Lab	5.5
FIT1000	Information Technology for Business Professionals I	4.5
FIT1020	Information Technology for Business Professionals II	4.5
GENERAL STUDIES		
ECON1001	Macroeconomics	4.5
ENG1020	English Composition	4.5
ENG1030	Communication Skills	4.5
Math	One math course at the MATH1002 level or higher	4.5
Total Credits		51.5
<b>NOTE:</b> Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.		

# CRIMINAL JUSTICE

*(College of Business)*

## BACHELOR OF SCIENCE (B.S.) DEGREE

The goal of the criminal justice program is to graduate students who are prepared for meaningful careers in law enforcement, the court system or corrections. Through this course of study, students will acquire the communication, logic, critical thinking, and ethical reasoning skills essential for the understanding of criminal justice issues and for effective career performance. The program's judicious mix of criminal justice, business, technology, and arts & sciences courses, is intended to enhance each student's appreciation of diversity, citizenship, leadership, science and technology, and social and business culture.

In keeping with the unique curriculum and varied career opportunities available to graduates of the criminal justice program, and with the advice of the student's faculty advisor and career coach, students are encouraged to concentrate in one or more of the programs offered by the School of Arts & Sciences and/or the College of Business. A student may also pursue a collection of criminal justice electives which target their interests and goals. Criminal justice students also have the opportunity to participate in an internship.

Selected criminal justice students may participate in an internship. Students must possess a 2.75 GPA overall and a 2.75 GPA in the Criminal Justice major to take this option.

The bachelor of science degree is beneficial when competing for a first job placement and for career advancement. Typical career tracks for graduates of the criminal justice program may include policing on the local, state or federal levels; court administration; corrections, probation or parole officers; private security and loss prevention managers; and social service providers.

CRIMINAL JUSTICE

A four-year program leading to the bachelor of science degree

MAJOR COURSES		CREDITS
CJS1002	Introduction to Criminal Justice	4.5
CJS1070	Criminal Courts	4.5
CJS1090	Law Enforcement	4.5
CJS2040	Corrections	4.5
CJS2050	Criminology	4.5
CJS4030	Criminal Justice Research Methods	4.5
CJS4080	Criminal Justice Senior Seminar	4.5
LAW3015	Criminal Procedure	4.5
LAW3025	Criminal Law	4.5
Choose Option A or Option B:		13.5
Option A		
Select from the following to total 13.5 credits:		
CJS2085	Juvenile Justice	
CJS3075	Criminal Investigation	
CJS4040	Criminalistics	
CJS4060	Advanced Topics in Criminalistics	
OR		
Option B		
CJS4099	Criminal Justice Internship	

RELATED PROFESSIONAL STUDIES

ACCT1021	Business Accounting I and Lab	5.5
CAR0010	Career Capstone	1.0
FIT1000	Information Technology for Business Professionals I	4.5
MGMT1001	Principles of Management	4.5
MGMT2001	Human Resource Management	4.5

GENERAL STUDIES

ECON1001	Macroeconomics	4.5
ENG1001	An Introduction to Literary Genres	4.5
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
HIST3001	U.S. History from Colonial Times to 1876	4.5
HIST3002	U.S. History since 1877 (to the present)	4.5
HIST4020	American Government	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH2001	Statistics	4.5
PHIL3020	Crisis and Controversy: a Critical Thinking Approach	4.5
PHIL3040	Ethics of Business Leadership	4.5
PSYC2001	Introductory Psychology	4.5
PSYC2002	Abnormal Psychology	4.5
SOC2001	Sociology I	4.5
Math	One math course at the MATH1002 level or higher	4.5
Science	One SCI-designated course	4.5
Sociology	One sociology course at the SOC2002 level or higher	4.5

Choose one of the following options\*: 27.0

National Security Concentration  
CJS3810 Topics in National Security  
CJS3820 Cyber Crimes  
CJS4033 Terrorism  
and three free electives  
OR

Six free electives selected from 1000–4999 numbered offerings within the university

Total Credits 182.0

\* It is strongly suggested that students use three free electives to complete the National Security concentration.

NOTES: Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.

Student must earn a performance transcript writing assessment of “validated” or “mastered” in order to graduate with a bachelor’s degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

Free elective(s) may be satisfied by an internship. Contact EE&CS for details.

# CULINARY ARTS

*(College of Culinary Arts)*

## ASSOCIATE IN SCIENCE (A.S.) DEGREE

The associate degree program in Culinary Arts provides students with practical education in food production, while developing professionalism and excellence in academic achievement. Students progress through a program of study that builds proficiency in food production and cooking, cost control, nutrition, sanitation, food safety and food marketing. Hands-on training is paired with traditional academic courses resulting in a curriculum that is both dynamic and directly aligned with industry needs.

The focus of the first-year culinary lab classes is development and practice of cooking skills, complemented by the development of baking, dining and beverage service skills, which includes national certification in alcohol intervention procedures. The academic areas include mathematics, communication skills, English composition and a national food safety certification.

Second-year laboratories include advanced techniques in classical and international cuisines, garde manger, patisserie/dessert and dining room, as well as the academic areas of leadership studies, personalized nutrition management and introduction to menu planning and cost control.

## CULINARY INTERNSHIP

During the culinary internship, students participate in actual public food service operations in preparation for future careers. Possible sites include university-owned or operated practicum educational facilities, hotels, restaurants, country clubs, resorts, casinos, spas and contract food service providers. Eligibility requirements for certain sites include a 2.75 cumulative GPA and completion of all prerequisite course work. Additionally, select students have the opportunity to participate in international internships at host company sites throughout the world, which are chosen by the university. In addition to meeting specific college eligibility requirements, students interested in completing internship in a targeted country must maintain a 3.25 cumulative grade point average and have a minimum of one year of work experience in a full-service restaurant or similar experience in a hotel or resort.

Graduates of the associate degree program in Culinary Arts have the opportunity to gain immediate, successful employment in the food service industry, which would include a variety of positions in full service restaurants, hotels, clubs and resorts catering operations, quantity food production facilities, health spas and cruise lines.

Graduates of this program are eligible, or may apply, for entrance into the following bachelor of science degree programs: Baking & Pastry Arts (Providence Campus), Culinary Arts and Food Service Management, Culinary Nutrition (Providence or Denver Campus) or Food Service Entrepreneurship (Providence Campus). Certain requirements pertain to each of these bachelor degree programs, which are noted in their respective program descriptions.

CULINARY INTERNATIONAL EXCHANGE

Each year, a select group of second-year students is chosen to participate in a student international exchange program with culinary arts schools in Ireland or France. For one term, JWU students attend classes in either Ireland or France. In exchange, students from these schools attend culinary classes at Johnson & Wales University. Selected students receive full academic credit for the term abroad.

TEACHING ASSISTANT AND FELLOW SCHOLARSHIP PROGRAM

Each year, administrators at the College of Culinary Arts select Teaching Assistant candidates from among the top students of the graduating class in the Culinary Arts and Baking & Pastry Arts associate degree programs. Students who are continuing their education at the university as Teaching Assistants must be enrolled in a day school program. Qualified Teaching Assistants may advance to Fellow during their senior year. These opportunities allow students to help defray the costs of advanced study while developing their supervisory/management skills.

CULINARY ARTS

A two-year program leading to the associate in science degree

MAJOR COURSES		CREDITS
CUL1315	Stocks, Sauces and Soups	3.0
CUL1325	Essentials of Dining Room	3.0
CUL1335	Traditional European Cuisine	3.0
CUL1345	Introduction to Baking & Pastry	3.0
CUL1355	New World Cuisine	3.0
CUL1365	Principles of Beverage Service*	3.0
CUL1375	Nutrition and Sensory Analysis	3.0
CUL1385	Fundamentals of Food Service Production	3.0
CUL1395	Purchasing and Product Identification	3.0
CUL1405	Skills of Meatcutting	3.0
CUL2215	Garde Manger	3.0
CUL2225	Classical French Cuisine	3.0
CUL2235	Advanced Dining Room Procedures	3.0
CUL2245	International Cuisine	3.0
CUL2255	Advanced Patisserie/Desserts	3.0

<b>Culinary Arts Applications</b>		<b>13.5</b>
CUL2626	Culinary Arts Internship	

<b>RELATED PROFESSIONAL STUDIES</b>		
FSM1065	Food Safety and Sanitation Management**	1.5
FSM2045	Introduction to Menu Planning and Cost Controls	4.5

<b>GENERAL STUDIES</b>		
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH1002	A Survey of College Mathematics	4.5
NUTR2001	Introduction to Nutrition Science	4.5
	One SCI-designated course***	4.5

<b>Total Credits</b>	<b>96.0</b>
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\* ServSafe Alcohol Certification course required.

\*\* Students must pass a national exam that is recognized by the Conference for Food Protection as a graduation requirement.

\*\*\*Students who plan to enter the Culinary Nutrition program should select SCI1015.

NOTE: Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in MATH1002.

FOUR-YEAR OPTIONS:

- Baking & Pastry Arts (Providence Campus)
- Culinary Arts and Food Service Management (Page 74)
- Culinary Nutrition (Providence or Denver Campus)
- Food Service Entrepreneurship (Providence Campus)

### GARNISH YOUR DEGREE

### 12-MONTH PROGRAM IN CULINARY ARTS

Johnson & Wales University offers a specialized, limited enrollment, culinary arts program. This program leads to the associate in science degree, and is designed for students who have already been awarded a bachelor's degree. Students will receive transfer credit for most of the general studies course work.

The Garnish Your Degree Culinary Arts degree program is designed to provide hospitality graduates an opportunity to expand their knowledge in the area of food service, and graduates of other disciplines an opportunity to acquire the education they need for a career change.

The program consists of four terms beginning in September. Terms I, II and III consist of laboratory and related professional studies classes. During Term IV, students will take internship. Academic areas include menu planning and cost controls, nutrition and sanitation.

Students begin to use skills acquired in the first, second and third terms by participating in an internship. The internship experience at approved sites will provide practical, on-the-job training with opportunities for a variety of experiences in both kitchen preparation areas and front-of-the-house operations.

### GARNISH YOUR DEGREE

### CULINARY ARTS

A 12-month program leading to the associate in science degree.

MAJOR COURSES		CREDITS
CUL1315	Stocks, Sauces and Soups	3.0
CUL1325	Essentials of Dining Room	3.0
CUL1335	Traditional European Cuisine	3.0
CUL1345	Introduction to Baking and Pastry	3.0
CUL1355	New World Cuisine	3.0
CUL1365	Principles of Beverage Service*	3.0
CUL1375	Nutrition and Sensory Analysis	3.0
CUL1385	Fundamentals of Food Service Production	3.0
CUL1395	Purchasing and Product Identification	3.0
CUL1405	Skills of Meatcutting	3.0
CUL2215	Garde Manger	3.0
CUL2225	Classical French Cuisine	3.0
CUL2235	Advanced Dining Room Procedures	3.0
CUL2245	International Cuisine	3.0
CUL2255	Advanced Patisserie/Desserts	3.0

<b>Culinary Arts Applications</b>		<b>13.5</b>
CUL2626	Culinary Arts Internship	

<b>RELATED PROFESSIONAL STUDIES</b>		
FSM1065	Food Safety and Sanitation Management**	1.5
FSM2045	Introduction to Menu Planning and Cost Controls	4.5

<b>GENERAL STUDIES</b>		
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH1002	A Survey of College Mathematics	4.5
NUTR2001	Introduction to Nutrition	4.5
Science	One SCI-designated course***	4.5

<b>Total Credits</b>	<b>96.0</b>
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\* ServSafe Alcohol Certification course required.

\*\*Students must pass a national exam that is recognized by the Conference for Food Protection as a graduation requirement.

\*\*\*Students who plan to enter the Culinary Nutrition program should select SCI1015.



# CULINARY ARTS AND FOOD SERVICE MANAGEMENT

*(College of Culinary Arts and  
The Hospitality College)*

## **BACHELOR OF SCIENCE (B.S.) DEGREE**

The Culinary Arts and Food Service Management program combines the strength of culinary arts and management in order to prepare students for a management career in front- or back-of-the-house. Graduates of the Culinary Arts and Food Service Management program can obtain positions in a variety of areas that include, but are not limited to, restaurant manager, kitchen manager, executive chef, food and beverage director, catering manager, room service manager, sous chefs, beverage manager and dining room manager.

The curriculum provides ample opportunity for the food service professional of tomorrow to build upon their leadership and management abilities, cooking techniques, critical thinking, personal accountability and ethical behavior, problem-solving techniques, strong financial analysis skills and customer awareness. The Culinary Arts and Food Service Management degree develops a solid culinary foundation and management philosophy in its graduates and prepares them for bright and rewarding careers.

As a reflection of the university's strategic plan, FOCUS 2011, which supports innovative pedagogies and technologies to enhance active learning, this program currently offers a limited number of courses online. Online courses are equivalent in content and rigor to traditional face-to-face courses. Residential day school students in the program are eligible to take online courses.

The program allows students to receive a world-class culinary arts and hospitality education. The program's strength is that students receive several senior-level capstone experiences in culinary arts, hospitality operations and strategic management.

Students may choose to focus their studies by selecting their electives in such areas as baking & pastry arts, resort or cruise line management. The Resort Management and Beverage Service Management concentrations allow students to focus on these two rapidly growing segments of the hospitality industry. The Food and Beverage Management concentration allows students to focus on this vital area of the hospitality industry. Courses are ideal for candidates interested in working with beverages, non-commercial, chain, franchises or restaurant operations.

## **CONCENTRATIONS FOR CULINARY ARTS AND FOOD SERVICE MANAGEMENT MAJORS**

- Baking & Pastry Arts (Page 92)
- Culinary Capstone Labs (Page 92)
- Wellness and Sustainability (Page 93)
- Any hospitality concentration listed on Pages 93–94

# CULINARY ARTS AND FOOD SERVICE MANAGEMENT

A four-year program leading to the bachelor of science degree for two-year Culinary Arts program graduates

## First two years:

Associate in Science Degree in Culinary Arts (Page 71)	96.0
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## Third and fourth years:

MAJOR COURSES	CREDITS
FSM3001 Food Service Management Systems and Human Resource Applications+	4.5
FSM4061 Advanced Food Service Operations Management	4.5
HOSP3050 Hospitality Strategic Marketing+	4.5
HOSP4060 Hospitality Management Seminar+ Culinary/ Three to five courses selected Hospitality from declared concentration Conc. (see previous page). Some study abroad programs offer completion of a Hospitality concentration.	4.5  13.5–15.0
<b>Choose one of the following options:</b>	<b>13.5–15.0</b>
Culinary/ Three to five courses with an EHSP, Hospitality ECUL or EBPA attribute selected	
Electives from offerings within The Hospitality College or the College of Culinary Arts OR Second Culinary or Hospitality concentration. Some study abroad programs offer completion of a Hospitality concentration. OR Study Abroad OR Internship	

## RELATED PROFESSIONAL STUDIES

ACCT1011 Hospitality Accounting I and Lab+	5.5
ACCT1012 Hospitality Accounting II and Lab+	5.5
ACCT3025 Hospitality Financial Management+	4.5
CAR0010 Career Capstone	1.0
LAW2010 Hospitality Law+	4.5

## GENERAL STUDIES

ECON1001 Macroeconomics	4.5
PSYC2001 Introductory Psychology+	4.5
SPAN1011 Conversational Spanish I: Specialized Vocabulary*	4.5
Electives Two courses with an EASC attribute selected from offerings within the School of Arts & Sciences which may be used towards an arts & sciences concentration	9.0
Choose two of the following**:	9.0
MATH2001 Statistics	
PHIL3040 Ethics of Business Leadership+	
SOC2001 Sociology I	
History One HIST-designated course	
Literature ENG1001 or one LIT-designated course	

<b>Total Credits</b>	<b>97.5-100.5</b>
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<b>Four-Year Credit Total</b>	<b>193.5-196.5</b>
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- \*Spanish is the recommended language.
- \*\*Students may not choose the combination of MATH2001 and SOC2001 to fulfill this requirement.
- + Course is offered both online and face-to-face.

**NOTES:** Students must earn a performance transcript writing assessment of “validated” or “mastered” in order to graduate with a bachelor’s degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

# FASHION MERCHANDISING & RETAIL MARKETING

*(College of Business)*

## **BACHELOR OF SCIENCE (B.S.) DEGREE**

The Fashion Merchandising & Retail Marketing degree prepares students for middle-management or executive trainee opportunities within the retail or retail support industries.

Upon completion of the program, graduates will demonstrate

- the ability to perform the necessary procedures required for retail operations
- knowledge of global fashion markets, designer contributions to the industry and manufacturing categories of fashion goods
- knowledge of marketing principles as applied to fashion goods
- the ability to identify, analyze and forecast future retail trends

Specific skills developed include retail merchandising, management, buying, promotion, advertising and stock control. Students have the opportunity to master these skills while participating in a term-long internship, held at a wide variety of host sites. During this internship, students have the opportunity to apply their learning in multiple phases of retail store operations firsthand, such as sales, merchandise presentation, catalog operations, inventory control, receiving and marking, and buyer's clerical duties.

Upon graduation, students may be employed by retail organizations in positions that utilize these skills. Students possess the combination of academic theory and practical experience necessary for entry-level positions in retail management, merchandise buying, visual merchandising, distribution, product development and sales.

Students should use their electives to create a meaningful, customized career concentration.

An important component of the program's educational experience is the general studies courses taught by the School of Arts & Sciences. Graduates are expected to show competencies in higher order thinking, communications, ethics, global diversity, responsible citizenship, leadership and artistic responsibility. The following literacies should also be demonstrated: sociocultural, quantitative, scientific and informational.

## **CONCENTRATIONS FOR FASHION MERCHANDISING & RETAIL MARKETING MAJORS**

- Advertising (Page 91)
- Human Resources Management (Page 91)
- International Business (Page 91)
- Operations Management (Page 92)

# FASHION MERCHANDISING & RETAIL MARKETING

A four-year program leading to the bachelor of science degree

MAJOR COURSES	CREDITS
MGMT1001 Principles of Management	4.5
MRKT1001 Principles of Marketing	4.5
MRKT1002 Consumer Behavior	4.5
RTL1005 Retailing	4.5
RTL1010 Textiles	4.5
RTL1020 The Business of Fashion	4.5
RTL2010 Apparel Quality Analysis	4.5
RTL2063 Retail Industry Seminar	4.5
RTL2095 Retail Lab	4.5
RTL3010 Merchandise Buying	4.5
RTL3020 Merchandise Mathematics	4.5
RTL3030 Comparative Retail Strategies	4.5
RTL3055 Global Influences on Fashion History	4.5
RTL4010 Retail Executive Decision Making	4.5
RTL4099 Retailing Internship	9.0
<b>Choose two of the following:</b>	<b>9.0</b>
RTL1050 Visual Merchandising	
MRKT1011 Professional Selling	
MRKT3005 Brand Marketing	
MRKT3020 Product Development	

## RELATED PROFESSIONAL STUDIES

ACCT1021 Business Accounting I and Lab	5.5
ACCT1022 Business Accounting II and Lab	5.5
CAR0010 Career Capstone	1.0
FIT1000 Information Technology for Business Professionals I	4.5
FIT1020 Information Technology for Business Professionals II	4.5
LAW2001 The Legal Environment of Business I	4.5
LAW3002 The Legal Environment of Business II	4.5
<b>Choose one of the following four options:</b>	<b>13.5</b>
IBUS4090 International Business Experience OR	
IBUS4191 Fashion Merchandising and Retail Management in an international Context OR	
RTL4099 Retailing Internship OR	
Concentr. Three courses selected from declared College of Business or School of Arts & Sciences concentration offerings	

## GENERAL STUDIES

ECON1001 Macroeconomics	4.5
ECON2002 Microeconomics	4.5
ENG1020 English Composition	4.5
ENG1021 Advanced Composition and Communication	4.5
ENG1030 Communication Skills	4.5
LEAD2001 Foundations of Leadership Studies	4.5
MATH2001 Statistics	4.5
Math One math course at the MATH1002 level or higher	4.5
PHIL3040 Ethics of Business Leadership	4.5
Science One SCI-designated course	4.5

Electives	Two courses with an EASC attribute selected from offerings within the School of Arts & Sciences which may be used to form an arts & sciences concentration	9.0
Choose one of the following:		4.5
History	One HIST-designated course	
Literature	ENG1001 or one LIT-designated course	
Choose one of the following:		4.5
PSYC2001	Introductory Psychology	
SOC2001	Sociology I	

**Total Credits 187.5**

**NOTES:** Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.

Students must earn a performance transcript writing assessment of "validated" or "mastered" in order to graduate with a bachelor's degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

# HOTEL & LODGING MANAGEMENT

*(The Hospitality College)*

## BACHELOR OF SCIENCE (B.S.) DEGREE

The Hotel & Lodging Management bachelor's degree program focuses on current best practices for operational, strategic and staff management in lodging properties and companies. Lodging is defined as activities related to commercial, overnight accommodations of all types, including hotels, resorts and smaller lodging properties (e.g., boutique hotels, country inns, B&Bs, etc.).

The degree prepares graduates for employment in operational management or professional staff positions within commercial lodging companies, as well as positioning them to move up to higher-level positions such as general manager and various corporate staff positions. Possible career tracks might relate to front office management, housekeeping, food and beverage management and affiliated activities such as concierge, spa management, property sales and marketing, convention services, meeting and event planning, resort activities, revenue management, controller, development, regional management, etc.

Graduates are expected to be able to utilize their technical and management skills, as well as apply critical thinking skills, ethical standards and problem-solving techniques within a lodging organization.

## CONCENTRATIONS FOR HOTEL & LODGING MANAGEMENT MAJORS

This program allows students to select concentrations or internships that can lead to career growth within lodging companies or to enhance their initial and subsequent career opportunities. Students may elect to use their hospitality and free elective credits for a second concentration, an internship or a summer abroad program.

At least one three-course Hospitality College concentration is required for graduation.

While all Hospitality College concentrations are available to students in this degree (see Pages 93–94), the following concentrations are recommended: Beverage Service Management; Cruise Line Management; International Hospitality Operations Management (summer program only); Resort Management or Sales, Meeting and Event Management.

# HOTEL & LODGING MANAGEMENT

A four-year program leading to the bachelor of science degree

MAJOR COURSES		CREDITS
FSM1065	Food Safety and Sanitation Management*	1.5
FSM2085	Hotel Food and Beverage Operations	4.5
FSM2095	Hotel Food and Beverage Controls**	4.5
FSM2080	Food Service Operations	
FSM4060	Hospitality Operations Management	9.0
HOSP1001	The Hospitality Field	4.5
HOSP1008	Customer/Guest Service Management**	4.5
HOSP1010	Front Office Operations	4.5
HOSP2030	Hospitality Human Resources and Diversity Leadership	4.5
HOSP2011	Hospitality Sales and Meeting Management	4.5
HOSP2099	Hotel Internship	13.5
HOSP3033	Hospitality Property Operations	4.5
HOSP3077	Revenue Management	4.5
HOSP3050	Hospitality Strategic Marketing	4.5
HOSP4060	Hospitality Management Seminar	4.5
Hospitality Concentr.	Three courses selected from declared concentration. Some study abroad programs offer completion of a Hospitality concentration.	13.5
<b>Choose one of the following:</b>		<b>9.0</b>
Hospitality Electives	Two courses with an EHSP attribute selected from offerings within The Hospitality College***	
	OR	
	Second Hospitality concentration (with use of one free elective).	
	Some study abroad programs offer completion of a Hospitality concentration.	
	OR	
	Study Abroad (with use of one free elective)	
	OR	
	Second Internship	

## RELATED PROFESSIONAL STUDIES

ACCT1011	Hospitality Accounting I and Lab	5.5
ACCT1012	Hospitality Accounting II and Lab	5.5
ACCT3025	Hospitality Financial Management	4.5
CAR0010	Career Capstone	1.0
LAW2010	Hospitality Law	4.5

## GENERAL STUDIES

ECON1001	Macroeconomics	4.5
ECON2002	Microeconomics	4.5
ENG1001	An Introduction to Literary Genres	4.5
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH2001	Statistics	4.5
PSYC2001	Introductory Psychology	4.5
SPAN1011	Conversational Spanish I: Specialized Vocabulary	4.5
History	One HIST-designated course	4.5
Math	One math course at the MATH1002 level or higher	4.5
Science	One SCI-designated course	4.5
Electives	Two courses with an EASC attribute selected from offerings within the School of Arts & Sciences which may be used to form an arts & sciences concentration	9.0

## FREE ELECTIVE\*\*\*

One course selected from 1002–4999 numbered offerings within the university (except ACCT1005, CJS1002, MGMT2001). It is important to save this elective if you plan to participate in a Hospitality study abroad program. 4.5

**Total Credits 189.0**

\* Students must pass a national exam that is recognized by the Conference for Food Protection as a graduation requirement.

\*\* FSM2095 is the preferred course.

\*\*\* Elective courses allow students to enhance their education by earning a second concentration or by participating in an internship or study abroad program.

**NOTES:** Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.

Students must earn a performance transcript writing assessment of "validated" or "mastered" in order to graduate with a bachelor's degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

# MANAGEMENT

*(College of Business)*

## **BACHELOR OF SCIENCE (B.S.) DEGREE**

The goal of the four-year Management program is to prepare graduates for a career in a variety of entry-level managerial positions in a wide range of firms. Students will acquire the communication, critical thinking, and ethical reasoning skills essential for today's managers. The content of the program and course work provide students with a broad understanding of the issues facing the business world.

An important component of the program's educational experience is the general studies courses taught by the School of Arts & Sciences. Graduates are expected to show competencies in higher order thinking, ethics, global diversity, responsible citizenship and leadership. The following literacies should also be demonstrated: sociocultural, quantitative, scientific and informational.

Students who maintain a grade point average of at least a 2.75 may have the opportunity to participate in an internship and gain experiential education in their area of interest. Also available is foreign travel through the study abroad program.

Regardless of what industry the student chooses to enter, an understanding of key business principles is critical to a successful career. A student may focus on studies leading to management positions in production operations, human resource, financial services and other service industries.

Students will choose one concentration from the university's offerings. The university's faculty advising system will facilitate these selections.



MANAGEMENT

A four-year program leading to the bachelor of science degree

MAJOR COURSES		CREDITS
ACCT3023	Managerial Accounting	4.5
FISV2010	Finance	4.5
MGMT1001	Principles of Management	4.5
MGMT2001	Human Resources Management	4.5
MGMT2020	Organizational Behavior	4.5
MGMT2030	Service and Production Operations Management	4.5
MGMT3030	Managerial Technology	4.5
MGMT3040	Process and Quality Management	4.5
Choose one of the following:		13.5
MGMT3060	Human Resources Training and Development AND	
MGMT4001	Process Planning and Control AND	
MGMT4070	Human Resources Management Strategy	
	OR	
IBUS4090	International Business Experience	
MGMT4020	Strategic Management	4.5
MGMT4030	Senior Management Seminar	4.5
MGMT4099	Management Internship*	13.5
MRKT1001	Principles of Marketing	4.5
Concentr.	Any approved concentration selected from offerings within the university**	13.5

RELATED PROFESSIONAL STUDIES

ACCT1021	Business Accounting I and Lab	5.5
ACCT1022	Business Accounting II and Lab	5.5
CAR0010	Career Capstone	1.0
FIT1000	Information Technology for Business Professionals I	4.5
FIT1020	Information Technology for Business Professionals II	4.5
LAW2001	The Legal Environment of Business I	4.5
LAW3002	The Legal Environment of Business II	4.5

GENERAL STUDIES

ECON1001	Macroeconomics	4.5
ECON2002	Microeconomics	4.5
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH2001	Statistics	4.5
Math	One course at the MATH1002 level or higher	4.5
PHIL3040	Ethics of Business Leadership	4.5
Science	One SCI-designated course	4.5
Electives	Two courses with an EASC attribute selected from offerings within the School of Arts & Sciences which may be used to form an arts & sciences concentration	9.0
Choose one of the following:		4.5
History	One HIST-designated course	
Literature	ENG1001 or one LIT-designated course	

Choose one of the following: 4.5  
PSYC2001 Introductory Psychology  
SOC2001 Sociology I

Total Credits 183.0

\* Students meeting eligibility criteria may elect a Management Internship, Summer Study Abroad or SWAP (Students Working Abroad Program) to satisfy requirements. Otherwise, students must take three additional career electives from the College of Business.

\*\* Required courses cannot be used to fulfill a concentration.

NOTES: Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.

Students must earn a performance transcript writing assessment of "validated" or "mastered" in order to graduate with a bachelor's degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

MANAGEMENT (ACCELERATED)

A two-year program leading to the bachelor of science degree for graduates of non-management and/or business-related associate degree programs.

First two years:  
Associate degree or equivalent. Students must meet program's prerequisite requirements listed below. 90.0

Third and fourth years:

MAJOR COURSES		CREDITS
ACCT1021	Business Accounting I & Lab	5.5
ACCT1022	Business Accounting II & Lab	5.5
ACCT3023	Managerial Accounting	4.5
FISV2010	Finance	4.5
MGMT1001	Principles of Management	4.5
MGMT2001	Human Resources Management	4.5
MGMT2030	Service and Production Operations Management	4.5
MGMT3030	Managerial Technology	4.5
MGMT4020	Strategic Management	4.5
MGMT4030	Senior Management Seminar	4.5
MRKT1001	Principles of Marketing	4.5
Choose one of the following:		9.0
MGMT3040	Process and Quality Management	AND
MGMT4050	Operations Management Strategy	
OR		AND
MGMT3060	Human Resources Training and Development	
MGMT4070	Human Resources Management Strategy	

RELATED PROFESSIONAL STUDIES

CAR0010	Career Capstone	1.0
FIT1020	Information Technology for Business Professionals II	4.5
LAW2001	The Legal Environment of Business I	4.5

GENERAL STUDIES

ECON1001	Macroeconomics	4.5
ECON2002	Microeconomics	4.5
ENG1021	Advanced Composition and Communication	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH2001	Statistics	4.5
History	One HIST-designated course (except HIST4030)	4.5
Elective	One course with an EASC attribute selected from offerings within the School of Arts & Sciences or any other general studies course	4.5

Total Credits	102.0
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Four-Year Credit Total	192.0
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NOTES: Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.

Students must earn a performance transcript writing assessment of "validated" or "mastered" in order to graduate with a bachelor's degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

PREREQUISITES

ENG1001	An Introduction to Literary Genres
ENG1020	English Composition
ENG1030	Communication Skills
FIT1000	Information Technology for Business Professionals I
Math	One Math course, MATH1002 level or higher
Science	One Science course
Social Science	One Sociology, Psychology or Political Science course

# MARKETING

*(College of Business)*

## BACHELOR OF SCIENCE (B.S.) DEGREE

The Marketing bachelor's degree program provides students with a broad range of knowledge and practical skills related to the fundamentals of marketing including product, pricing, promotion, distribution and customer relationship management.

Upon completion of the program, graduates should be able to demonstrate the ability to

- develop, implement, analyze, interpret, and make recommendations based on secondary and primary research data using qualitative and quantitative methods
- analyze consumer decision-making and behavior
- prepare and conduct a professional sales presentation
- develop e-commerce, international and strategic marketing plans

Specific skills developed include managing market research projects, developing Web-based marketing programs, developing and executing brand strategies, and developing and managing comprehensive marketing plans. Students have the opportunity to enhance these skills while participating in a term-long internship, held at a wide variety of host sites. This is a one-term, 4.5–13.5 credit experience with a business partner anywhere in the world. Students complete a specific business-building project, which is reviewed by the faculty advisor and the business partner.

A traditional internship experience is also offered. This is a one-term, 13.5 credit experience with a business partner anywhere in the world. Students complete a specific, business-building project, which is reviewed by the faculty advisor and the business partner.

Upon graduation, students may be employed by retail, consumer goods, industrial or advertising companies in positions that utilize these skills. Typical areas of interest include entry-level positions in sales, market research, market analysis, product development or brand management.

Students should use their career electives and free electives to create a meaningful, customized career concentration. The university's faculty advising system will facilitate these selections.

An important component of the program's educational experience is the general studies courses taught by the School of Arts & Sciences. Graduates can show competencies in higher order thinking, communications, ethics, global diversity, responsible citizenship, leadership and artistic responsibility. The following literacies should also be demonstrated: sociocultural, quantitative, scientific and informational.

## CONCENTRATIONS FOR MARKETING MAJORS

- Fashion (Page 91)
- International Business (Page 91)
- Operations Management (Page 92)

MARKETING

A four-year program leading to the bachelor of science degree

MAJOR COURSES		CREDITS
ADVC1010	Marketing Communications I	4.5
ADVC1011	Marketing Communications II	4.5
FISV2010	Finance	4.5
MRKT1001	Principles of Marketing	4.5
MRKT1002	Consumer Behavior	4.5
MRKT1011	Principles of Professional Selling	4.5
MRKT2020	Business-to-Business Marketing	4.5
MRKT2050	Qualitative Research	4.5
MRKT3005	Brand Marketing	4.5
MRKT3011	Direct Marketing	4.5
MRKT3045	Social Media and Internet Marketing	4.5
MRKT3055	Quantitative Research	4.5
MRKT4001	Strategic Marketing	4.5
MRKT4030	International Marketing	4.5
MRKT4099	Marketing Internship*	9.0
Career	Three courses with an ECAR attribute	
Electives	selected from offerings within the College of Business	
	OR	13.5
Marketing Concentr.	Select one concentration from offerings on previous page	

RELATED PROFESSIONAL STUDIES

ACCT1021	Business Accounting I and Lab	5.5
ACCT1022	Business Accounting II and Lab	5.5
CAR0010	Career Capstone	1.0
FIT1000	Information Technology for Business Professionals I	4.5
FIT1020	Information Technology for Business Professionals II	4.5
LAW2001	The Legal Environment of Business I	4.5
MGMT1001	Principles of Management	4.5
<b>Choose one of the following options:</b>		<b>13.5</b>
IBUS4090	International Business Experience	
	OR	
MRKT4099	Marketing Internship*	
	OR	
Concentr.	Three courses selected from declared College of Business or School of Arts & Sciences concentration offerings	

GENERAL STUDIES

ECON1001	Macroeconomics	4.5
ECON2002	Microeconomics	4.5
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH2001	Statistics	4.5
Math	One math course at the MATH1002 level or higher	4.5
PHIL3040	Ethics of Business Leadership	4.5
Science	One SCI-designated course	4.5
Electives	Two courses with an EASC attribute selected from offerings within the School of Arts & Sciences which may be used to form an arts & sciences concentration	9.0

Choose one of the following:	4.5
History	One HIST-designated course
Literature	ENG1001 or one LIT-designated course
Choose one of the following:	4.5
PSYC2001	Introductory Psychology
SOC2001	Sociology I

<b>Total Credits</b>	<b>192.0</b>
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\*Students may take career electives or directed work experience to fulfill this requirement.

**NOTES:** Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.

Students must earn a performance transcript writing assessment of "validated" or "mastered" in order to graduate with a bachelor's degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

# **RESTAURANT, FOOD & BEVERAGE MANAGEMENT**

*(The Hospitality College)*

## **BACHELOR OF SCIENCE (B.S.) DEGREE**

The Restaurant, Food & Beverage Management bachelor's degree program provides a unique combination of culinary skills and hospitality management. The focus is on current restaurant and food service management industry topics. The program also develops proficiency in the area of beverage management. Other areas of study include critical thinking, financial analysis, leadership and customer awareness in order to prepare students for a management career in the food service industry. According to the National Restaurant Association, the food and beverage industry is the largest U.S. employer besides the government. This program includes a unique hands-on rotational internship experience.

Graduates are expected to be able to utilize their technical and management skills as well as apply critical thinking skills, ethical standards and problem-solving techniques within a food service operation. Graduates will also identify and communicate long-range vision and strategy for a food service company.

Value-added certifications within the degree include an industry-recognized responsible alcohol service certification, the national sanitation certification (a graduation requirement) recognized by the Conference for Food Protection, and the International School of Mixology Bartending Certificate.

Students can enhance their degree by selecting from one of The Hospitality College concentrations. These include Cruise Line Management, Entertainment Management and Resort Management.

**RESTAURANT, FOOD & BEVERAGE  
MANAGEMENT**

A four-year program leading to the bachelor of science degree

MAJOR COURSES		CREDITS
FSM1001	Introduction to the Food Service Field	4.5
FSM1065	Food Safety and Sanitation Management*	1.5
FSM2055	Beverage Appreciation	4.5
FSM2080	Food Service Operations OR	4.5
FSM2095	Hotel Food and Beverage Controls**	
FSM2099	Food Service Management Internship	13.5
FSM3020	Dining Service Management	4.5
FSM4061	Advanced Food Service Operations Management	4.5
FSM4880	Beverage Operations Management	4.5
CUL1315	Stocks, Sauces and Soups	3.0
CUL1335	Traditional European Cuisine	3.0
CUL1355	New World Cuisine	3.0
CUL1385	Fundamentals of Food Service Production	3.0
CUL1395	Purchasing and Product Identification	3.0
CUL4045	Spirits and Mixology Management	4.5
HOSP1008	Customer/Guest Service Management	4.5
HOSP2011	Hospitality Sales and Meeting Management	4.5
HOSP2030	Hospitality Human Resource and Diversity Leadership	4.5
HOSP3050	Hospitality Strategic Marketing	4.5
HOSP4060	Hospitality Management Seminar	4.5
Hospitality Electives	Three courses selected from declared concentration. Some study abroad programs offer completion of a Hospitality concentration.	13.5
<b>Choose one of the following:</b>		<b>9.0</b>
Hospitality Electives	Two courses with an EHSP attribute selected from offerings within The Hospitality College*** OR Second Hospitality concentration (with use of one free elective). Some study abroad programs offer completion of a Hospitality concentration. OR Study Abroad	

RELATED PROFESSIONAL STUDIES		
ACCT1011	Hospitality Accounting I and Lab	5.5
ACCT1012	Hospitality Accounting II and Lab	5.5
ACCT3025	Hospitality Financial Management	4.5
CAR0010	Career Capstone	1.0
LAW2010	Hospitality Law	4.5

GENERAL STUDIES		
ECON1001	Macroeconomics	4.5
ECON2002	Microeconomics	4.5
ENG1001	An Introduction to Literary Genres	4.5
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
PSYC2001	Introductory Psychology OR	4.5
SOC2001	Sociology I	
SPAN1011	Conversational Spanish I: Specialized Vocabulary	4.5
History	One HIST-designated course	4.5
Math	One math course at the MATH1002 level or higher	4.5
Science	One SCI-designated course	4.5
Electives	Two courses with an EASC attribute selected from offerings within the School of Arts & Sciences which may be used to form an arts & sciences concentration	9.0

<b>FREE ELECTIVE***</b> One course selected from 1002–4999 numbered offerings within the university (except ACCT1005, CJS1002, MGMT2001). It is important to save this elective if you plan to participate in a Hospitality study abroad program.		4.5
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<b>Total Credits</b>	<b>195.0</b>
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\* Students must pass a national exam that is recognized by the Conference for Food Protection as a graduation requirement.

\*\* FSM2080 is the preferred course.

\*\*\* Elective courses allow students to enhance their education by earning a second concentration or by participating in an internship study abroad program.

**NOTES:** Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.

Students must earn a performance transcript writing assessment of “validated” or “mastered” in order to graduate with a bachelor’s degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

# **SPORTS/ ENTERTAINMENT/ EVENT MANAGEMENT**

*(The Hospitality College)*

## **BACHELOR OF SCIENCE (B.S.) DEGREE**

The Sports/Entertainment/Event Management bachelor's degree program prepares students to manage many areas of major sports facilities and resorts, as well as organize national and international events like the World Cup, the Grammy Awards or the Olympics. Course work enables graduates to apply the primary tools and fundamental understanding of the basic areas of sport, entertainment or event development, planning and management.

In this four-year program the curriculum includes core courses in event management, facilities management, media relations, ancillary services management, and entertainment management.

Students tailor their degrees toward their chosen careers by complementing the core curriculum with such electives as professional sports management, sports and entertainment marketing, special event protocol, concert and event production, wedding and other ceremonies, and athletic coaching administration. This enables them to demonstrate personal discipline, professionalism, accountability, and ethical behavior in a sport, entertainment or event management environment.

Students further specialize by choosing a hospitality concentration. This experience allows them to use analytical thinking skills to create, develop, plan, manage, operate and evaluate the critical elements of a successful sport, entertainment or event organization.

The program culminates in an exciting, term-long, off-site internship under the direction of an industry professional that

allows students to apply the skills they've learned and prepares them to launch their careers. The experience enables students to gain valuable work experience in the areas of sales/marketing, facility operations and financial management. The internship focuses on the ability to identify, document and successfully communicate personal and professional short- and long-term vision and strategies for a successful career in sport, entertainment or event management. Graduates have worked for professional sports teams, entertainment venues, resorts and conference centers.



**SPORTS/ENTERTAINMENT/  
EVENT MANAGEMENT**

A four-year program leading to the bachelor of science degree

MAJOR COURSES	CREDITS
HOSP1008 Customer/Guest Service Management	4.5
HOSP2030 Hospitality Human Resource and Diversity Leadership	4.5
HOSP3050 Hospitality Strategic Marketing	4.5
HOSP3850 Negotiations and Agreements	4.5
SEE1001 Introduction to Sports/Entertainment/Event Management	4.5
SEE2010 Facilities Operations	4.5
SEE2020 Event Management	4.5
SEE2030 The Entertainment Industry	4.5
SEE3008 Sports/Entertainment/Event Management Ancillary Services and Revenues	4.5
SEE3010 Ticket Sales and Operations	4.5
SEE3045 Media Relations	4.5
SEE4060 Sports/Entertainment/Event Management Seminar	4.5
SEE4099 Sports/Entertainment/Event Management Internship	13.5
<b>Choose two of the following:</b>	<b>9.0</b>
HOSP3020 Trade Show/Exposition Management	
SEE3020 Professional Sports Management	
SEE3030 Athletic Coaching and Administration	
SEE3041 Special Event Protocol	
SEE3042 Weddings & Ceremonies	
SEE3060 Concert and Event Production	
SEE3075 Golf Club Design and Repair*	
SEE3085 Turfgrass Management*	
SEE4050 Public Assembly Facility Management	
Hospitality Concentr.	
Three courses selected from declared concentration. Some study abroad programs offer completion of a Hospitality concentration.**	13.5
<b>Choose one of the following:</b>	<b>9.0</b>
Hospitality Electives	
Two courses with an EHSP attribute selected from offerings within The Hospitality College***	
OR	
Second Hospitality concentration (with use of one free elective). Some study abroad programs offer completion of a Hospitality concentration.	
OR	
Study Abroad	

**RELATED PROFESSIONAL STUDIES**

ACCT1021 Business Accounting I and Lab	5.5
ACCT1022 Business Accounting II and Lab	5.5
ACCT3020 Managerial Finance	4.5
CAR0010 Career Capstone	1.0
LAW2010 Hospitality Law	4.5

**GENERAL STUDIES**

ECON1001	Macroeconomics	4.5
ECON2002	Microeconomics	4.5
ENG1001	An Introduction to Literary Genres	4.5
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
MATH2001	Statistics	4.5
PSYC2001	Introductory Psychology	4.5
SOC2001	Sociology I	4.5
History	One HIST-designated course	4.5
Math	One math course at the MATH1002 level or higher	4.5
Science	One SCI-designated course	4.5
Electives	Two courses with an EASC attribute selected from offerings within the School of Arts & Sciences which may be used to form an arts & sciences concentration	9.0

**FREE ELECTIVE\*\***

One course selected from 1002–4999 numbered offerings within the university (except ACCT1005, CJS1002, MGMT2001). It is important to save this elective if you plan to participate in a Hospitality study abroad program.

**Total Credits 192.0**

- \* The selection of these two courses is recommended for students pursuing the Golf Course Operations concentration.
- \*\* For students pursuing the Golf Course Operations concentration, the second recommended concentration is Golf Management.
- \*\*\* Students may use these credits along with one free elective to complete the Golf Course Operations concentration.
- NOTES:** Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.

Students must earn a performance transcript writing assessment of “validated” or “mastered” in order to graduate with a bachelor’s degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

# TRAVEL-TOURISM & HOSPITALITY MANAGEMENT

*(The Hospitality College)*

## **BACHELOR OF SCIENCE (B.S.) DEGREE**

The Travel-Tourism & Hospitality Management bachelor's degree program provides a broad-based option for students incorporating the hotel, travel/tourism and food segments of the hospitality industry with special focus given to travel/tourism.

This bachelor's degree program places an emphasis on tourism as the glue that holds the industry together — especially in course offerings and the term-long practicum experiential program. Students participate in various hospitality and tourism site rotations. The culmination of the practicum experience is a tour to a selected destination, for which students research, negotiate and develop a highly anticipated journey.

Graduates are expected to be able to utilize their technical and management skills as well as apply critical thinking skills, ethical standards and problem-solving techniques within a tourism setting. Graduates will also identify and communicate long-term vision and strategy within a tourism business environment.

Graduates of the program will be employed in all industry segments due to its more generalized curriculum, but the emphasis on travel/tourism will provide specific career options in destination marketing organizations such as CVBs and tourism offices, resorts, tour operators, travel industry suppliers such as airlines, cruise lines or ground transportation, and various international operators. Students can further customize their degree by selecting a concentration option specific to their area(s) of interest.

# TRAVEL-TOURISM & HOSPITALITY MANAGEMENT

A four-year program leading to the bachelor of science degree

MAJOR COURSES	CREDITS
TRVL1010 Destination Geography I	4.5
TRVL1011 Destination Geography II	4.5
TRVL2099 Travel-Tourism and Hospitality Internship	13.5
TRVL3010 Dynamics of Tourism	4.5
TRVL3030 International Policies of Tourism	4.5
TRVL4011 Destination Management Organization	4.5
HOSP1001 The Hospitality Field	4.5
HOSP1008 Customer/Guest Service Management	4.5
HOSP1080 Technology in the Tourism/Hospitality Industry	4.5
HOSP2011 Hospitality Sales and Meeting Management	4.5
HOSP2030 Hospitality Human Resources and Diversity Leadership	4.5
HOSP3050 Hospitality Strategic Marketing	4.5
HOSP3850 Negotiations and Agreements	4.5
HOSP4060 Hospitality Management Seminar	4.5
FSM1065 Food Safety and Sanitation Management*	1.5
FSM2065 Essentials of International Food and Beverage	4.5
Hospitality Concentr.	
Choose one of the following:	9.0
Hospitality Electives	
Two courses with an EHSP attribute selected from offerings within The Hospitality College**	
OR	
Second Hospitality concentration (with use of one free elective).	
Some study abroad programs offer completion of a Hospitality concentration.	
OR	
Study Abroad	

RELATED PROFESSIONAL STUDIES	
ACCT1011 Hospitality Accounting I and Lab	5.5
ACCT1012 Hospitality Accounting II and Lab	5.5
ACCT3025 Hospitality Financial Management	4.5
CAR0010 Career Capstone	1.0
LAW2010 Hospitality Law	4.5

GENERAL STUDIES		
ECON1001	Macroeconomics	4.5
ECON2002	Microeconomics	4.5
ENG1001	An Introduction to Literary Genres	4.5
ENG1020	English Composition	4.5
ENG1021	Advanced Composition and Communication	4.5
ENG1030	Communication Skills	4.5
LEAD2001	Foundations of Leadership Studies	4.5
PSYC2001	Introductory Psychology	4.5
SOC2001	Sociology I	4.5
SPAN1011	Conversational Spanish I: Specialized Vocabulary	4.5
History	One HIST-designated course	4.5
Math	One math course at the MATH1002 level or higher	4.5
Science	One SCI-designated course	4.5
Electives	Two courses with an EASC attribute selected from offerings within the School of Arts & Sciences which may be used to form an arts & sciences concentration	9.0

<b>FREE ELECTIVE**</b>	
One course selected from 1002–4999 numbered offerings within the university (except ACCT1005, CJS1002, MGMT2001). It is important to save this elective if you plan to participate in a Hospitality study abroad program.	4.5

Total Credits	193.5
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\* Students must pass a national exam that is recognized by the Conference for Food Protection as a graduation requirement.

\*\* Elective courses allow students to enhance their education by earning a second concentration or by participating in an internship or in a study abroad program. Students use two Hospitality Electives and one Free Elective towards this option.

**NOTES:** Students must have MATH0001 (Basic Mathematics) or equivalent placement scores to enroll in the math requirement.

Students must earn a performance transcript writing assessment of “validated” or “mastered” in order to graduate with a bachelor’s degree.

Study Abroad programs may satisfy a variety of History, Sociology, English and other elective requirements. Contact Study Abroad at 401-598-1406 or [www.jwu.edu/studyabroad](http://www.jwu.edu/studyabroad) for details.

# CONCENTRATIONS

Students may choose to focus their electives in any of the following three-course concentrations. Beyond the enrichment a concentration provides, students' transcripts will reflect commitment to a particular area which may be impressive to prospective employers.

## Declaring Your Concentration

Each student should consult with his/her faculty advisor in order to determine which concentration(s) will best further the student's career goals. Students then need to formally declare their concentration(s) by completing a concentration form in Student Academic & Financial Services. A student may declare up to a maximum of three concentrations per degree program.

# COLLEGE OF BUSINESS

Courses already required in a student's individual program cannot be selected to fulfill a COB concentration requirement. Students are responsible for completing any prerequisites necessary for courses listed in a concentration in order to complete the concentration.

## ADVERTISING

COURSES		CREDITS
ADVC1010	Marketing Communications I	4.5
ADVC1011	Marketing Communications II	4.5
ADVC2001	Creativity in Advertising	4.5
<b>Total Credits</b>		<b>13.5</b>

## FASHION

Choose any three of the following courses.

COURSES		CREDITS
RTL1010	Textiles	4.5
RTL1020	The Business of Fashion	4.5
RTL1050	Visual Merchandising	4.5
RTL2010	Apparel Quality Analysis	4.5
RTL3060	Fashion Forecasting	4.5
<b>Total Credits</b>		<b>13.5</b>

**NOTE:** Fashion Merchandising & Retail Marketing majors are not eligible for this concentration.

## GLOBAL SOURCING

Choose any three of the following courses.

COURSES		CREDITS
IBUS2040	International Culture and Protocol	4.5
MRKT3020	Product Development	4.5
IBUS3050	Export Procedures and Practices	4.5
	OR	
MRKT4030	International Marketing	4.5
<b>Total Credits</b>		<b>13.5</b>

## HUMAN RESOURCES MANAGEMENT

Choose any three of the following courses.

COURSES		CREDITS
MGMT2001	Human Resources Management	4.5
MGMT3050	Compensation and Benefits Management	4.5
MGMT3060	Human Resources Training and Development	4.5
MGMT4070	Human Resources Management Strategy	4.5
<b>Total Credits</b>		<b>13.5</b>

## INTERNATIONAL BUSINESS

Choose any three of the following courses.

COURSES		CREDITS
ECON3030	Managerial Economics	4.5
IBUS2002	International Business	4.5
IBUS2030	Foreign Area Studies	4.5
IBUS2040	International Culture and Protocol	4.5
IBUS3050	Export Procedures and Practices	4.5
<b>Total Credits</b>		<b>13.5</b>

## MARKETING MANAGEMENT

Choose any three of the following courses.

COURSES		CREDITS
MRKT1002	Consumer Behavior	4.5
MRKT2020	Business-to-Business Marketing	4.5
MRKT2050	Qualitative Research	4.5
MRKT3005	Brand Marketing	4.5
MRKT4030	International Marketing	4.5
<b>Total Credits</b>		<b>13.5</b>

## MARKETING RESEARCH

COURSES		CREDITS
MRKT2050	Qualitative Research	4.5
MRKT3005	Brand Marketing	4.5
MRKT3055	Quantitative Research	4.5
Total Credits		13.5

## NATIONAL SECURITY

COURSES		CREDITS
CJS3810	Topics in National Security	4.5
CJS3820	Cyber Crimes	4.5
CJS4033	Terrorism	4.5
Total Credits		13.5

## OPERATIONS MANAGEMENT

Choose any three of the following courses.

COURSES		CREDITS
ECON3030	Managerial Economics	4.5
IBUS3050	Export Procedures and Practices	4.5
MGMT2030	Service and Production Operations Management	4.5
MGMT3040	Process and Quality Management	4.5
Total Credits		13.5

## COLLEGE OF CULINARY ARTS

### BAKING & PASTRY ARTS\*

COURSES		CREDITS
BPA1035	Chocolates and Confections	3.0
BPA1045	Principles of Artisan Bread Baking	3.0
BPA3300	Frozen Desserts	3.0
BPA3330	Buffet Showpiece Design	3.0
CUL3095	Designing Contemporary Plated Desserts	3.0
Total Credits		15.0

\* For students in the Culinary Arts and Food Service Management Program.

**NOTE:** Lab courses for culinary concentrations may only be taken by students who are enrolled in the concentration.

## BEVERAGE SERVICE MANAGEMENT

Choose three courses from the following depending on degree and concentration selection.

COURSES		CREDITS
CUL3091	Oenology	4.5
CUL3093	Coffee, Tea, and Non-alcoholic Beverage Specialist	4.5
CUL4045	Spirits and Mixology Management	4.5
FSM2055	Beverage Appreciation*	4.5
FSM4880	Beverage Operations Management**	4.5
Total Credits		13.5

\* Required for students who are not in the Restaurant, Food & Beverage Management or Culinary Arts program.

\*\* Required for students who are not in the Restaurant, Food & Beverage Management program.

### CONTEMPORARY PASTRY ARTS\*

COURSES		CREDITS
BPA3340	Wedding Cake Design	3.0
BPA3350	Artisan Breads	3.0
BPA3360	Chocolate Artistry	3.0
CUL3095	Designing Contemporary Plated Desserts	3.0
CUL3165	Light and Healthy Desserts	3.0
Total Credits		15.0

\* For students in the Baking & Pastry Arts and Food Service Management program.

**NOTE:** Lab courses for culinary concentrations may only be taken by students who are enrolled in the concentration.

### CULINARY CAPSTONE LABS\*

COURSES		CREDITS
CUL3055	American Cuisine Today	3.0
CUL3075	A la Carte Cuisine: Europe	3.0
CUL4010	Advanced Buffet and Special Function Operations	3.0
CUL4065	Foods of Asia and the Orient	3.0
CUL4085	Dining Room Supervision	3.0
Total Credits		15.0

\* For students in the Culinary Arts and Food Service Management program.

**NOTE:** Lab courses for culinary concentrations may only be taken by students who are enrolled in the concentration.

# WELLNESS AND SUSTAINABILITY\*

COURSES		CREDITS
CUL3165	Light and Healthy Desserts	3.0
CUL3200	Plant-based Cuisine	3.0
CUL3250	Sustainability in the Culinary Kitchen	4.5
CUL3300	Conscious Cuisine	3.0
<b>Total Credits</b>		<b>13.5</b>

\* For students in the Culinary Arts and Food Service Management program.

**NOTE:** Lab courses for culinary concentrations may only be taken by students who are enrolled in the concentration.

# THE HOSPITALITY COLLEGE

As a condition of baccalaureate graduation, all students enrolled in Hospitality College degrees must complete a three-course concentration in their junior and senior years.

When completing a concentration in The Hospitality College, students may not use required core courses (or their equivalent) from within their chosen major. Additionally, students may not apply the same course to different Hospitality College concentrations.

Hospitality majors have three concentration electives and two hospitality electives. Transfer students who transfer in three or more hospitality elective courses are not required to use their remaining electives toward a concentration.

# ADVENTURE, SPORT AND NATURE BASED TOURISM\*

COURSES		CREDITS
TRVL3040	Adventure, Sport and Nature Based Tourism	4.5
Choose two of the following:		
SEE2015	Leadership in Recreation/Leisure Settings	4.5
SEE2040	Outdoor Recreation Planning	4.5
TRVL3020	Ecotourism	4.5
<b>Total Credits</b>		<b>13.5</b>

\* This concentration cannot be completed on campus. Students must apply and be accepted to a study abroad program that offers these courses.

# BEVERAGE SERVICE MANAGEMENT

Choose three courses from the following depending on degree and concentration selection.

COURSES		CREDITS
CUL3091	Oenology	4.5
CUL3093	Coffee, Tea, and Non-alcoholic Beverage Specialist	4.5
CUL4045	Spirits and Mixology Management	4.5
FSM2055	Beverage Appreciation*	4.5
FSM4880	Beverage Operations Management**	4.5
<b>Total Credits</b>		<b>13.5</b>

\* Required for students who are not in the Restaurant, Food & Beverage Management or Culinary Arts program.

\*\* Required for students who are not in the Restaurant, Food & Beverage Management program.

# CRUISE LINE MANAGEMENT

COURSES		CREDITS
TRVL3080	Dynamics of the Cruise Industry	4.5
TRVL3081	Cruise Operations	4.5
TRVL3082	Cruise Marketing and Sales	4.5
<b>Total Credits</b>		<b>13.5</b>

# ENTERTAINMENT MANAGEMENT

COURSES		CREDITS
SEE2030	The Entertainment Industry	4.5
Choose two of the following:		
ART2010	An Introduction to the Art of Film	4.5
SEE2020	Event Management	4.5
SEE2070	The Gaming Industry	4.5
SEE3060	Concert and Event Production	4.5
SEE4020	Sports and Entertainment Marketing	4.5
<b>Total Credits</b>		<b>13.5</b>

# FOOD AND BEVERAGE MANAGEMENT

Choose any three of the following courses.

COURSES		CREDITS
CUL4045	Spirits and Mixology Management	4.5
FSM2055	Beverage Appreciation	4.5
FSM2065	Essentials of International Food and Beverage	4.5
FSM3020	Dining Services Management	4.5
HOSP3060	Private Club Management	4.5
<b>Total Credits</b>		<b>13.5</b>

# GOLF COURSE OPERATIONS

COURSES	CREDITS
SEE2025 Rules of Golf	1.5
SEE2035 Introduction to Golf I	3.0
SEE2045 Introduction to Golf II	3.0
SEE2055 Introduction to Teaching Golf	3.0
SEE2065 Golf Teaching Methods	3.0
Total Credits	13.5

# GOLF MANAGEMENT

COURSES	CREDITS
HOSP3060 Private Club Management	4.5
SEE3080 Golf Operations Management*	4.5
SEE3095 Tournament Operations*	4.5
Total Credits	13.5

\* Delivered off-site at a golf facility.

# INTERNATIONAL HOSPITALITY OPERATIONS MANAGEMENT

COURSES	CREDITS
Choose one of the following:	
HOSP2050 International Tour and Hotel Operations*	9.0
SEE3055 International Special Event Management*	9.0
Choose one of the following:	
HOSP4020 Cultural Diversity Management	4.5
IBUS2030 Foreign Area Studies**	4.5
IBUS2040 International Culture and Protocol**	4.5
IHTV3010 International Hospitality Management	4.5
TRVL3010 Dynamics of Tourism**	4.5
TRVL3030 International Policies of Tourism	4.5
Total Credits	13.5

\* HOSP2050 and SEE3055 are only offered during summer study abroad program. Students must apply and be accepted to this program.

\*\* IBUS2030, IBUS2040 and TRVL3030 are the only courses offered at the North Miami Campus. All other selections would need to be completed during the study abroad program.

# RESORT MANAGEMENT

COURSES	CREDITS
HOSP2020 Resort Management	4.5
Choose two of the following:	
HOSP1010 Front Office Operations	4.5
HOSP2011 Hospitality Sales and Meeting Management	4.5
HOSP3045 Managing Vacation Ownership (Timeshare) Resorts	4.5
HOSP3810 Spa Management	4.5
HOSP4012 Developing and Managing a Small Hospitality Lodging Property	4.5
TRVL3010 Dynamics of Tourism	4.5
TRVL3020 Ecotourism	4.5
TRVL3801 Winter Resort and Adventure Management	4.5
Total Credits	13.5

# SALES, MEETING AND EVENT MANAGEMENT

COURSES	CREDITS
HOSP3020 Trade Show/Exposition Management	4.5
Choose two of the following:	
HOSP2011 Hospitality Sales and Meeting Management	4.5
HOSP3850 Negotiations and Agreements	4.5
MRKT3011 Direct Marketing	4.5
MRKT3045 Social Media and Internet Marketing	4.5
SEE2020 Event Management	4.5
SEE2030 The Entertainment Industry	4.5
SEE3041 Special Event Protocol	4.5
SEE3042 Weddings & Ceremonies	4.5
SEE3045 Media Relations	4.5
SEE3060 Concert and Event Production	4.5
Total Credits	13.5

# SPORTS AND ENTERTAINMENT MARKETING

COURSES	CREDITS
SEE4020 Sports and Entertainment Marketing	4.5
Choose two of the following:	
MRKT3005 Brand Marketing	4.5
MRKT3011 Direct Marketing	4.5
MRKT3045 Social Media and Internet Marketing	4.5
SEE2030 The Entertainment Industry	4.5
Total Credits	13.5

# SCHOOL OF ARTS & SCIENCES

## ENVIRONMENTAL SCIENCE

COURSES		CREDITS
SCI3010	Environmental Science	4.5
SCI3030	Introduction to Ecology	4.5
Choose one of the following:		
SCI2040	Marine Biology	4.5
SCI3020	Sustainability Policy and Planning*	4.5
SCI3070	Food Sustainability*	4.5
SCI3080	The Business of Sustainability*	4.5
TRVL3020	Ecotourism	4.5

**Total Credits** **13.5**

\* These courses are only offered online.

## GLOBAL PERSPECTIVES

Choose any three of the following courses.

COURSES		CREDITS
IBUS2002	International Business	4.5
IBUS2030	Foreign Area Studies	4.5
IBUS2040	International Culture and Protocol	4.5
IHTV3010	International Hospitality Management	4.5
LIT2030	African-American Literature	4.5
LIT4030	Multi-Ethnic Literature	4.5
REL2001	Comparative Study of World Religions: An Interdisciplinary Approach	4.5
SOC2020	Culture and Food	4.5
TRVL3030	International Policies of Tourism	4.5

**Total Credits** **13.5**

**NOTE:** A special feature of this concentration is the possibility for students to fulfill some course requirements overseas during the summer. Summer campuses will change yearly, as will course offerings. The international component provides students the opportunity to use what they've learned and add yet another impressive component to their résumés. International Business majors are not eligible for the Global Perspectives concentration.

## HISTORY

Choose any three of the following courses.

COURSES		CREDITS
HIST2001	World History to 1500	4.5
HIST2002	World History Since 1500	4.5
HIST3001	U.S. History from Colonial Times to 1876	4.5
HIST3002	U.S. History Since 1877 (to the Present)	4.5
HIST3010	Modern History	4.5
HIST3020	A Multicultural History of America	4.5
HIST4010	Post World War II/Vietnam	4.5
HIST4020	American Government	4.5

**Total Credits** **13.5**

## LEADERSHIP STUDIES

COURSES		CREDITS
LEAD2001	Foundations of Leadership Studies OR	4.5
LEAD2901	Honors Foundations of Leadership Studies	
Choose two of the following:		
LEAD2010	Special Topics in Leadership	4.5
LEAD3010	Leadership Through Film and Literature	4.5
LEAD3020	Creative Leadership	4.5
PHIL3040	Ethics of Business Leadership	4.5
SOC2040	Community Leadership: An Applied Sociology	4.5

**Total Credits** **13.5**

## POLITICAL SCIENCE

COURSES		CREDITS
HIST4020	American Government	4.5
PSCI3001	Introduction to Political Science*	4.5
PSCI3010	Introduction to World Politics	4.5

**Total Credits** **13.5**

\* It is strongly recommended that PSCI3001 be taken first.

## PSYCHOLOGY

COURSES		CREDITS
PSYC2001	Introductory Psychology OR	
PSYC2901	Honors Introductory Psychology	4.5
Choose two of the following:		
PSYC2002	Abnormal Psychology	4.5
PSYC2010	Personality	4.5
PSYC2040	Psychological Issues of Addiction and Compulsive Behavior	4.5
PSYC3001	Social Psychology	4.5

**Total Credits** **13.5**

## SOCIOLOGY

COURSES		CREDITS
SOC2001	Sociology I OR	4.5
SOC2901	Honors Sociology I	
Choose two of the following:		
SOC3070	Visual Literacy and the Sociology of Perception	4.5
SOC2002	Sociology II	4.5
SOC2020	Culture and Food	4.5
SOC2025	Cultural Tapestry: Perspectives in Diversity	4.5
SOC2035	Sociology of Aging	4.5
SOC2060	Deviant Behavior	4.5
SOC3010	Social Issues in Contemporary America	4.5

**Total Credits** **13.5**



# MINORS

The School of Arts & Sciences offers two minors (22.5 credits) that enhance and strengthen the qualifications of graduates moving into business: Environmental Sustainability and Technical Communications.\* These are intended to give students opportunities to develop expertise in an area that complements their major. Real-world applications are embedded in both minors.

## ENVIRONMENTAL SUSTAINABILITY

This minor prepares students to understand the scientific, public policy and economic challenges of current environmental problems such as global climate change and renewable energy. Faced with balancing social, economic and environmental concerns, industry and community leaders are exploring sustainable business practices. Through course work and field research, students develop the knowledge and skills needed to address sustainability issues and to navigate the emerging green economy.

COURSES		CREDITS
SCI3010	Environmental Science	4.5
SCI3020	Sustainability Policy and Planning**	4.5
SCI3070	Food Sustainability**	4.5
SCI3080	The Business of Sustainability**	4.5
SCI3090	Research Seminar in Sustainability**	4.5
Total Credits		22.5

# TECHNICAL COMMUNICATION

Having strong communication skills is essential for success in many fields of business and industry. Whether making decisions, analyzing performance, designing user-friendly systems or managing a project, effective communication of business and technical details is needed. This minor focuses on building written and oral communication, use of new media, collaboration and problem solving skills as part of career education.

COURSES		CREDITS
ENG2010	Technical Writing**	4.5
ENG3010	Technical Editing**	4.5
Choose three of the following:		
ENG3012	Report and Proposal Writing**	4.5
ENG3014	Instruction and Manual Writing**	4.5
ENG3016	Advanced Business Communication	4.5
DME1000	Foundation Drawing and Digital Tools**	4.5
PRMG2010	Introduction to Project Management**	4.5
	OR	
PRMG3010	Advanced Project Management**	4.5
Total Credits		22.5

\* The only minors offered are those listed in the catalog. Students cannot elect to create their own minors.

\*\* These courses are only offered online.

# *Technical Standards*

## **COLLEGE OF CULINARY ARTS**

To participate in any program in the College of Culinary Arts, each student, with or without reasonable accommodations, must be able to safely and effectively

- communicate in person with co-workers and guests
- attend and participate in laboratory and production classes of up to six hours in length
- lift and transport food and other culinary product, equipment, small wares and utensils
- lift and transport trays with hot and cold plated foods, small wares, and other items, and serve and clear tables where guests are seated
- pour and serve liquids and beverages, including hot liquids
- use knives and other commercial cooking utensils
- operate commercial cooking and food service equipment
- maneuver in professional or commercial kitchens, dining rooms and related facilities
- test and evaluate the taste, appearance, texture and aroma of food and beverage products
- use commercial cleaning and sanitizing equipment and materials

The foregoing technical standards are essential to all programs of instruction in the College of Culinary Arts and also reflect industry requirements and standards.

## **THE HOSPITALITY COLLEGE**

### **Sports/Entertainment/Event Management**

To participate in these programs, each student, with or without reasonable accommodations, must be able to safely and effectively

- communicate with fellow workers and customers in person, by telephone and by radio
- input data into and retrieve data from a computer
- lift, transport, and use program-related equipment and apparatus, including, where applicable, sporting, gaming, and recreational equipment, or convention services apparatus such as furniture, displays and drapage

### **Travel-Tourism & Hospitality Management**

To participate in this program, each student, with or without reasonable accommodations, must be able to safely and effectively

- communicate with fellow workers and customers in person, by telephone and by radio
- input data into and retrieve data from a computer
- travel by standard commercial carriers, including airlines
- handle luggage, ground transportation and hotel accommodations, and access tour sites with available on-site accommodations

### **All Other Hospitality Programs**

To participate in these programs, each student, with or without reasonable accommodations, must be able to safely and effectively

- communicate with fellow workers, guests and customers in person, by telephone and by radio
- attend and participate in both day and night shift (including third shift) classes
- input data into and retrieve data from a computer
- lift, transport and set up moveable hotel furniture, serving equipment and cleaning equipment, and safely and effectively

operate or use such items in the preparation, utilization and maintenance of hotel or institutional facilities

- attend and participate in laboratory and food production classes of up to six hours in length
- lift and transport food and other culinary product, equipment, small wares and utensils
- lift and transport trays with hot and cold plated foods, small wares and other items, and serve and clear tables where guests are seated
- pour and serve liquids and beverages, including hot liquids
- use knives and other commercial cooking utensils
- operate commercial cooking and food service equipment
- maneuver in professional or commercial kitchens, dining rooms and related facilities
- test and evaluate the taste, appearance, texture and aroma of food and beverage products
- perform commercial or institutional house-keeping tasks (such as bedmaking) and use commercial cleaning and sanitizing equipment and materials

The foregoing technical standards are essential to the programs of instruction in The Hospitality College and also reflect industry requirements and standards.

# Course Numbering System

Alphabetic  
Code Discipline

## Alan Shawn Feinstein Graduate School/ School of Education

COMM	Communication
EDUC	Education
EVNT	Event Leadership
GRAD	Graduate Studies
SPED	Special Education

## Career Development

CAR	Career Management
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## College of Business

ACCT*	Accounting
ADVC	Advertising Communications
CJS*	Criminal Justice
ENTR	Entrepreneurship
EQN	Equine
FISV*	Financial Services Management
IBUS*	International Business
MGHI	Management and the Hospitality Industry
MGMT*	Management
MRKT*	Marketing
RTL	Retail
SMGT	Security Management

## College of Culinary Arts

BPA	Baking & Pastry Arts
CUL	Culinary Arts
FSM	Food Service Management
NUTR	Culinary Nutrition

## The Hospitality College

FSM	Food Service Management
HOSP*	Hospitality Management
IHTV	International Hotel and Tourism
MGHI	Management and the Hospitality Industry
SEE	Sports/Entertainment/Event Management
TRVL	Travel/Tourism

## School of Arts & Sciences

ARA	Arabic
ART	Art
CSL	Community Service Learning
CSLG	Counseling
ECON*	Economics
ENG	English
ESL	English Language Institute
FREN	French
GER	German
HIST	History
HUM	Humanities
LAW*	Law
LEAD	Leadership Studies
LIT*	Literature
MATH*	Mathematics
PHIL	Philosophy
PSCI	Political Science
PSYC	Psychology
REL	Religion
RSCH*	Research
RUS	Russian
SCI	Science
SOC	Sociology
SPAN	Spanish

\*these codes also exist in the graduate school

Alphabetic  
Code Discipline (continued)

## School of Technology

CAD	Computerized Drafting
CGRA	Computer Graphics
CSIS	Computer Science
DME	Digital Media
ENGN	Engineering
FIT	Foundations in Technology
ITEC	Information Technology
PRMG	Project Management
TECX	Technology Experiential Education

## Other

ABRD	Academic International Programs
PHYS	Physical Education

## Numeric Values

0001-0999	Non-credit and/or institutional credit courses
1000-1999	Introductory courses
2000-3999	Intermediate courses
4000-4999	Advanced courses
5000-6999	Graduate courses
7000-9999	Doctoral courses

## First Digit

1	Freshman level	4	Senior level
2	Sophomore level	5-6	Graduate level
3	Junior level	7-9	Doctoral level

## Miscellaneous

GS	Denotes a general studies course outside of the School of Arts & Sciences
HO	Denotes an honors-option course
HY	Denotes a hybrid format course
OL	Denotes an online course
PT	Denotes a course in which performance transcript skills are measured
SL	Denotes a possible service learning module
WI	Denotes a writing-intensive course

## Definitions of Elective Attributes

Elective courses, as designated by each program, allow students to personalize their program of study by selecting courses that will strengthen and support their individual or career aspirations. Eligible elective course offerings are defined by attribute type and are identified by appropriate colleges or schools. Special note: Individual program requirements will detail any exceptions when specific courses may not satisfy an elective requirement.

When selecting an elective, students must register the appropriate type of elective and are responsible for satisfying any prerequisites or restrictions that may be present on the elective course offering. Furthermore, the elective may not be a required course in the student's program of study.

Type of elective	Attribute type
accounting	EACC
arts & sciences	EASC
baking/pastry	EBPA
career elective	ECAR
criminal justice	ECJS
culinary	ECUL
elective ("free" elective)	any 1000-level or higher course except those noted
equine	EEQN
financial services	EFIN
graduate	EGRD
hospitality	EHSP
international business	EIBU
technology	ETEC

# Course Descriptions

## Experiential Education & Career Services

### CAREER MANAGEMENT

#### CAR0010 CAREER CAPSTONE

This career management course focuses on preparing and empowering students to make effective career choices, identify and pursue internships, secure employment, and navigate lifelong career direction. Students learn ways to enhance and customize their job search materials and to market themselves effectively to employers. Various job search strategies, net-working and interview techniques are reinforced. Other topics include personal financial management and graduate school. Prerequisite: Junior status. (PT) (OL) Quarter Credit Hours 1.0

## Directed Work Experience

### DIRECTED WORK EXPERIENCE

#### DWE3999 DIRECTED WORK EXPERIENCE

The Directed Work Experience offers students an experiential learning opportunity for the application of acquired skills and knowledge in a supervised, unpaid, project-oriented setting. The focus of these experiences revolves around a specific industry-based or a functional area-based project under the supervision of a faculty member.

Prerequisites:

College of Business: cumulative 2.75 GPA; faculty recommendation

The Hospitality College: approval of department chair and dean

School of Technology: cumulative 2.75 GPA; approval of department chair and dean

Quarter Credit Hours 1.5, 4.5, 9.0, 13.5

## College of Business

### ACCOUNTING

#### ACCT1011 HOSPITALITY ACCOUNTING I AND LAB

This course is designed to combine the concepts of accounting theory and practice with the specialized requirements of the hospitality industry. The course introduces the nature and purpose of accounting, the double-entry system, hospitality accounting documents and special journals, inventories, adjusting entries, financial statements and the closing process. The student learns the accounting cycle for proprietorship and corporate forms of business. (OL) Quarter Credit Hours 5.5

#### ACCT1012 HOSPITALITY ACCOUNTING II AND LAB

This course is based on the Uniform System of Accounts as approved by the American Hotel & Lodging Association. Comprehensive coverage is given to revenue and expense accounting, the periodic inventory method, preparation of departmental and corporate financial statements for a hotel, ratio analysis, accounting for intangible assets, and selective topics in property and equipment accounting and hospitality payroll. Prerequisite: ACCT1011 or ACCT1021. (OL) Quarter Credit Hours 5.5

#### ACCT1021 BUSINESS ACCOUNTING I AND LAB

The purpose of this course is to provide the student with an understanding of the processing of financial data with an emphasis on concepts rather than procedures. Accounting is presented with a focus in its business context, integrating ratios and financial statements to enhance the understanding of how the information is used as a tool for decision making in the business world. Quarter Credit Hours 5.5

#### ACCT1022 BUSINESS ACCOUNTING II AND LAB

The purpose of this course is to provide the student with an understanding of accounting for assets, liabilities and equity necessary in running a business and evaluating its operating results and financial condition employing various analytical methods and ratios. Prerequisite: ACCT1011 or ACCT1021. Quarter Credit Hours 5.5

#### ACCT3020 MANAGERIAL FINANCE

The procedures and practices that successful managers use to prepare financial plans and forecasts, manage their finances, and evaluate their financial performance are examined in this course. Topics include budgeting, cash flows, and financial statement analysis. This course is not available to accounting majors. Prerequisites: ACCT1002 or ACCT1022, FIT1014 or FIT1020 or SEE3008, junior status. Quarter Credit Hours 4.5

#### ACCT3023 MANAGERIAL ACCOUNTING

Designed for business students, this course focuses on the informational needs of internal users of financial information such as company officers, company executives, human resource managers, marketing managers, program directors and production operation managers. Emphasis is placed on acquiring and analyzing the financial and nonfinancial information that is needed by these users to plan, direct and control the business. This course is not available to accounting majors. Prerequisites: MGMT1001, ACCT1002 or ACCT1022, junior status. Quarter Credit Hours 4.5

#### ACCT3025 HOSPITALITY FINANCIAL MANAGEMENT

This course presents how accounting information is used by management to analyze and measure the efficiency and profitability of a hospitality business. The course emphasizes the managerial uses of accounting data in decision making, preparation of budgets and variance analysis, relevant cost analysis, regression analysis and cost-volume-profit relationships. Prerequisites: ACCT1002 or ACCT1012, junior status. (OL) Quarter Credit Hours 4.5

## ADVERTISING COMMUNICATIONS

### ADVC1010 MARKETING COMMUNICATIONS I

This course covers the role of marketing communications in the overall marketing process. Emphasis is placed on the integration of advertising, sales promotion, public relations, direct marketing, personal selling and interactive marketing in the creation of effective communication campaigns. Topics include agency/client relationships, communication theory and the creative process. Prerequisite: MRKT1001 or HOSP3050. Quarter Credit Hours 4.5

### ADVC1011 MARKETING COMMUNICATIONS II

This course focuses on the process of media analysis, selection and purchase in marketing communications planning. Students learn to combine and coordinate appropriate media choices across multiple communication options. Topics include agency/media relations, added value promotions, ratings and audience measurement, and emerging media categories. Prerequisite: ADVC1010. (PT) Quarter Credit Hours 4.5

### ADVC2001 CREATIVITY IN ADVERTISING

This course is designed to teach the student to develop creative concepts based on sound selling strategies. Major emphasis is placed on teaching the student to think creatively for the wide range of media and communications tools used by today's advertiser. Students gain experience in developing creative concepts for magazines, newspapers, radio, television, billboards, brochures, catalogs and infomercials. Particular emphasis is placed on developing strategies and the visualization of concepts. Prerequisite: ADVC1010. (PT) (WI) Quarter Credit Hours 4.5

## CRIMINAL JUSTICE

### CJS1002 INTRODUCTION TO CRIMINAL JUSTICE

This course presents an overview and analysis of the American criminal justice system. The concept of crime and the roles of police, courts, defense attorneys, prosecuting attorneys and corrections are considered. In addition, an overview of the causes of crime, the problems associated with the measurement of crime, and the concept of "justice" in the American criminal system are examined. Quarter Credit Hours 4.5

### CJS1070 CRIMINAL COURTS

This course is an examination of the problems, policies and practices of the criminal court system with emphasis placed on the structure and organization of the court system. The role of the courts, from arrest to conviction and appeal, is explored. Quarter Credit Hours 4.5

### CJS1090 LAW ENFORCEMENT

This course is a survey of law enforcement agencies, their role, history, and development within the field of Criminal Justice. Emphasis is placed on police administration, organization, management culture, relations with the community and technology. (PT) Quarter Credit Hours 4.5

### CJS2040 CORRECTIONS

This course is an introduction to corrections. It presents an historical look at punishment through the ages. Justification for punishment is explored including retribution, deterrence, incapacitation and rehabilitation. Various dispositions of prisoners are presented from capital punishment, corporal punishment, transportation, galley slavery, and the eventual development of the prison. The evolution of prisons and acceptable conditions are discussed along with the advent of the prisoner rights movement. (PT) Quarter Credit Hours 4.5

### CJS2050 CRIMINOLOGY

This course is an overview of the study of criminal behavior. Major theories of the causes of crime are explored through an interdisciplinary approach emphasizing the sociological, psychological, scientific, medical, biological, psychiatric, psychoanalytic, economic, political, cultural, and other social and behavioral approaches. Prerequisite: SOC2001 or SOC2901. (WI) Quarter Credit Hours 4.5

### CJS2085 JUVENILE JUSTICE

This course presents an analysis of the historical development of the juvenile justice system in the United States. The student is introduced to the changing view of juveniles from early America, when children were treated as little adults, through the nineteenth and twentieth centuries where they came to be considered as children and adolescents that had to be protected from abusive families and their environment. Socializing agents such as the family, schools and peers are studied as to their influence on the development of delinquency. Youth are studied as victims of crime, as perpetrators of crime, and their likelihood to become involved with gangs. Additionally, law enforcement, the courts and corrections are studied to show their impact on delinquency. Prerequisite: Sophomore status. (PT) Quarter Credit Hours 4.5

### CJS3075 CRIMINAL INVESTIGATION

In this course, the student is exposed to the fundamentals of criminal investigation. Emphasis is placed on the collection and evaluation of crime scene evidence. Evidence gathering related to specific crimes — i.e., homicide, arson, burglary, etc. — is emphasized. It is emphasized throughout this course that the criminal investigation must be conducted within the framework of our constitutional system of government — hence, opinions of the United States Supreme Court which affect the collection of evidence are emphasized. Prerequisite: CJS1090. (PT) Quarter Credit Hours 4.5

### CJS3810 TOPICS IN NATIONAL SECURITY

This course provides senior-level students with an analysis of the realignment of law enforcement assets at the federal and local levels providing homeland security in today's environment. The course also includes historical background information and topics concerning the basic information-gathering process. The focus on the importance and necessity of information intelligence, domestic and international terrorism and counter-terrorism, infrastructure protection and disaster preparedness, is comprehensive in this course. Students are introduced to the planning, process and procedures necessary for the new routes of cooperation and information sharing in law enforcement as well as within federal agency environments. Prerequisite: LAW3025, senior status. Quarter Credit Hours 4.5

### **CJS3820 CYBER CRIMES**

In this course, students explore the rise and evolution of crimes involving computers and the Internet that are fast becoming the most prolific area of criminal activity in the 21st century. This course distinguishes between crimes in cyberspace and cyber-terrorism as a form of warfare upon the global community. It defines cyber crimes (including type, nature, and origin) and the expanding criminalization of computer and Internet conduct involving concepts of privacy violation, information protection and unauthorized access of digital data. An analysis of existing and new domestic and international law enforcement innovations that prohibit digital crimes is also covered. Prerequisite: LAW3025. Quarter Credit Hours 4.5

### **CJS4030 CRIMINAL JUSTICE RESEARCH METHODS**

The purpose of this course is to provide the student with an understanding of the purposes behind criminal justice research, the concepts and logic of research designs, and to explore experimental research designs. This course includes an in-depth presentation of sampling in social science research. The goal is to familiarize the students with research methods in order to lay the groundwork for designing research projects, as well as to interpret research designs in depth. Prerequisite: CJS2050 or permission of department chair. Quarter Credit Hours 4.5

### **CJS4033 TERRORISM**

This course is a study of terrorism from its earliest history into the post-Sept. 11 21st century. It examines religious and political motivations for terrorism as well as the rationalization for such activity. It looks at the networking of nations, states and organizations in the acquisition of goods and finances to fund terrorist organizations. The course also looks at weapons of mass destruction, security measures and counterterrorism. Prerequisite: Junior status. Quarter Credit Hours 4.5

### **CJS4040 CRIMINALISTICS**

The course provides the student with a broad outline of key topic areas that encompass the study of forensic science. It emphasizes the application of forensic sciences and its role in criminal investigation. Topics include the scope, history and basic methods of evidence recognition, collection, identification and preservation. Basic forms of physical evidence most commonly encountered at crime scenes are discussed along with their respective value in the investigative process. Prerequisite: CJS3075. (PT) Quarter Credit Hours 4.5

### **CJS4060 ADVANCED TOPICS IN CRIMINALISTICS**

This advanced course presents specific topics in the advanced study of forensic science over two terms. Students are presented with the application of advanced and specialized areas of forensic science encountered during criminal investigations. Topics include advanced topics of forensic pathology, pattern and impression evidence, questioned documents, cyber technology, forensic applications of the social science, and legal and ethical issues in forensic science. Prerequisites: CJS4040. Quarter Credit Hours 4.5

### **CJS4080 CRIMINAL JUSTICE SENIOR SEMINAR**

This course presents an overview and analysis of the American criminal justice system in a capstone seminar format. The course examines criminal and constitutional law, criminology, law enforcement and investigation,

courts, corrections and juvenile justice through the use of critical thinking, research, writing and discussion. Prerequisite: CJS3075, CJS4030. Quarter Credit Hours 4.5

### **CJS4099 CRIMINAL JUSTICE INTERNSHIP**

Selected Criminal Justice students serve a one-term internship in an approved criminal justice facility such as police department, correctional facility, juvenile correction facility, probation and parole department or private security facility. The internship is designed to give students the opportunity to apply their formal education to actual work situations. The student intern works under the supervision of a criminal justice professional. The student intern shall maintain a written log throughout the term of the internship.

To be eligible for this internship, students must:

- 1) maintain a cumulative grade point average of 2.75 during the entire pre-program application process, 2) have completed 130 hours of course work, 3) have appropriate elective or internship credit available in their degree audits, and 4) have the sponsorship of a faculty advisor.

Quarter Credit Hours 4.5–13.5

## **FINANCE**

### **FISV2010 FINANCE**

This course is designed to cover the financial management of the business entity and the role of the financial manager in creating value. Major topics include financial statement analysis, risk and return, time value of money, capital budgeting, cost of capital, business valuation, capital structure policy and the evaluation of alternative forms of financing. This course is not available to accounting majors. Prerequisite: ACCT1002 or ACCT1012 or ACCT1022. (PT) Quarter Credit Hours 4.5

## **INTERNATIONAL BUSINESS**

### **IBUS2002 INTERNATIONAL BUSINESS**

This course's goal is to provide structured approaches for analyzing the rapidly evolving field of international business. The nature of international business, the international monetary system, the foreign environment, and strategies of how management can deal with environmental forces are some of the main topics. Selected case studies should encourage students to evaluate and discuss courses of action taken by companies and industries in the global marketplace. Theoretical foundations to international business and real-world scenarios prepare students to operate more effectively in the changing global business environment. Prerequisite: MGMT1001. (PT) Quarter Credit Hours 4.5

### **IBUS2030 FOREIGN AREA STUDIES**

This course is designed as a seminar course with topics changing from term to term, depending upon the dynamics of change in key global markets. Topic areas include China (IBUS2031), Pacific Rim (IBUS2032), Latin America (IBUS2033), Russia (IBUS2034), Eastern Europe (IBUS2035) or Africa (IBUS2036). The course is structured to focus on four primary components: business, economics, politics and culture, essentially in this priority. Prerequisite: ECON1001 or ECON1901. Quarter Credit Hours 4.5



### **IBUS2040 INTERNATIONAL CULTURE AND PROTOCOL**

Cultural diversity is a business reality today. The ability to build bridges between people from different countries and with different ethnic backgrounds is as important as any other business function. This course focuses on cultural diversity and provides students with knowledge of international cultures and protocol, the building blocks of success in doing business internationally. Prerequisite: ECON1001 or ECON1901. (PT) (WI) Quarter Credit Hours 4.5

### **IBUS3050 EXPORT PROCEDURES AND PRACTICES**

This course provides students with the basic body of knowledge and mechanics that are needed to successfully undertake and explore every avenue of exporting. A description of the essentials as well as the parameters of exporting are given. The course applies to an entrepreneurial export situation, to businesses expanding through foreign sales, and to companies simply trying to improve the operations of an existing export department. The emphasis on finance stems from the experience that frequently, a successful export effort is unnecessarily blocked or frustrated by finance problems. Such problems can arise from accumulating foreign receivables or the additional working capital required to handle the extra large sales that exporting often generates. Prerequisite: ACCT1002 or ACCT1012 or ACCT1022. (PT) Quarter Credit Hours 4.5

### **IBUS4090 INTERNATIONAL BUSINESS EXPERIENCE**

This course refers to a series of options available that total 13.5 credits:

- 1) Students choose from a range of study abroad options including short-term 3 1/2 to four-week summer programs, spring term three-month programs, or four-to-five month independent exchanges. Each program has its own academic focus and prerequisites. Students apply for their program of choice through Study Abroad. After selection into a program, students engage in orientation and academic pre-departure work before embarking on their immersion into foreign cultural and business settings. In some cases, JWU faculty lead the program and travel with the students. In other cases local hosts lead the program, but in all programs students participate in a rigorous study and travel experience. The purpose of these study abroad experiences is to increase students' global awareness as they explore their program's specific academic focus. Course delivery consists of lecture, industry visits and cultural excursions. Eligible students are guided by Study Abroad to register for the appropriate course(s) specific to their program.
- 2) Eligible students may opt to take IBUS4020 Summer Work Abroad International Seminar and a specific course from the IBUS4080 Series of Summer Work Abroad Programs: IBUS4082 or IBUS4086.
- 3) Students not eligible to take the international business programs, internship programs or SWAP programs take three additional career electives from the College of Business or School of Technology.

Students should consult with their faculty advisor to make their selection.

Quarter Credit Hours: 13.5

### **IBUS4091 ECONOMICS AND TRADE IN AN INTERNATIONAL CONTEXT**

This course is taught only as part of a short term summer study abroad program. Students examine international economics and business, management, entrepre-

neurship and comparative economics and issues such as international trade and foreign exchange. Before departure, students explore basic of the host country history and culture to help understand country better and learn the context for people, society and international business. While in the host country, students discuss case studies and take lectures offered by professors and business people. Classroom-based presentations are augmented with frequent excursions to various business, government and financial institutions. Prerequisites: 2.75 cumulative GPA and 90 quarter credit hours completed prior to host country visit. Quarter Credit Hours 13.5

### **IBUS4092 MARKETING COMMUNICATIONS IN AN INTERNATIONAL CONTEXT**

This course is taught only as part of a short-term summer study abroad program. The purpose of this upper level course is to place students in an international context in which they can gain first-hand knowledge of how multinational organizations use positioning and communications strategies to achieve specific marketing objectives. Industry visits, cultural excursions and on-the-ground projects provide students with the knowledge and skills to develop integrated marketing communications plans, including advertising, public relations and media strategies. Prerequisites: ADVC1010, ADVC1011, 2.75 cumulative GPA, 90 quarter credit hours completed prior to host country visit. Quarter Credit Hours 13.5

### **IBUS4093 HUMAN RESOURCE MANAGEMENT IN AN INTERNATIONAL CONTEXT**

This course is taught only as part of a short-term summer study abroad program. The purpose of this upper-level course is to place students in an international context in which they can gain firsthand knowledge of how the cultural, socio-economic and legal context in which companies are run influences the management models employed. The five functional areas of HRM: planning, recruitment and selection; HR development; compensation and benefits; safety and health; and employee and labor relations are addressed using a global perspective. Key differences in Asian, North American and European management models are explored. Industry visits, cultural excursions and on-the-ground projects provide students with the knowledge of how management models influence all aspects of human resource management. Prerequisites: MGMT1001, MGMT2001, 2.75 cumulative GPA, 90 quarter credit hours completed prior to host country visit. Quarter Credit Hours 13.5

### **IBUS4094 OPERATIONS MANAGEMENT IN AN INTERNATIONAL CONTEXT**

This course is taught only as part of a short-term summer study abroad program. The purpose of this upper-level course is to place students in an international context in which they can gain firsthand knowledge of how the cultural context informs the operations management strategies for specific organizations. Industry visits, cultural excursions and on-the-ground projects provide students with the knowledge of how multinational organizations structure inventory acquisition, operations and distribution to achieve operational success. Prerequisites: MGMT2020, 2.75 cumulative GPA, 90 quarter credit hours completed prior to host country visit. Quarter Credit Hours 13.5



### **IBUS4099 INTERNATIONAL BUSINESS INTERNSHIP**

The International Business Internship offers students an experiential learning opportunity within an authentic global business. Students examine how global business is managed and conducted. Students apply previous coursework and research to a variety of onsite business tasks. Through the internship and reflective assignments, students improve their understanding of what it takes to manage a business. The internship provides students with direct knowledge of and experience in the particular demands and expectations of a global company. Students earn academic credit for work experience in the global business.

To be eligible for this internship, students must:

1) maintain a cumulative grade point average of 2.75 during the entire pre-program application process, 2) have completed 130 hours of course work, 3) have appropriate elective or internship credit available in their degree audits, and 4) have the sponsorship of a faculty advisor.

Quarter Credit Hours 4.5–13.5

### **IBUS4191 FASHION MERCHANDISING AND RETAIL MANAGEMENT IN AN INTERNATIONAL CONTEXT**

This course is taught only as part of a short-term summer study abroad program. The purpose of this upper-level course is to place students in an international context in which they can gain firsthand knowledge of how multinational fashion/retail organizations use trend analysis and forecasting in designing collections to promote both product and brand globally. Industry visits, cultural excursions and experiential projects with industry professionals provide students with the knowledge and skills to develop fashion/retail-related promotional plans including trend analysis reports, public relations and media strategies (press releases and trade columns), and a final fashion-related event (showroom exhibit and/or fashion/runway show).

Prerequisites: MRKT3005, RTL1005, RTL1010, RTL2095 or MRKT1001.

Quarter Credit Hours 13.5

## **LEGAL STUDIES**

### **LAW2001 THE LEGAL ENVIRONMENT OF BUSINESS I**

This course provides an overview of the legal, regulatory and ethical environment in which business decisions must be made. The course exposes the student to a variety of legal topics: basic concepts, such as court procedures, contracts and torts, are followed by a selection of more advanced related fields which may include sales, intellectual property, real property law, constitutional law and alternate dispute resolution. Attention is paid to both the letter of the law and its practical effect on business decision making and managerial policy. This course relies on, and develops, the student's ability to read and reason critically. (HO) Quarter Credit Hours 4.5

### **LAW2010 HOSPITALITY LAW**

This is an introductory course with emphasis placed on hotel and restaurant issues. Topics include sources of law, court systems, jurisdiction, contracts, negligence, the innkeeper-guest relationship, and liability arising from the service of food and alcoholic beverages. (OL) Quarter Credit Hours 4.5

### **LAW3002 THE LEGAL ENVIRONMENT OF BUSINESS II**

This course is a continuation of LAW2001, The Legal Environment of Business I. The student is exposed to the laws governing the internal organization and relationships within a business, the laws governing relationships between a business entity and its clientele, and the laws governing relationships between a business and its employers. Attention is paid to both the letter of the law and its practical effect on business decision making and managerial policy. This course relies on, and develops, the student's ability to read and reason critically. Prerequisite: LAW2001 or LAW2010. (HO) Quarter Credit Hours 4.5

### **LAW3015 CRIMINAL PROCEDURE**

This course presents an overview, analysis and critique of American Criminal Procedure in the context of the U.S. Constitution with special emphasis on the Fourth Amendment with respect to search and seizure, stop and frisk, arrest, evidence, interrogations, confessions, identification, and remedies such as the exclusionary rule. Other Constitutional issues relevant to the foregoing, including the Fifth and Fourteenth Amendments' due process and equal protection doctrines, shall be examined. (WI)

Quarter Credit Hours 4.5

### **LAW3025 CRIMINAL LAW**

This course is an introduction to the basic elements of, and defenses to, criminal liability. Topics include the basic crimes against the person (homicide, assault, battery, rape, etc.), the basic crimes against property (larceny, fraud, embezzlement, burglary, etc.), and the basic defenses and justifications (diminished capacity, self-defense, mistake, etc.). (PT)

Quarter Credit Hours 4.5

### **LAW3092 SPORTS, ENTERTAINMENT AND EVENT MANAGEMENT LAW**

This course provides the Sports/Entertainment/Event Management major with an understanding of the legal issues that will have an impact upon their business practices. The course concentrates on the following topics: negligence, intentional torts and crime, risk management, intellectual property, industry-specific contracts, discrimination, labor relations, various forms of business organization, and regulation of sports agents. Prerequisite: LAW2001 or LAW2010.

Quarter Credit Hours 4.5

## **MANAGEMENT**

### **MGMT1001 PRINCIPLES OF MANAGEMENT**

This course is a general survey of management that focuses on planning, organizing and controlling. At the end of this course, the student should demonstrate an awareness and insight into the various aspects of management.

Quarter Credit Hours 4.5

### **MGMT2001 HUMAN RESOURCES MANAGEMENT**

This course is the study of personnel management in organizations. The student learns basic functions of procuring, developing, maintaining and utilizing a labor force to meet the entry-level requirements for employment in personnel work. The course supplies students with an understanding of the personnel department. (HO) (PT) (SL) (WI)

Quarter Credit Hours 4.5

### **MGMT2020 ORGANIZATIONAL BEHAVIOR**

This course surveys organizational theory. Focus is on individual and team behavior with an emphasis on developing team-building skills. Additional topics include: structure, size, technology, power relationships, and how organizations survive, decline, grow and change. Quarter Credit Hours 4.5

### **MGMT2030 SERVICE AND PRODUCTION OPERATIONS MANAGEMENT**

This course acquaints students with the fundamentals of operations management in both goods and services industries. The course recognizes the changing face of operations, from an internally-focused supportive function to a strategic part of the enterprise value chain. The course explores five major areas: process analysis, total quality management, alternative production systems, supply chain management, and new product development. Prerequisite: ENTR1001 or MGMT1001. (PT) Quarter Credit Hours 4.5

### **MGMT3030 MANAGERIAL TECHNOLOGY**

This course surveys the relationship of technology to the managerial process. Topics include computer and communications systems, information systems, decision support systems and expert systems. The students are required to show their understanding of these technologies. Students are also exposed to typical approaches and managerial practices through demonstrations, case studies, simulations and hands-on exercises. Prerequisite: ENTR1001 or MGMT1001. Quarter Credit Hours 4.5

### **MGMT3040 PROCESS AND QUALITY MANAGEMENT**

The course thoroughly examines the concept of quality and the tactical approaches used to manage quality improvement efforts in organizations. Students are exposed to theoretical and practical issues to prepare them for quality process management. Prerequisites: MGMT2030, MATH2001. (PT) Quarter Credit Hours 4.5

### **MGMT3050 COMPENSATION AND BENEFIT MANAGEMENT**

This course studies all aspects of compensation. Topics include the pay model, determining consistency, job analysis, skill-based structures, external competitiveness, designing pay levels, pay for performance, performance appraisals, employee benefits and the government's regulatory role. Linkage of compensation strategies to recruiting is also investigated. Prerequisite: MGMT2001. (PT) Quarter Credit Hours 4.5

### **MGMT3060 HUMAN RESOURCES TRAINING AND DEVELOPMENT**

This course exposes students to training and development in a global, competitive environment. The course covers how to use employee talents effectively through new work designs (such as work teams), new technologies (such as computer-assisted manufacturing systems), and the latest "hot topics" in the training area. Prerequisite: MGMT2001. (PT) Quarter Credit Hours 4.5

### **MGMT4001 PROCESS PLANNING AND CONTROL**

This course offers a quantitative approach to management problems which enables students to "get their feet wet" in the disciplines of quantitative methods used to improve organizational performance. Prerequisite: MATH2001. (PT) Quarter Credit Hours 4.5

### **MGMT4020 STRATEGIC MANAGEMENT**

This Department of Management course deals with environmental analysis, strategy formulation, strategy implementation and evaluation and control, all with an enterprise view of the firm. Students learn via team projects and case studies. It is recommended that students complete all Related Professional Studies courses before attempting this capstone series course. Prerequisites: ACCT3020 or ACCT3023 or ACCT3031 or ACCT4012, senior status. (HO) (PT) Quarter Credit Hours 4.5

### **MGMT4030 SENIOR MANAGEMENT SEMINAR**

This Department of Management course sharpens analytical skills and decision making, polishes business communications, and enhances teamwork abilities. The course is designed as a seminar in the truest sense, as the onus for success rests heavily on the student. It is recommended that students complete all related professional studies courses before attempting this capstone series course. Prerequisites: MGMT4020, senior status. (PT) Quarter Credit Hours 4.5

### **MGMT4070 HUMAN RESOURCES MANAGEMENT STRATEGY**

This course examines the human resources function as an organization's source for sustainable, competitive advantage. Case studies, team exercises, game strategies and other human resource strategic problems demonstrate the importance of the formulation, implementation and evaluation of a management decision. Prerequisites: MGMT2001, MGMT3060. (HO) (PT) Quarter Credit Hours 4.5

### **MGMT4099 MANAGEMENT INTERNSHIP**

The Management Internship offers students an experiential learning opportunity to experience the management of an authentic business. Students study firsthand the challenges, nuances and everyday expectations associated with a variety of management functions within a business. They are expected to apply previous management course work and research to onsite tasks. Through the internship and reflective assignments, students improve their understanding of what it takes to manage a business. The internship provides students with knowledge of the particular demands and expectations specific to managing a business. Students gain academic credit for work experience in management.

To be eligible for this internship, students must: 1) maintain a cumulative grade point average of 2.75 during the entire pre-program application process, 2) have completed 130 hours of course work, 3) have appropriate elective or internship credit available in their degree audits, and 4) have the sponsorship of a faculty advisor.

Quarter Credit Hours 4.5–13.5

## MARKETING

### MRKT1001 PRINCIPLES OF MARKETING

This introductory course presents the basic principles and practices of marketing. Topics include marketing orientation, external environments, ethical codes of conduct, and the importance of marketing to the business firm, our world economy and global culture. Case studies, field projects, a marketing simulation and using the Internet as a business and professional resource are utilized in the delivery of this course. An emphasis is placed on marketing strategy; image and branding, target markets, product, price, distribution and promotion. (WI)  
Quarter Credit Hours 4.5

### MRKT1002 CONSUMER BEHAVIOR

The purpose of this course is to introduce the student to the various facets of consumer behavior, including the decision making process, problems, needs and goals, the consumer's search for information, and the evaluation of the purchase decision. Prerequisite: MRKT1001 or HOSP3050. (WI)  
Quarter Credit Hours 4.5

### MRKT1011 PRINCIPLES OF PROFESSIONAL SELLING

This course is a hybrid of theory and training. Students learn about buying processes and personalities, and how to target, prospect, approach and interview customers in order to determine unmet needs and potential opportunities. Consultative selling replaces the outdated transactional approach to selling. Students learn through role-plays and skills-based training to build relationships with customers and other business partners in a relationship-oriented world. (PT)  
Quarter Credit Hours 4.5

### MRKT2020 BUSINESS TO BUSINESS MARKETING

The course is a study of business-to-business marketing, marketing of services and channels of distribution required for all buying and selling processes. This course compares and contrasts the institutional, economic and behavioral aspects of business. Prerequisite: MRKT1001 or HOSP3050.  
Quarter Credit Hours 4.5

### MRKT2050 QUALITATIVE RESEARCH

The course provides a broad overview of qualitative market research methods. Covering such exploratory techniques as focus groups, in-depth interviews and observations, this course familiarizes students with the appropriate uses and limitations of qualitative market research. Students use qualitative market research techniques to gain preliminary insight into decision-making problems and opportunities. Prerequisite: MRKT1001. (WI)  
Quarter Credit Hours 4.5

### MRKT3005 BRAND MARKETING

This course examines the role of a brand as an asset to an organization and the advantages of creating strong brands. Emphasis is placed on the creation, measurement and strategic applications of brand equity. Topics covered include choosing brand elements, designing supporting marketing programs, leveraging secondary associations, building brand portfolios, and adjusting brand strategy over time and geographic boundaries. Particular emphasis is placed on the role of promotional mix elements in the communication of brand equity. Prerequisite: MRKT1001 or HOSP3050.  
Quarter Credit Hours 4.5

### MRKT3011 DIRECT MARKETING

This course teaches students the elements of direct marketing as an integrated part of a total marketing program. Students learn how newspapers, magazines, telephone, radio, TV, cable, direct mail, catalogs and new electronic media are used in direct marketing programs. Plans, measurement and accountability are covered. Prerequisites: MRKT1001 or HOSP3050 and junior status. (WI)  
Quarter Credit Hours 4.5

### MRKT3020 PRODUCT DEVELOPMENT

This course examines the role of product development as a function of an integrated marketing system. Students explore the synergy of design and technology to create consumer value. Topics covered include innovation, concept generation, global sourcing and manufacturing processes. Prerequisites: MRKT1001, MRKT1002.  
Quarter Credit Hours 4.5

### MRKT3045 SOCIAL MEDIA AND INTERNET MARKETING

This course presents students with a historic overview of social media, Internet marketing and Web 2.0 technologies and takes a look at how these technologies are developing. Students learn how to develop a social media marketing plan using the major social networking and user-generated content tools for business, and explore the use of social media for creating personal and professional branding goals with measured results. Students are expected to have a basic understanding of various online and offline marketing strategies. Prerequisite: MRKT1001 or HOSP3050. (PT)  
Quarter Credit Hours 4.5

### MRKT3055 QUANTITATIVE RESEARCH

This course is a continuation of MRKT2050 and provides an overview of contemporary topics in quantitative research such as competitive intelligence, survey design and scale measurement. Students use current technology and software tools to create, distribute, analyze and interpret qualitative data. Together with MRKT2050, students learn modern market research techniques that are used to make sound business decisions. Prerequisites: MRKT2050, MATH2001, junior status. (WI)  
Quarter Credit Hours 4.5

### MRKT4001 STRATEGIC MARKETING

Developing and implementing an exciting, cohesive and effective marketing strategy adaptable to a changing business environment is a must for career preparation and meaningful placement in the world of marketing. This capstone course develops skills essential to anticipating and responding to the changing needs of customers and markets in our global economy and culture. It thoroughly explores marketing strategy using a combination of texts, readings, visiting speakers, Internet sites, cases, a marketing simulation and field assignments. It is recommended that all students complete all related professional studies courses before attempting this capstone course. Prerequisites: MRKT1002, MRKT2050, MRKT3005, MRKT3055, senior status. (PT) (WI)  
Quarter Credit Hours 4.5

### **MRKT4030 INTERNATIONAL MARKETING**

This course deals with various differences in cultural, economic and legal factors as they relate to the marketing process. This is a systematic treatment of marketing on a global scale, extending basic principles into foreign marketing requirements. Prerequisites: MRKT1001 or HOSP3050 and junior status. (HO) (PT) Quarter Credit Hours 4.5

### **MRKT4099 MARKETING INTERNSHIP**

The marketing internship provides students with the opportunity to gain academic credit for completing internships with marketing firms, corporations, or governmental entities. Eligible students may apply for a marketing internship assignment. This assignment is an industry experience that allows students to gain academic credit for an invaluable work experience in the marketing industry. Upon completion of this term-long course, students have an understanding of the demands and expectations of the industry, as well as the role played by the agency, the client, and media organizations.

To be eligible for this internship, students must:

1) maintain a cumulative grade point average of 2.0 during the entire pre-program application process, 2) have completed 130 hours of course work, 3) have appropriate elective or internship credit available in their degree audits, and 4) have the sponsorship of a faculty advisor.

Students may participate in a second internship.

To be eligible for this internship, students must:

1) maintain a cumulative grade point average of 2.75 during the entire pre-program application process, 2) have completed 130 hours of course work, 3) have appropriate elective or internship credit available in their degree audits, and 4) have the sponsorship of a faculty advisor.

Quarter Credit Hours 4.5–13.5

## **RETAIL**

### **RTL1005 RETAILING**

This course is designed to introduce the student to the field of retailing. Emphasis is placed on basic principles of the retail environment, retail operations and retail administration. Career paths and leadership styles are incorporated into this course. Current conditions and newer concepts and practices in the field are highlighted, with special attention focused on industry terminology.

Quarter Credit Hours 4.5

### **RTL1010 TEXTILES**

This course is an overview of the production and utilization of fibers, yarns and fabrics. Emphasis is placed on the performance of textiles for specific end uses. (PT) Quarter Credit Hours 4.5

### **RTL1020 THE BUSINESS OF FASHION**

This introductory course is designed to increase students' powers of observation, research and analysis of fashion. Students learn the vocabulary of the field, the structure of the industry, domestic and foreign designers, and historical as well as contemporary influences on fashion. The motivations of dress, theories of fashion adoption and the fashion lifecycle are explored as sources of information to establish fashion statements and forecast fashion trends.

Quarter Credit Hours 4.5

### **RTL1050 VISUAL MERCHANDISING**

This course is an overview of the field of visual merchandising. Emphasis is placed on the importance of store image, color and composition, types of displays, and fixtures. Other topics include the use of mannequins, mannequin alternatives, signage and graphics, and floor plans. Quarter Credit Hours 4.5

### **RTL2010 APPAREL QUALITY ANALYSIS**

This course provides students with a method for evaluating the quality of ready-to-wear apparel. Using an industry approach, the course integrates the study of traditional clothing construction with that of apparel production. Making informed business decisions in fashion merchandising and marketing requires an understanding of how apparel is manufactured and an appreciation of the features that affect cost and quality. Prerequisite: RTL1010.

Quarter Credit Hours 4.5

### **RTL2063 RETAIL INDUSTRY SEMINAR**

This course is offered in three components. One component is devoted to the mathematics of merchandising with its ramifications and effects on profitability and terms of sale. The second component is presented in seminar and case study format where students explore the importance of decision making and its effects at all levels of the retail industry. The third component is the industry field trips. Students are encouraged to examine personal and professional goals as they visit with local industry guests/hosts. Students are encouraged to network with industry speakers and begin planned career opportunities for the future. Prerequisites: RTL1005, RTL1020. (PT) (WI) Quarter Credit Hours 4.5

### **RTL2095 RETAIL LAB**

This course is designed to give students laboratory experience in merchandising functions. Students participate in a simulated work environment under the supervision of faculty with expertise in the industry. Market analysis and trend research are included with "back of the house" simulations in buying, vendor communications, catalog operations and merchandise promotion modules. Prerequisite: RTL1005. Quarter Credit Hours 4.5

### **RTL3010 MERCHANDISE BUYING**

This course provides the student with the principles that govern the movement of merchandise. Students are expected to know the environmental factors that influence the behavior of consumers and the techniques for determining and predicting merchandise cycles. This course outlines the merchandising activities and marketing trends of those industries involved with the production and providing of goods in the marketplace. The options of the buyer in making merchandise budgets, plans and decisions are presented. This background provides the basis for examining the merchandising activities and decisions expected of a buyer at the retail level. Buying activities are compared for a variety of retail settings. Prerequisite: RTL1005. Quarter Credit Hours 4.5

### **RTL3020 MERCHANDISE MATHEMATICS**

This course is designed to examine the philosophies, theories and techniques underlying the allocation of merchandise investments, control of sales and control of inventory (including planning and pricing) in retail stores. The course approaches retail management from the standpoint of the retail businessperson and is intended to serve as a tool for the student of retailing or merchandising. Prerequisite: RTL1005. (PT) Quarter Credit Hours 4.5

### **RTL3030 COMPARATIVE RETAIL STRATEGIES**

This course is designed to analyze and compare retail merchandise and management techniques used in specialty store, department store, chain store and mass merchandising operations. A case study approach is used in evaluating merchandise and management decisions in a variety of cases involving issues, types of operations and levels of management. Prerequisite: RTL2063. (HO) (PT) (WI)  
Quarter Credit Hours 4.5

### **RTL3055 GLOBAL INFLUENCES ON FASHION HISTORY**

This advanced course focuses on the elements affecting dress from antiquity through the 20th century. Using an interdisciplinary approach students explore the complex relationship between dress and textiles as a reflection of material culture and phenomena such as social structure, technology, aesthetics, geography, politics and religion. The constants as well as the changes in human ecology are analyzed using primary sources including archeological discoveries, artworks, written documents, period photographs and extant objects. Critical thinking skills and scholarship are emphasized as students apply a historical framework to real world issues in today's global marketplace. Prerequisites: RTL1010, RTL1020.  
Quarter Credit Hours 4.5

### **RTL3060 FASHION FORECASTING**

This course introduces the student to the field of fashion forecasting. Emphasis is on the framework of fashion forecasting, fashion and market dynamics of fashion forecasting and utilizing these dynamics in the global retail workplace. Current conditions, concepts, practices and research in the retail field are focused on throughout the course with special attention placed on industry terminology; case studies utilizing market research and competitive analysis are incorporated into this course. Prerequisites: RTL1005, RTL1020.  
Quarter Credit Hours 4.5

### **RTL4010 RETAIL EXECUTIVE DECISION MAKING**

This course is presented seminar style as a capstone course for retail seniors. Guest speakers, situational role playing and trade journals are used to interpret current market trends, environmental and economic impacts on retailing. Students analyze interpersonal skills and discuss employee survival skills. Focus is also given to making merchandising and buying decisions. Prerequisite: Senior status. (PT) (WI)  
Quarter Credit Hours 4.5

### **RTL4099 RETAILING INTERNSHIP**

The Retailing Internship provides students with the opportunity to gain academic credit for successfully completing internships in retailing operations and any retail-related industries. Eligible students may apply for a retailing internship assignment. Upon completion of this course, student will have an understanding of the demands and expectations for retail industry as well as the roles played by other necessary and related industries that all make for a successful store operation.

To be eligible for this internship, students must:  
1) maintain a cumulative grade point average of 2.0 during the entire pre-program application process, 2) have completed 130 hours of course work, 3) have appropriate elective or internship credit available in their degree audits, and 4) have the sponsorship of a faculty advisor.  
Quarter Credit Hours 4.5–13.5

Students may participate in a second internship.

To be eligible for this internship, students must:  
1) maintain a cumulative grade point average of 2.75 during the entire pre-program application process, 2) have completed 130 hours of course work, 3) have appropriate elective or internship credit available in their degree audits, and 4) have the sponsorship of a faculty advisor.

Quarter Credit Hours 4.5–13.5

## *College of Culinary Arts*

### **BAKING & PASTRY ARTS**

#### **BPA1010 FUNDAMENTAL SKILLS AND TECHNIQUES**

This course provides students with fundamental cooking and baking techniques, knife skills, piping skills and mixing methods. Emphasis is placed on proper receiving, handling and identification of fruits and other ingredients used in the pastry kitchen. (HO)  
Quarter Credit Hours 3.0

#### **BPA1015 CLASSIC PASTRY**

This course is designed to give the student fundamental working knowledge of the traditional methods of producing puff pastry, pâte à choux, creams and custards. This course also includes practical techniques of platter design and presentations. Students plan, organize, and set up pastry buffets. (HO)  
Quarter Credit Hours 3.0

#### **BPA1020 PIES AND TARTS**

This course is designed to provide students with the knowledge of traditional methods of producing pies and tarts. Emphasis is on the production of basic pie dough, short dough, pâte sablée and a variety of pie and tart fillings. (HO)  
Quarter Credit Hours 3.0

#### **BPA1025 COOKIES AND PETITS FOURS**

This course provides students with a fundamental working knowledge of the traditional methods of producing cookies and petit fours. Fundamentals of production, finishing techniques and platter presentations are introduced. (HO)  
Quarter Credit Hours 3.0

#### **BPA1030 HOT AND COLD DESSERTS**

This course is designed to provide students with skills in the production of churned and still-frozen desserts, composed frozen desserts and the production of hot desserts enhanced by a frozen component. (HO)  
Quarter Credit Hours 3.0

#### **BPA1035 CHOCOLATES AND CONFECTIONS**

This course provides students with the skills and knowledge of chocolate tempering methods. Hand-dipped and molded pralines and truffles (candies) are produced utilizing different chocolates, fillings and decorating techniques. Emphasis is placed on the history and manufacturing techniques of the different qualities in chocolate. (HO)  
Quarter Credit Hours 3.0



### **BPA1040 INTRODUCTION TO CAKES**

This course provides students with the skills and knowledge of producing cakes, butter creams and icings. Each student is taught proper mixing methods, assembling, icing and finishing techniques of a variety of cakes. (HO)  
Quarter Credit Hours 3.0

### **BPA1045 PRINCIPLES OF ARTISAN BREAD BAKING**

This course provides an introduction to the skills and techniques of artisan bread production. Products covered include commercially yeasted breads, rolls and savory quick breads. Properties and characteristics of ingredients, the baker's percentage system and scaling methods are studied, as well as proper mixing techniques, controlled fermentation, and baking methodology. (HO)  
Quarter Credit Hours 3.0

### **BPA1050 VIENNOISERIE**

This course provides students with the knowledge and application of the principles and techniques of viennoiserie production. Yeasted and enriched breads, laminated doughs and quick breads are introduced in this class. Properties and characteristics of ingredients, the baker's percentage system and scaling methods are introduced. Emphasis is placed on mixing techniques, controlled fermentation, hand shaping skills and baking methodology. (HO)  
Quarter Credit Hours 3.0

### **BPA1060 HOW BAKING WORKS**

This course introduces a basic understanding of how baking works through an understanding of the ingredients used in baking and pastry. Students run experiments in order to learn about ingredients and to understand how ingredients change during production as well as their interaction with other ingredients. (HO)  
Quarter Credit Hours 3.0

### **BPA2010 SPECIALTY CAKES**

Students build on their fundamental skills of icing cakes in creating special occasion cakes. Emphasis is placed on developing skills in making various flowers out of modeling chocolate, marzipan and gum paste. Students are introduced to covering and glazing special occasion cakes with rolled fondant and build their piping skills through intricate patterns and techniques. Prerequisite: BPA1040. (PT) (HO)  
Quarter Credit Hours 3.0

### **BPA2015 ENTREMETS AND PETITS GÂTEAUX**

This course provides students with advanced methods of creating entremets and petits gâteaux that are contemporary and industry relevant. Different components and modern finishing techniques are applied in creating molded entremets and petits gâteaux. Prerequisite: BPA1040. (HO)  
Quarter Credit Hours 3.0

### **BPA2020 PLATED DESSERTS**

This course covers preparation and presentation of individual hot and cold plated desserts, using a variety of traditional and modern plating techniques. Plate design, station organization, à la minute service, flavor, textural components and portion control are emphasized. Prerequisites: BPA1015, BPA1030. (HO)  
Quarter Credit Hours 3.0

### **BPA2025 ADVANCED ARTISAN BREAD BAKING**

This course introduces students to the advanced skills and techniques of artisan bread production, which includes commercially and naturally leavened breads; decorative breads, crackers and flat breads are included. Properties and characteristics of grains other than wheat and sustainability are covered. The baker's percentage system, scaling ingredients, mixing techniques, controlled fermentation, hand shaping skills and baking methodology are reviewed. Prerequisite: BPA1045. (HO)  
Quarter Credit Hours 3.0

### **BPA2030 SUGAR ARTISTRY**

Students are introduced to various sugar artistry techniques, including pastillage, poured, pulled and blown sugar. Emphasis is on the planning and production of individual showpieces using various shaping and molding methods. (HO)  
Quarter Credit Hours 3.0

### **BPA2626 PASTRY ARTS INTERNSHIP**

This intermediate level work-experience course is designed to provide students with a hands-on learning experience in the food service industry. Students apply theoretical knowledge of baking & pastry arts, demonstrate practical skills of production, and practice professionalism in a university-approved industry setting. Upon completion of this term-long course, students have a broader understanding of the demands and expectations of the food service industry while improving their skills in baking & pastry arts. A minimum GPA of 2.75 may be required for certain site selections. Prerequisite: Completion of all freshman-level courses; site selection is dependent upon GPA.  
Quarter Credit Hours 13.5

### **BPA3300 FROZEN DESSERTS**

This course covers the techniques used for making frozen desserts. Both the science and the practical application of frozen desserts are demonstrated and practiced. Students master the techniques necessary to produce frozen desserts for application in plated desserts, entremets and bombes. Prerequisite: CUL2255.  
Quarter Credit Hours 3.0

### **BPA3330 BUFFET SHOWPIECE DESIGN**

This course focuses on the principles of design concepts to produce culinary and pastry buffet showpieces. Emphasis is on the planning, designing, and preparation of showpieces using various sweet and savory mediums such as salt dough, dead dough, pastillage and sugar. Prerequisite: A.S. degree in Culinary Arts.  
Quarter Credit Hours 3.0

### **BPA3340 WEDDING CAKE DESIGN**

This course focuses on the preparation and presentation of wedding cakes using modern production and decorating techniques. Emphasis is on developing skills in the area of piping and construction using rolled fondant, gum paste, royal icing and various buttercreams. Prerequisite: A.S. degree in Baking & Pastry Arts.  
Quarter Credit Hours 3.0

### **BPA3350 ARTISAN BREADS**

This course covers breakfast pastries and doughs with long fermentation using sour dough starters. Students are asked to create some small decorative amenities using different decorative doughs to enhance buffet and window displays. Emphasis is placed on proper dough fermentation techniques and proper product management. Prerequisite: A.S. degree in Baking & Pastry Arts. Quarter Credit Hours 3.0

### **BPA3360 CHOCOLATE ARTISTRY**

In this class students build on the foundation laid in their sophomore chocolate and sugar artistry course. Emphasis is on the preparation of chocolates and confections using new and more efficient techniques as well as advanced decorating techniques. In addition, students plan, design and prepare a chocolate showpiece and smaller amenities. Prerequisite: A.S. degree in Baking & Pastry Arts. Quarter Credit Hours 3.0

## **CULINARY ARTS**

### **CUL1315 STOCKS, SAUCES AND SOUPS**

Students are introduced to simmering, emulsifications and knife skills. Lectures, demonstrations and production focus on stocks, sauces, soups and related ingredients. The proper use of knives, tools, smallwares and equipment is emphasized. (HO) (PT) Quarter Credit Hours 3.0

### **CUL1325 ESSENTIALS OF DINING ROOM**

Students are introduced to front-of-the-house (FOH) operations and professional dining service techniques. Etiquette, quality service, positive guest relations, effective communication skills and guest check handling are emphasized. Students actively perform hot and cold food and beverage service using various service techniques. Students are prepared and take the Federation of Dining Room Professionals Associate Certification exam as an outcome assessment. (HO) (PT) Quarter Credit Hours 3.0

### **CUL1335 TRADITIONAL EUROPEAN CUISINE**

Students are introduced to the cooking techniques of braising and stewing. Lecture, demonstration and production revolve around traditional European cuisine, ingredients and plate presentations. (HO) (PT) Quarter Credit Hours 3.0

### **CUL1345 INTRODUCTION TO BAKING & PASTRY**

Production includes basic breads and rolls, laminated dough, muffins, quick breads, cookies and pies. Proper use of the baker's scale, liquid measurement and equipment identification are a primary focus for this course. (HO) Quarter Credit Hours 3.0

### **CUL1355 NEW WORLD CUISINE**

Students are introduced to cooking techniques of grilling/broiling, roasting and deep-frying. Lecture, demonstration and production revolve around North, Central and South American cuisine, ingredients and plate presentations. The proper use of knives and basic vegetable cuts is emphasized. (HO) (PT) Quarter Credit Hours 3.0

### **CUL1365 PRINCIPLES OF BEVERAGE SERVICE**

The course combines introduction and application of beverage, bartending and service. Students are introduced to the identification, production, and service of nonalcoholic beverages, beer, wine, spirits, cordials, cocktails, mixed drinks and coffee. Students are introduced to sensory evaluation of beverages. This class incorporates and requires the student taking an industry recognized alcohol training intervention procedures certification program. (HO) (PT) Quarter Credit Hours 3.0

### **CUL1375 NUTRITION AND SENSORY ANALYSIS**

Students are introduced to the cooking techniques of steaming and poaching. Lecture, demonstration and production revolve around nutritional analysis of menus and recipes, and the sensory properties of food. The focus is on production of flavorful and nutritionally balanced entrées, vegetables and grains. (HO) (PT) Quarter Credit Hours 3.0

### **CUL1385 FUNDAMENTALS OF FOOD SERVICE PRODUCTION**

Students are introduced to cooking techniques of baking, sautéing and shallow frying. Lecture, demonstration and production focus on fats, oils, seasonings, flavoring and plate presentation. (HO) (PT) Quarter Credit Hours 3.0

### **CUL1395 PURCHASING AND PRODUCT IDENTIFICATION**

Students engage in identifying and handling various fresh, frozen, canned, dry ingredients and sundry items. Food service purchasing, receiving, handling, storage, issuing and evaluation processes are discussed and demonstrated. Purchasing automation, computerized purchasing and HACCP systems are discussed and demonstrated in this course. (HO) Quarter Credit Hours 3.0

### **CUL1405 SKILLS OF MEATCUTTING**

Students are introduced to purchasing, receiving, and proper portioning of various meats and sausage fabrication. Emphasis is on identification of primal cuts and sub-primal cuts of meat, poultry and fish items. Students review and discuss federal inspection, grading, yielding, menu pricing and classifications of meats, and poultry. Laboratory activities include hands-on fabrication, to include proper packaging, labeling and storage of beef, pork, veal, lamb, poultry, fish and sausage varieties. Emphasis is placed on quality, portion cuts of meat and best applications. (HO) Quarter Credit Hours 3.0

### **CUL2215 GARDE MANGER**

Students are introduced to modern and traditional techniques in the preparation of cold entrees, forcemeats (including pates, terrines, and galantines), ice carving, hors d'oeuvres, and cold appetizers. In addition, students are exposed to preservation techniques including curing and aging. Students plan, organize, and set up buffets. This course also concentrates on the practical techniques of platter design and plate presentations. (HO) Prerequisite: Sophomore status. Quarter Credit Hours 3.0

### **CUL2225 CLASSICAL FRENCH CUISINE**

Students are introduced to the preparation of Cuisine Classique. Techniques learned in freshman culinary classes are applied and refined. Emphasis is placed on French menu terminology, techniques and sauces. Prerequisite: Sophomore status. (HO) (PT) Quarter Credit Hours 3.0

**CUL2235 ADVANCED DINING ROOM PROCEDURES**

Students are exposed to advanced table service techniques, tableside preparation, and the importance of team service and guest satisfaction. Students apply team service utilizing various service techniques. Students are introduced to wines of Old World wine regions as well as wines of the Southern Hemisphere and the laws regulating them. Students are also introduced to methods of merchandising food and beverage. Prerequisites: CUL1325, sophomore status. (HO) Quarter Credit Hours 3.0

**CUL2245 INTERNATIONAL CUISINE**

This course reinforces the techniques of grilling, deep-frying/shallow-frying, stir-frying, simmering, braising/stewing and steaming through the menu production of foods from around the world. The cuisines of China, Japan, Korea, Thailand, Vietnam, Philippines, India, Malaysia, Pakistan, the Middle East, Northern Africa, Greece, Turkey, Italy, Spain, Portugal, the Caribbean, Central America and South America are explored. Prerequisite: Sophomore status. (HO) Quarter Credit Hours 3.0

**CUL2255 ADVANCED PATISSERIE/DESSERT**

Emphasis is placed on the production of creams, ice creams, sorbets, mousse, chocolate, strudel, filo (phyllo), sauces and plated desserts. Daily presentation of individual desserts and creative plate presentation are featured. Prerequisites: CUL1345, sophomore status. (HO) Quarter Credit Hours 3.0

**CUL2386 CULINARY ARTS INTERNATIONAL EXCHANGE**

The Ireland International Exchange program combines practical and educational learning experience. Emphasis is placed on providing students with hands-on learning in preparing and serving food and beverages. The practical training takes place in some of Ireland's most prestigious hotels. The educational learning takes place in regional education centers.

The France International Exchange program takes place at Ecole Supérieure de Cuisine en Française. The academic curriculum develops a student's practical and cognitive skills through the planning and preparation of entire meals. Cultural culinary experiences enhance the program through various field trips, seminars and demonstrations. Prerequisite: Completion of all freshman-level course work. Quarter Credit Hours 13.5

**CUL2626 CULINARY ARTS INTERNSHIP**

This intermediate level work-experience course is designed to provide students with a hands-on learning experience in the food service industry. Students apply theoretical knowledge of culinary arts, demonstrate practical skills of production, and practice professionalism in a university-approved industry setting. Upon completion of this term-long course, students have a broader understanding of the demands and expectations of the food service industry while improving their skills in the craft of culinary arts. A minimum GPA of 2.75 may be required for certain site selections. Prerequisite: Completion of all freshman-level courses; site selection is dependent upon GPA. Quarter Credit Hours 13.5

**CUL3055 AMERICAN CUISINE TODAY**

Students engage in research and discussion of American regional cuisines. Class activities include discussions of indigenous and emigrant cultures, geographical implications, ingredients, religion, and cooking techniques and their influence on cooking and dining as they occurred during the development of America. Prerequisite: A.S. degree in Culinary Arts. (PT) (HO) Quarter Credit Hours 3.0

**CUL3075 A LA CARTE CUISINE: EUROPE**

Students are guided through planning and producing menu items in an à la carte setting. Emphasis is placed on traditional and contemporary European dishes. Sales forecasting, speed and accuracy of production, plate presentation, communication, and efficient service are key elements of study. Prerequisite: A.S. degree in Culinary Arts. (HO) Quarter Credit Hours 3.0

**CUL3091 OENOLOGY**

This course provides a comprehensive study of wines. Emphasis is placed on the major wine producing regions of the world, focusing on classic Old World models and New World interpretations. Daily wine tastings incorporate structured analysis leading the student to identify regional and varietal organoleptic differences in wines. Tastings incorporate discussions on the pairing of food and wine. Students taste and analyze the classic styles of artisan cheeses from Europe and the U.S. Prerequisite: Junior status. (HO) (PT) Quarter Credit Hours 4.5

**CUL3092 BREWING ARTS**

Students develop an advanced understanding of traditional and modern styles of beer and brewed beverages by examining production methods and ingredients and through detailed analysis. Students explore historical context, as well as modern industry structures and trends. In addition to sensory analysis, there is exposure to brewing and visits to local microbreweries and brewery restaurants. Quarter Credit Hours 4.5

**CUL3093 COFFEE, TEA AND NON-ALCOHOLIC BEVERAGE SPECIALIST**

The role of non-alcoholic beverages in profitable beverage programs is a focus of this course. It combines advanced knowledge and application of coffee, tea, water, ready-to-drink and other non-alcoholic beverages with structured systematic tastings, analysis, production and service. Students analyze the application of these non-alcoholic beverage to the on-premise market. (PT) Quarter Credit Hours 4.5

**CUL3095 DESIGNING CONTEMPORARY PLATED DESSERTS**

In this course, students apply knowledge of fundamental preparation, plating techniques, and standard practice in both production and presentation of plated desserts. Emphasis is placed on development of a flavor palette using both sweet and savory spices, herbs and cooking techniques. Prerequisite: Junior status. (HO) Quarter Credit Hours 3.0



### **CUL3123 ITALIAN CULTURE AND CUISINE**

This term-abroad course offers an integrated curriculum incorporating theoretical and practical instructions on the art of Italian cuisine, food and wines. The course concentrates on the cuisine and culture of the many regions of Italy. Prerequisites: A.S. degree in Baking & Pastry Arts or Culinary Arts, minimum GPA 2.75, permission of dean or department chair.  
Quarter Credit Hours 13.5

### **CUL3165 LIGHT AND HEALTHY DESSERTS**

This course presents methods of developing desserts by either creating new desserts that are light and healthy or by substituting ingredients in traditional desserts to make them lower in fat. The daily production focuses on substituting low-fat items for high fat while retaining the dessert's quality, quantity, variety and visual appeal. Students are encouraged to utilize their knowledge of sound nutritional principles to develop original creations. The production covers all aspects of the pastry shop from basic baked items to more elaborate dessert presentations. Prerequisite: NUTR2001. (HO)  
Quarter Credit Hours 3.0

### **CUL3200 PLANT-BASED CUISINE**

Students learn the reasons why people choose vegetarian diets including cultural and global perspectives, economics and health. Daily production focuses on the types, preparation and nutritional aspects of vegetarian dishes and meals that fit into the two classifications: vegan, lacto/lacto-ovo vegetarian diets. Prerequisites: A.S. degree in Culinary Arts, CUL3250.  
Quarter Credit Hours 3.0

### **CUL3233 A PERUVIAN CULINARY EXPERIENCE**

This course seeks to demonstrate the richness of Peruvian cuisine by recognizing the basic characteristics that are part of Peruvian food and culture. The course will provide the demonstration of techniques, classroom practice, and provide students with real world experiences in the wide range of food and beverages, culture, and nuances of ancient Peruvian and South American cuisine, traditional, contemporary and avant-garde. Prerequisites: A.S. degree in Culinary Arts or Baking & Pastry Arts, approval of the dean.  
Quarter Credit Hours 13.5

### **CUL3250 SUSTAINABILITY IN THE CULINARY KITCHEN**

This course defines, explores and explains sustainable foods as they relate to the roles and responsibilities of future chefs and food service managers. Students explore the national and global economic, agricultural, political and ethical issues regarding the use of sustainable foods in the food service industry. Prerequisite: A.S. degree in Culinary Arts or Baking & Pastry Arts.  
Quarter Credit Hours 4.5

### **CUL3300 CONSCIOUS CUISINE**

Advanced techniques of seasonable and sustainable sound food preparation and menu development are discussed as they apply to current research reflected in the current sustainability principles. Students research, adapt and create full-flavored, healthful recipes and articulate the possible connection these dishes may have to overall health and wellbeing. Emphasis is on the use of natural flavor enhancers and the role they play in the gustatory acceptance of a dish. Applications focus on recipe and menu development as it applies to spa cuisine models. Prerequisites: A.S. degree in Culinary Arts, CUL3250.  
Quarter Credit Hours 3.0

### **CUL4010 ADVANCED BUFFET AND SPECIAL FUNCTION OPERATIONS**

In this course students work collaboratively to plan and create high quality catering functions and buffets. Emphasis is on learning the principles of development, management, delivery, presentation and high-quality food styling. Prerequisite: A.S. degree in Culinary Arts. (HO)  
Quarter Credit Hours 3.0

### **CUL4045 SPIRITS AND MIXOLOGY MANAGEMENT**

This course offers the student an advanced understanding of spirits, liqueurs, cocktails and mixology to design and supervise a successful bar operation. Spirits, liqueurs, cocktails and mixology principles are discussed within cultural, historical and business context. Advanced sensory analysis, cocktail recipe creation and production methods, inventory, cost analysis and merchandising are major components of this course. Alcohol liability and server training are reviewed. The student takes the International School of Mixology Bartending Certificate. Prerequisite: Junior status.  
Quarter Credit Hours 4.5

### **CUL4065 FOODS OF ASIA AND THE ORIENT**

Students explore the planning and preparation of advanced menus reflecting influences from the countries of Asia. In an à la carte setting, this class provides students with a solid understanding of Asian food culture, cooking techniques, ingredients and dining styles. Emphasis is on the cuisines of China and Taiwan, Japan and Korea, Indonesia, Philippines, Malaysia, Singapore, Thailand, Vietnam, Kampuchea, Laos, India, Pakistan, and Sri Lanka. Emphasis is on the use of indigenous ingredients and cooking techniques and the fusion of Asian cuisine into modern American cookery. Prerequisite: A.S. degree in Culinary Arts. (HO)  
Quarter Credit Hours 3.0

### **CUL4085 DINING ROOM SUPERVISION**

This course is designed to instruct students in the art of dining room supervision in both à la carte and banquet environments. The principles of staffing, station management, reservation management, cash control and payment processing are studied. Students perform all functions in a dining room setting. Prerequisite: A.S. degree in Culinary Arts. (HO)  
Quarter Credit Hours 3.0

### **CUL4960 SOMMELIER TRAINING, GERMANY**

This academically challenging program gives students the opportunity to study wines from around the world at an internationally recognized wine school based in Koblenz, Germany. Participants have three weeks of lectures and classroom presentations by experts in their fields. Evening excursions to neighboring wineries on the Mosel and Rhine rivers are included. Classes are augmented with one week of traveling throughout the neighboring wine growing regions of Europe, including Switzerland and France. There is a comprehensive exam at the completion of the course and a wine certificate is awarded. Prerequisites: A.S. degree in Culinary Arts, 2.75 GPA, approval of the dean.  
Quarter Credit Hours 13.5

### **CUL4961 CUISINES AND WINES OF EUROPE**

This course offers an integrated curriculum incorporating theoretical and practical instruction in the art of European cuisine and wines. The course concentrates on the cuisines and cultures of the many regions of Europe. Prerequisites: A.S. degree in Culinary Arts, 2.75 GPA, approval of the dean.  
Quarter Credit Hours 13.5

### **CUL4966 PAN ASIAN CUISINE**

This course offers an integrated curriculum incorporating theoretical and practical instruction in the art of Pan Asian cooking. The course concentrates on the cuisine and culture of Singapore, China, India, Malaysia, Indonesia, Thailand and Indochina. Prerequisites: A.S. degree in Culinary Arts, 2.75 GPA, approval of the dean. Quarter Credit Hours 13.5

## **FOOD SERVICE MANAGEMENT**

### **FSM1065 FOOD SAFETY AND SANITATION MANAGEMENT**

Students explore the fundamentals of food safety and environmental sanitation. This course looks at the origins of foodborne illness and the implementation of HACCP. Students must pass a national sanitation exam that is recognized by the Conference for Food Protection to fulfill the graduation requirement. Quarter Credit Hours 1.5

### **FSM2025 FOOD AND BEVERAGE COST CONTROL**

Food and Beverage Cost Control is an introductory course designed to acquaint the student with the control problems of the food and beverage industry. Emphasis is placed on profit planning through menu planning, the control cycle and forecasting. Prerequisite: MATH0001 or concurrent or placement. (HO) (WI) Quarter Credit Hours 4.5

### **FSM2045 INTRODUCTION TO MENU PLANNING AND COST CONTROLS**

This course allows the student to learn and to apply the skills of professional menu development while learning the importance and use of the proper tools and documents needed to control food and beverage costs and to analyze sales. This course introduces various food service concepts, explores labor and overhead expenses and introduces the income statement as a method of evaluating business success. Prerequisite: MATH0001 or concurrent or placement. (HO) Quarter Credit Hours 4.5

### **FSM2925 HONORS FOOD AND BEVERAGE COST CONTROL**

This is an introductory honors Food and Beverage Cost Control course designed to explore the major areas of costs, to prepare students to forecast and analyze sales and to analyze and propose solutions to the control problems specifically found in the baking and pastry food service industry. Emphasis is placed on concept development, menu planning, recipe costing, the control cycle and forecasting sales. Prerequisite: MATH0001 or concurrent or placement. (HO) (WI) Quarter Credit Hours 4.5

### **FSM2945 HONORS INTRODUCTION TO MENU PLANNING AND COST CONTROL**

This is an honors introductory course which focuses on the skills of professional menu development while learning the importance and use of the proper tools and documents needed to control costs and to analyze sales. This course explores various food service concepts, evaluates menus, tracks and analyzes costs and sales, explores labor and overhead expenses and uses the income statement as a method of evaluating business success. Prerequisite: MATH0001 or concurrent or placement. (HO) Quarter Credit Hours 4.5

## **NUTRITION**

### **NUTR2001 INTRODUCTION TO NUTRITION**

This course emphasizes the principles of nutrition and the six basic nutrients and related health concepts. Various eating behaviors, recommended dietary intakes, and tools for diet planning are explored. Students create an in-depth computerized personalized nutrient profile, which is self-analyzed for nutritional adequacy. (GS) Quarter Credit Hours 4.5

### **NUTR2901 HONORS INTRODUCTION TO NUTRITION**

This course emphasizes the principles of nutrition and the six basic nutrients and related health concepts. Evidence-based science is used to explore recommended dietary intakes and tools for diet planning. Students create an in-depth computerized personalized nutrient profile, which is self-analyzed for nutritional adequacy. (GS) Quarter Credit Hours 4.5

# *The Hospitality College*

## **FOOD SERVICE MANAGEMENT**

### **FSM1001 INTRODUCTION TO THE FOOD SERVICE FIELD**

This introductory course examines career opportunities, organizational structures, history and human resource management in the food service industry. Specific segments are also examined in commercial, industrial and institutional areas of food service. Quarter Credit Hours 4.5

### **FSM1065 FOOD SAFETY AND SANITATION MANAGEMENT**

Students explore the fundamentals of food safety and environmental sanitation. This course looks at the origins of foodborne illness and the implementation of HACCP. Students must pass a national sanitation exam that is recognized by the Conference for Food Protection to fulfill the graduation requirement. (HY) Quarter Credit Hours 1.5

### **FSM2055 BEVERAGE APPRECIATION**

This intermediate course refines the student's knowledge of beverages served in a variety of hospitality operations. Emphasis is placed on beverage sensory perception and food pairings. Students develop and analyze strategies to effectively manage, market and set standards for beverage operations. Both alcoholic and non-alcoholic beverages are examined. Prerequisite: Sophomore status. (OL) Quarter Credit Hours 4.5

### **FSM2065 ESSENTIALS OF INTERNATIONAL FOOD AND BEVERAGE**

This course introduces the student to the significance of food and beverage as it relates to the travel/tourism and hospitality industry. Students build a fundamental knowledge to effectively communicate with travel/tourism/hospitality planners and food service staff. Emphasis is placed on linking food, wine and tourism, and the impact related to tourism destination development internationally. This course also examines international service styles, cultural etiquette, food terminology, and basic food and wine pairings. Prerequisite: FSM1065. Quarter Credit Hours 4.5

### **FSM2080 FOOD SERVICE OPERATIONS**

This intermediate-level course is designed to complete a student's foundation in purchasing as well as food and beverage operational controls. Emphasis is placed on mastering the purchasing cycle functions and back-of-the-house menu management systems. Students also develop income statements and utilize spreadsheet applications to analyze food and beverage operations. Students use current technology to develop income statements and manage back-of-the-house operations. Prerequisite: ACCT1012 or concurrent. Quarter Credit Hours 4.5

### **FSM2085 HOTEL FOOD AND BEVERAGE OPERATIONS**

This course is designed to introduce the student to the roles and standard operating procedures used for food and beverage operations in lodging settings. Emphasis is placed on food preparation techniques, basic purchasing procedures, kitchen and dining equipment, product identification and guest service styles and standards used in various lodging operations. Prerequisite: FSM1065 or concurrent. Quarter Credit Hours 4.5

### **FSM2095 HOTEL FOOD AND BEVERAGE CONTROLS**

This course is designed to complete a student's foundation in purchasing and food and beverage operational controls. Emphasis is placed on methods used by hotel managers in order to increase food and beverage operational profits through maximizing revenues and controlling costs. Students also develop income statements and utilize spreadsheet applications to analyze food and beverage operations. Prerequisites: ACCT1012 (or concurrent), FSM2085. Quarter Credit Hours 4.5

### **FSM2099 FOOD SERVICE MANAGEMENT INTERNSHIP**

This course is a requirement for all students in the Restaurant, Food & Beverage Management degree program. The internship provides in-depth experience in food and beverage operations. Rotational assignments incorporate both front- and back-of-the-house operations. Prerequisites: CUL1385, FSM1065, approved sanitation certificate. (SL) Quarter Credit Hours 13.5

### **FSM3001 FOOD SERVICE MANAGEMENT SYSTEMS AND HUMAN RESOURCE APPLICATIONS**

This course is intended to prepare the students to apply sound human resource management principles to situations encountered within the hospitality industry. Students examine the complex and integrated nature of the hospitality industry and how various segments, such as lodging and tourism, impact the management and operation of food service establishments. Prerequisite: CUL2626 or BPA2626. (PT) (OL) Quarter Credit Hours 4.5

### **FSM3020 DINING SERVICE MANAGEMENT**

This intermediate course concentrates on the comprehensive study of dining service operations within the food and beverage industry. Emphasis is placed on human resource development, staffing, facility design, internal marketing, and fiscal accountability. Prerequisite: FSM2080 or FSM3001 or SEE3008. Quarter Credit Hours 4.5

### **FSM4060 HOSPITALITY OPERATIONS MANAGEMENT**

This upper-level capstone course combines a working knowledge of food production techniques and management skills necessary to operate a food service facility. Students further enhance these skills in a small-quantity food service setting in which they have full control over the food service operation. Prerequisites: FSM2080 or FSM2095, senior status. (PT) Quarter Credit Hours 9.0

### **FSM4061 ADVANCED FOOD SERVICE OPERATIONS MANAGEMENT**

This upper-level capstone course concentrates on integrating critical competencies of management in a small food service setting. Emphasis is placed on menu development, marketing, staff scheduling, production planning and implementation, service and fiscal accountability. Students manage the food and beverage service operations. Prerequisites: FSM2080 or FSM2095 or FSM2099 or FSM3001, senior status. (PT) (OL) Quarter Credit Hours 4.5

### **FSM4880 BEVERAGE OPERATIONS MANAGEMENT**

This upper-level course examines the creation and management of a beverage operation. Planning topics include concept, identification of target market and creating a bar business. The creation of a business plan is discussed. Management topics include bar layout and operations, trend identification and product selection, basic production methods, costing and pricing, inventory methods and human resources management. The creation of wine lists, beer lists and cocktail menus is also discussed. Responsible Beverage Service is stressed. Prerequisite: CUL4045. (OL) Quarter Credits Hours 4.5

## **HOSPITALITY MANAGEMENT**

### **HOSP1001 THE HOSPITALITY FIELD**

This course is an introduction to the various segments within the hospitality industry (lodging; food service; travel and tourism; and sports, entertainment and event management). The course is intended to prepare the student to apply sound management principles to the challenges encountered within the industry. (CS) Quarter Credit Hours 4.5

### **HOSP1008 CUSTOMER/GUEST SERVICE MANAGEMENT**

This introductory course is a study of customer/guest service management within the hospitality industry. Emphasis is placed on the development of service standards, the problem solving process, data gathering techniques, technological methods and fiscal accountability. Students take an industry-recognized responsible alcohol service exam. Prerequisite: FSM1001 or HOSP1001 or SEE1001 or TRVL1001. Quarter Credit Hours 4.5

### **HOSP1010 FRONT OFFICE OPERATIONS**

This course familiarizes students with the front office department of the hotel. Emphasis is placed on guest room availability, reservation processing, guest registration, night audit, and check-out procedures through a computerized property management system. The student focuses on all aspects of the unique relationship between the front office and other departments in the hotel. Prerequisite: FSM1001 or FSM3001 or HOSP1001 or SEE1001. Quarter Credit Hours 4.5

### **HOSP1080 TECHNOLOGY IN THE TOURISM/ HOSPITALITY INDUSTRY**

This introductory course provides a comprehensive hands-on learning skill with the various information systems in the hospitality industry. Students gain basic knowledge in the use of property management systems, Global Distribution Systems, Point of Sale systems, Internet distribution systems and any other current technology available to the travel/tourism and hospitality industry. Prerequisites: HOSP1001, TRVL1010 or TRVL1011.

Quarter Credit Hours 4.5

### **HOSP2011 HOSPITALITY SALES AND MEETING MANAGEMENT**

This course familiarizes students with the scope of sales, meeting and event management within the hospitality industry. The reciprocal relationship between selling and service is presented within the context of hospitality marketing practices. Prerequisite: FSM3001 or HOSP1008 or TRVL2040. (HO)

Quarter Credit Hours 4.5

### **HOSP2020 RESORT MANAGEMENT**

This course provides a detailed study of management techniques used in the management of resort properties and their recreational facilities. The physical development of resort properties are also investigated. Prerequisite: FSM1001 or FSM3001 or HOSP1001 or SEE1001.

Quarter Credit Hours 4.5

### **HOSP2030 HOSPITALITY HUMAN RESOURCES AND DIVERSITY LEADERSHIP**

Operational and staff managers in today's hospitality-related businesses often manage a diverse group of employees and are responsible for compliance with employment laws and human resource policies. Therefore, managers must be knowledgeable about laws and best practices when working with their employees. This course helps students develop managerial knowledge and skills in several areas of human resource management including recruiting, interviewing, selection, orientation, training, performance evaluation and management, discipline, terminations, and employee and union relations. Prerequisite: Sophomore status. (PT) (WI) (HO)

Quarter Credit Hours 4.5

### **HOSP2050 INTERNATIONAL TOUR AND HOTEL OPERATIONS**

This course is taught only on a campus outside of the United States during a study abroad program. The course focuses on cultural, political, legal, and economic forces and their impact on tourism and how hospitality management practices differ among countries. Students plan and participate in a variety of tours and professional site visits in order to gain first-hand knowledge of the international travel experience. Prerequisites: Must be accepted in Study Abroad Program, junior year status.

Quarter Credit Hours 9.0

### **HOSP2099 HOTEL INTERNSHIP**

This internship is designed to give the student practical experience in both lodging and food and beverage areas. Rotational assignments incorporate both front and back-of-the-house operations. It includes day, evening and weekend shifts. Prerequisites: HOSP1008, HOSP1010 or HOSP1011, FSM1065, FSM2085, approved sanitation certificate. (PT)

Quarter Credit Hours 13.5

### **HOSP3020 TRADE SHOW/EXPOSITION MANAGEMENT**

This course is designed to give the student practical experience in developing a trade show or exhibition with special emphasis on pre-planning, budget preparation, advertising and/or public relations, and exhibit setup, including exhibit registration, booth accommodations and assignments, draping, audiovisual, programming and wrap-up. A directed work project may be incorporated into this course. Prerequisite: FSM3001 or HOSP2011 or SEE2020 or TRVL2040.

Quarter Credit Hours 4.5

### **HOSP3033 HOTEL PROPERTY OPERATIONS**

This course introduces the student to the role of the property operations manager in a lodging context. Essential elements of engineering, housekeeping and safety are studied. The student is introduced to technical, managerial, financial and legal issues related to these departments. The environmental impact of activities in this area of management is highlighted. The course content has application to other settings as well. Prerequisite: HOSP2099 or permission of department chair. (PT)

Quarter Credit Hours 4.5

### **HOSP3045 MANAGEMENT OF VACATION OWNERSHIP (TIMESHARE) RESORTS**

This course covers concepts and issues related to the marketing and management of vacation ownership (timeshare) properties. Owner-manager relationships are highlighted. Additionally, important financial issues related to initial development, budget management and renovations are covered. Best practices of leading companies are examined. Contrasts are made among typical lodging properties, traditional resorts, full ownership resorts, destination clubs and fractional ownership resorts. Prerequisite: HOSP1010 or HOSP2020.

Quarter Credit Hours 4.5

### **HOSP3050 HOSPITALITY STRATEGIC MARKETING**

This is an upper-level course dealing with the broad scope of hospitality marketing placing emphasis on the analysis, structure and strategy of the hospitality marketing department, departmental budgeting, allocation of resources, market research, media selection and effectiveness of the marketing plan. Case studies and assigned readings examine current marketing issues. A directed work project may be incorporated into this course. Prerequisite: Junior status. (HO) (PT) (OL)

Quarter Credit Hours 4.5

### **HOSP3060 PRIVATE CLUB MANAGEMENT**

This upper-level course examines the private club industry and its specific challenges. Emphasis is placed upon the manager's role with the governing board, membership, staff and management of the clubhouse and recreation activities. Prerequisite: FSM1001 or FSM3001 or HOSP1001 or SEE1001.

Quarter Credit Hours 4.5

### **HOSP3077 REVENUE MANAGEMENT**

This course examines and illustrates the strategies, principles and techniques of revenue management as they relate to lodging, travel/tourism, food service and facilities management. The relationship between accurate forecasting, overbooking, reservation systems, marketing issues, pricing and e-Commerce as they relate to financial decision making is investigated. Students are required to analyze revenue management scenarios. Prerequisite: ECON2002 or HOSP1010. (PT)

Quarter Credit Hours 4.5

### **HOSP3810 SPA MANAGEMENT**

This course examines the growing segment of spas and spa services within hospitality operations. Strategies for the design and development of a successful spa concepts are discussed with emphasis placed on management, marketing and fiscal performance. Prerequisite: Junior status.  
Quarter Credit Hours 4.5

### **HOSP3850 NEGOTIATIONS AND AGREEMENTS**

This intermediate-level course explores a variety of hospitality industry negotiations and interactions. The course discusses the skills necessary to recognize situations within the hospitality industry which call for bargaining. This course also articulates the development of agreed elements necessary to properly record the outcomes of the negotiation process, the numerous agreements/contracts that are prevalent in the hospitality industry, and the implementation and management of agreements and contracts. Prerequisite: LAW2001 or LAW2010.  
Quarter Credit Hours 4.5

### **HOSP4012 DEVELOPING AND MANAGING A SMALL HOSPITALITY LODGING PROPERTY**

This course is designed to familiarize the student with the challenges and rewards of the entrepreneurial development and management of a small lodging property. Concepts for establishing the business, financial operations, daily operational procedures, and marketing the business are covered. Prerequisites: ACCT3020 or ACCT3025, HOSP3050 or MRKT1001.  
Quarter Credit Hours 4.5

### **HOSP4020 CULTURAL DIVERSITY MANAGEMENT**

This course focuses on the issues related to domestic and international multi-cultural management. Students examine the synergistic opportunities presented by the diverse workforce and develop strategies that respect and value individual differences. Prerequisite: SOC2001 or SOC2020 or SOC2901.  
Quarter Credit Hours 4.5

### **HOSP4060 HOSPITALITY MANAGEMENT SEMINAR**

This is a senior-level capstone course designed to give students insight into hospitality strategy. Using a variety of teaching methods including the case study approach, realism is introduced into the classroom, improving the critical thinking and decision-making ability of the student. The course is also designed to integrate appropriate computer-based simulation and applications programs into management theory. A directed work project may be incorporated into this course. Prerequisite: ACCT3020 or ACCT3025, HOSP3050 or MRKT1001. (OL) (PT)  
Quarter Credit Hours 4.5

### **HOSP4099 HOSPITALITY INTERNSHIP**

Eligible students may apply for a selective Hospitality Internship assignment. These internship assignments allow students to gain academic credit for an invaluable work experience within their chosen profession. Upon completion of this term-long course, students have a more global understanding of the demands and expectations of business and industry.

To be eligible for this internship, students must:

- 1) maintain a cumulative grade point average of 2.75 during the entire pre-program application process,
- 2) have completed 130 hours of course work,
- 3) have appropriate elective or internship credit available in their degree audits, and
- 4) have the sponsorship of a faculty advisor.

Quarter Credit Hours 4.5–13.5

## **INTERNATIONAL HOTEL AND TOURISM MANAGEMENT**

### **IHTV3010 INTERNATIONAL HOSPITALITY MANAGEMENT**

The purpose of this intermediate course is to acquaint students with the skills of a global hospitality manager, where students study principles of international hospitality management: marketing, human resource management, financial issues and operational risk management. An historical approach is taken in exploring the development of multinational hospitality corporations. Prerequisite: HOSP2030.  
Quarter Credit Hours 4.5

## **SPORTS/ENTERTAINMENT/EVENT MANAGEMENT**

### **SEE1001 INTRODUCTION TO**

### **SPORTS/ENTERTAINMENT/EVENT MANAGEMENT**

This course introduces students to the sports/entertainment/event management field. Emphasis is on the historical development, organizational structure and career opportunities that exist within the industry. Operational issues related to the management of events and facilities such as arenas, convention centers, performing arts centers and stadiums are also discussed.  
Quarter Credit Hours 4.5

### **SEE2010 FACILITIES OPERATIONS**

This course introduces students to the functions, procedures and systems necessary to plan, develop, operate and maintain indoor/outdoor sport and recreation facility environments. Emphasis is on the importance of the facility manager's role in maintaining the physical plant and grounds for maximum safety, comfort and profitability. Prerequisite: FSM1001 or FSM3001 or HOSP1001 or SEE1001. (HO)  
Quarter Credit Hours 4.5

### **SEE2015 LEADERSHIP IN RECREATION/LEISURE SETTINGS**

This course explores leadership qualities, styles and group dynamics. Students examine a selection of program activities and guidelines for presenting and developing them effectively. Focus is on developing, leading and evaluating activities based on varying participant requirements. Aspects of group facilitation, activity sequencing and debriefing are discussed. Prerequisite: acceptance to study abroad program.  
Quarter Credit Hours 4.5

### **SEE2020 EVENT MANAGEMENT**

This course introduces students to the methods and techniques utilized in planning, organizing, promoting and delivering major events and the role of events in generating a tourist market. (HO)  
Quarter Credit Hours 4.5

### **SEE2025 RULES OF GOLF**

This course reviews the rules of golf in detail. Students develop a clear understanding of how to navigate the rule book by studying "The Rules of Golf" and "The Decisions on the Rules of Golf." Emphasis is placed on practical hands-on application of the rules and decisions on the golf course. Proper course set up and marking a golf course for an official USGA event are also discussed. The course prepares students to take the USGA Rules Exam. Corequisites: SEE2035, SEE2045, SEE2055, SEE2065  
Quarter Credit Hours 1.5



### **SEE2030 THE ENTERTAINMENT INDUSTRY**

This course is designed to provide students with core knowledge of the diverse and dynamic entertainment industry. The topics explored through this course include the historical development of the entertainment industry, current trends and industry regulations, theater and the arts, music, cinema, sports entertainment, television, and alternative entertainment. Issues related to industry best practices, effective artist/performer management and entertainment event production are also discussed. Prerequisite: SEE1001 or HOSP1001 or FSM1001 or FSM3001.  
Quarter Credit Hours 4.5

### **SEE2035 INTRODUCTION TO GOLF I**

This course provides an overview of the golf business and responsibilities of golf professionals. General skills including business communication forms, communication skills, customer service and relations, and psychology within the golf business are introduced. Supervising, delegating, managing people, staffing, human resources, and time management are also discussed. Corequisites: SEE2025, SEE2045, SEE2055, SEE2065  
Quarter Credit Hours 3.0

### **SEE2040 OUTDOOR RECREATION PLANNING**

This course provides an introduction to the concept of outdoor recreation, outdoor recreation planning, and the specific use of our environment for recreation by individuals, private agencies and government agencies. The study of federal programs including the National Park Service is an integral part of this course. Prerequisite: acceptance to study abroad program.  
Quarter Credit Hours 4.5

### **SEE2045 INTRODUCTION TO GOLF II**

This course is designed to expand on the student's understanding of the golf business with special emphasis on planning and financial management. Students learn core principles of management within a successful operation. Cost control measures and golf marketing plans are also discussed. Corequisites: SEE2025, SEE2035, SEE2055, SEE2065  
Quarter Credit Hours 3.0

### **SEE2055 INTRODUCTION TO TEACHING GOLF**

The purpose of this course is to introduce students to the art of teaching the game of golf. Students learn basic terminology and the application of biophysics used in the motion of the golf swing. Club selection, shot types and course management are also discussed. Corequisites: SEE2025, SEE2035, SEE2045, SEE2065  
Quarter Credit Hours 3.0

### **SEE2065 GOLF TEACHING METHODS**

This course introduces students to advanced golf teaching methods. Students study some of the best teachers of the game, learn the difference between the methods, and gain the ability to teach a number of different styles. The course also introduces different fundamentals of the golf swing and teaches students how to give a comprehensive golf lesson. Students also learn how to market their skills and their golf school. Corequisites: SEE2025, SEE2035, SEE2045, SEE2055  
Quarter Credit Hours 3.0

### **SEE2070 THE GAMING INDUSTRY**

This introductory course is designed to familiarize students with the many facets of the entire gaming industry. Topics to be covered include the history of gambling, common forms of gambling, major gaming destinations, career paths, gaming industry leaders, regulation and licensing, and basic organization of a casino resort. Current trends and issues in the industry are also discussed.  
Quarter Credit Hours 4.5

### **SEE3008 SPORTS/ENTERTAINMENT/EVENT MANAGEMENT ANCILLARY SERVICES AND REVENUES**

This course explores the business dynamics of ancillary services and revenues in the sports, entertainment and event management industry by concentrating on the current procedures and standards for managing concessions, catering, merchandising, and retail operations. VIP services, premium revenue opportunities, effective techniques for responsible alcoholic beverage service, and cost control procedures are also incorporated. Students focus their study on the manager's role in delivering these services in an effective and entrepreneurial manner. Prerequisites: SEE2010, SEE2020, SEE2030. (PT)  
Quarter Credit Hours 4.5

### **SEE3010 TICKET SALES AND OPERATIONS**

This course introduces students to the ticketing operation of a major facility. The course concentrates on the sales, marketing and merchandising of the facilities inventory. Emphasis is placed on day-to-day management procedures and the technology utilized to control this box office inventory. Prerequisites: SEE2010, SEE3008. (HO) (PT)  
Quarter Credit Hours 4.5

### **SEE3020 PROFESSIONAL SPORTS MANAGEMENT**

This course focuses on the management and issues related to professional sports enterprises. Emphasis is placed on the theoretical foundations of professional sports and the application of management principles in the industry.  
Quarter Credit Hours 4.5

### **SEE3030 ATHLETIC COACHING AND ADMINISTRATION**

This course focuses on understanding basic coaching/administrative principles and philosophies for sports and athletics. It emphasizes the interscholastic and intercollegiate experiences. Students explore a wide range of topics related to the current issues and trends in athletic coaching and administration. Prerequisite: LEAD2001.  
Quarter Credit Hours 4.5

### **SEE3041 SPECIAL EVENT PROTOCOL**

Students in this course examine the specifics of social and professional business etiquette and the event protocol. Official protocol and the order of precedence for governmental, military and social organizations are investigated as well. The unique challenges presented by official ceremonial events such as state dinners, flag ceremonies, inaugurations, dedications, graduations, parades, state and military funerals, and memorial services, etc. are discussed and students formulate effective strategies for managing such events. Prerequisite: SEE2020 or HOSP2011 or FSM3001.  
Quarter Credit Hours 4.5

### **SEE3042 WEDDINGS & CEREMONIES**

This course examines the unique aspects of planning and executing various ceremonial events such as weddings (traditional and non-traditional), bar/bat mitzvahs, quinceañera parties, debutante balls, anniversaries and civilian funerals. Special emphasis is placed on adapting the traditional event cycle to the challenges presented by these social life-cycle events and the numerous ethnic and religious traditions associated with them. Industry best practices for custom event design including décor, entertainment, catering and budgeting are explored. In addition, strategies for attracting, managing and retaining clients are discussed. Prerequisite: SEE2020 or HOSP2011 or FSM3001. Quarter Credit Hours 4.5

### **SEE3045 MEDIA RELATIONS**

This upper-level course develops the skills necessary to proactively interact with the mass communication media. Case studies are utilized in a laboratory environment. Emphasis is placed on the ethical responsibilities of a spokesperson and the experience needed to relate to the communication media in a variety of situations. Prerequisites: ENG1021 or ENG1921, ENG1030 or ENG1930. (PT) Quarter Credit Hours 4.5

### **SEE3055 INTERNATIONAL SPECIAL EVENT MANAGEMENT**

This upper-level course, taught only on a campus outside of the United States during a study abroad program, focuses on the development, planning and management of international special events. Emphasis is placed on research and development, site selection, social and cultural issues, marketing and sponsorship, and human resource management. In addition, the challenges presented by producing an event in a non-domestic venue is explored in detail. Prerequisites: SEE2020, acceptance in study abroad program. Quarter Credit Hours 9.0

### **SEE3060 CONCERT AND EVENT PRODUCTION**

This course focuses on event and concert tour production. Emphasis is placed on managing a show on stage, back stage and on the road. In addition, tools for set building, lighting, sculpting sound with microphones and mixers, reviewing basic electrical formula, performance contracts, technical riders and a production checklist are explored. Prerequisites: SEE2010, SEE2030. Quarter Credit Hours 4.5

### **SEE3075 GOLF CLUB DESIGN AND REPAIR**

This course introduces students to the art of golf club design and repair. Focus is on the technology and techniques involved, the correct processes by which clubs are properly designed and repaired and the equipment currently available to custom design and repair in today's industry. Custom design and repair lab setup and establishing a successful design and repair business are also discussed. Prerequisite: SEE2055, junior status. (Offered only at the N. Miami Campus.) Quarter Credit Hours 4.5

### **SEE3080 GOLF OPERATIONS MANAGEMENT**

This course introduces students to the role of management in golf facilities operations. Emphasis is on the administration of course procedures, tee times and retail space. Pro shop operations and the impact on customer and player relations is analyzed. Player performance analysis and instructional methodology is also discussed. Prerequisite: HOSP3050. (Offered only at the N. Miami Campus.) Quarter Credit Hours 4.5

### **SEE3085 TURFGRASS MANAGEMENT**

This course introduces students to the management of golf course turfgrass and landscaping. Focus is on the ecology of turf, maintenance operations, irrigation and the equipment necessary for course care. Pest and weed control management, chemical handling and the environmental impact of golf are also discussed. Prerequisite: SEE2020. (Offered only at the N. Miami Campus.) Quarter Credit Hours 4.5

### **SEE3095 TOURNAMENT OPERATIONS**

The course provides an overview of golf tournament operations. Students establish, facilitate, design and operate a golf tournament. Emphasis is placed on the checklist required to operate a successful golf tournament. Calligraphy, tournament types and tournament marketing are also discussed. Prerequisite: SEE2020 or HOSP2011, concurrent w/SEE3080. (Offered only at the N. Miami Campus.) Quarter Credit Hours 4.5

### **SEE4020 SPORTS AND ENTERTAINMENT MARKETING**

This course exposes students to marketing concepts relating to the sports and entertainment industries. It addresses various products, consumer markets, strategic market analysis and valuation within the sports/entertainment industries. Major topics include the negotiation process, promotions, public relations, market research and sponsorships. Prerequisite: HOSP3050 or MRKT1001. Quarter Credit Hours 4.5

### **SEE4050 PUBLIC ASSEMBLY FACILITY MANAGEMENT**

This course integrates the various management functions of public assembly facilities. Students focus on advanced management principles, practices and methods. Prerequisite: HOSP3050 or MRKT1001. Quarter Credit Hours 4.5

### **SEE4060 SPORTS/ENTERTAINMENT/EVENT MANAGEMENT SEMINAR**

This senior-level course is designed to provide insight into the policy formulation and strategic management of recreation/leisure and sports/entertainment/event services. Utilizing case studies, realism is introduced into the classroom, improving the critical thinking and decision-making abilities of the student. Prerequisites: ACCT3020 or ACCT3025, HOSP3050 or MRKT1001. (PT) Quarter Credit Hours 4.5

### **SEE4099 SPORTS/ENTERTAINMENT/EVENT MANAGEMENT INTERNSHIP**

This senior-level course provides the opportunity for the application of acquired skills and knowledge in a supervised sports/entertainment/event-related industry setting. Prerequisite: SEE3008, senior status. Quarter Credit Hours 13.5

## **TRAVEL-TOURISM**

### **TRVL1010 DESTINATION GEOGRAPHY I**

This introductory course is designed to acquaint the student with important destinations in the U.S., Canada, Mexico, South America and the Caribbean. The course discusses cultural, recreational and social significance to the traveler. Quarter Credit Hours 4.5

### **TRVL1011 DESTINATION GEOGRAPHY II**

In addition to significant destinations and attractions in Europe, Asia and Africa, this course stresses more the cultural values related to international travel and the significance of travel to the international economy. Quarter Credit Hours 4.5

### **TRVL2099 TRAVEL-TOURISM AND HOSPITALITY INTERNSHIP**

The travel-tourism and hospitality internship affords students the opportunity to combine previous academic courses with a practical approach to various travel industry segments and operations. Students receive hands-on experience while on rotation through Johnson & Wales University approved sites. The culmination of the internship experience is a tour to a selected international destination, where each student researches, negotiates and develops a highly anticipated journey. Prerequisite: HOSP1010 or HOSP1080 or TRVL1035. (PT) Quarter Credit Hours 13.5

### **TRVL3010 DYNAMICS OF TOURISM**

This is a management-oriented course covering the economic, cultural and social functions in the planning and development of the tourism industry. Emphasis is placed on organizational concepts. Quarter Credit Hours 4.5

### **TRVL3020 ECOTOURISM**

This upper-level course explores an emerging dimension of tourism: ecotourism. Students investigate the impact of specific environmental issues on tourism, including water pollution, air pollution, habitat destruction, etc., and focus on the impact of tourism on the physical, biological and cultural environment. The role of the tourism industry as it relates to the provision of ecotourism experiences is also discussed. Quarter Credit Hours 4.5

### **TRVL3030 INTERNATIONAL POLICIES OF TOURISM**

This is an intermediate-level course which is designed to provide the student with an increased understanding in the area of international tourism development. Emphasis is placed on the definitive study of the essential components for a successful national tourism program. Prerequisite: TRVL3010. (HO) Quarter Credit Hours 4.5

### **TRVL3040 ADVENTURE-, SPORT- AND NATURE-BASED TOURISM**

This course provides the student with a solid foundation of knowledge related to adventure, sport and nature-based tourism and focuses on key considerations necessary for its successful implementation. The course also offers an opportunity for a field project. Prerequisite: FSM2099 or FSM3001 or HOSP2099 or SEE2020 or TRVL2099. Prerequisite: acceptance to study abroad program. Quarter Credit Hours 4.5

### **TRVL3080 DYNAMICS OF THE CRUISE INDUSTRY**

This course acquaints students with the modern cruise industry. Students identify the role of cruise lines in the travel and tourism industry, develop a detailed foundation and knowledge of the various cruise line products and destinations, learn how to sell a cruise, and discover the various career opportunities available. Ship inspections are offered during the course. (Offered only at the N. Miami Campus.) Quarter Credit Hours 4.5

### **TRVL3081 CRUISE OPERATIONS**

This course presents a survey of both onboard and shoreside cruise operations. Examination of onboard activities include embarkation/debarkation, hotel staff, entertainment, shore excursions, security, etc. Shoreside operations include reservations, air/sea, finance, purchasing, itinerary development, legal, human resources, etc. The process of how cruise lines negotiate with various outside vendors and agents is also examined. Prerequisite: TRVL3080. (Offered only at the N. Miami Campus.)

Quarter Credit Hours 4.5

### **TRVL3082 CRUISE MARKETING AND SALES**

This course deals with the broad scope of marketing a cruise line product. Emphasis is placed on the analysis, structure and the strategies of the cruise marketing department. Various promotional activities are examined including TV, radio and print advertising as well as direct mail, the Internet and the retail travel agency distribution system. Students have an opportunity to visit and meet with cruise line marketing and sales departments. Prerequisite: TRVL3080. (Offered only at the N. Miami Campus.)

Quarter Credit Hours 4.5

### **TRVL3801 WINTER RESORT AND ADVENTURE MANAGEMENT**

This course provides the student with a solid foundation of knowledge related to the winter adventure resort and focuses on all aspects of operation and program development. The course also offers opportunities for a field project. The class is an inter-term offering between the winter and spring terms only. Students are required to participate in all off-campus activities with the designated industry partners. Prerequisite: Sophomore status.

Quarter Credit Hours 4.5

### **TRVL4011 DESTINATION MANAGEMENT ORGANIZATION**

This course integrates the administrative functions of a destination management or marketing organization (DMO). The interrelationships of operations, marketing and finance are analyzed and evaluated. A directed work project may be an integral part of this course. Prerequisite: HOSP3050 or MRKT1001. (HO) (WI) (PT) Quarter Credit Hours 4.5

## *School of Arts & Sciences*

### **ART**

#### **ART2010 INTRODUCTION TO FILM**

This course is designed to give students an in-depth introduction to the motion picture medium. Students gain an understanding of the technical aspects of filmmaking and the ways in which movies express meaning through cinematography, production design, actor performance, editing, sound design and narrative. The ideology of film and film theory are also explored. Prerequisite: ENG1020 or ENG1920. Quarter Credit Hours 4.5



## ECONOMICS

### ECON1001 MACROECONOMICS

This course is designated as the first of two courses serving as an introduction to economics. It is a survey course covering the foundations of economics and focusing on macroeconomic concepts and issues such as the features and goals of capitalism, the market system, national income, business cycles, macroeconomic theories, and monetary and fiscal policy. (GS) (OL)

Quarter Credit Hours 4.5

### ECON1901 HONORS ECONOMICS

This course is designed to provide an overview of both macroeconomics and microeconomic concepts. Topics such as the economizing problem, the household, business, and government sectors, the national income, banking systems, and current macroeconomic problems are examined. Course content also analyzes product and resource markets, costs of production and market models, and international economic issues. (GS)

Quarter Credit Hours 4.5

### ECON2002 MICROECONOMICS

This course consists of microeconomic principles and issues. Course content examines and analyzes both the product and resource markets with emphasis on demand, supply and elasticities. In addition, the costs of production and the basic market models of firms' short run and long run operations are discussed.

Other topics covered include various current domestic microeconomic problems, as well as international economic issues such as international trade and foreign exchange. Prerequisite: ECON1001. (GS)

Quarter Credit Hours 4.5

### ECON3030 MANAGERIAL ECONOMICS

This course introduces business students to the application of economic principles at the decision-making level in a business organization. This course demonstrates how economic concepts can be applied to decisions involving business strategy and the attainment of organizational objectives. Prerequisites: ECON2002, MGMT1001.

Quarter Credit Hours 4.5

## ENGLISH

### ENG0001 WRITING WORKSHOP

This course helps prepare students to fulfill the university's graduation writing requirement. Students review sentence structure, paragraph development, and essay organization with the goal of applying these skills to the classroom and the workplace. Prerequisite: entrance writing assessment and/or performance transcript writing skills evaluated at the "developing" level. (OL)

Quarter Credit Hours 0.0

### ENG1001 AN INTRODUCTION TO LITERARY GENRES

This course prepares students to read, analyze and write about the major literary genres: poetry, fiction and drama. Students are exposed to a variety of forms and styles in each genre from a wide range of historical periods. Literary selections represent a diverse group of classic and contemporary writers, poets and playwrights. Prerequisite: ENG1020 or ENG1920. (SL) (WI) (OL)

Quarter Credit Hours 4.5

### ENG1020 ENGLISH COMPOSITION

This course provides students with basic writing skills in a variety of genres and contexts. Instruction begins with a review of the fundamentals of writing through the use of personal narratives. The focus widens to forms of public writing as well as more informative and research-based writing. Research techniques and MLA documentation are covered. Class work includes lecture, writing workshops, and peer critique. Course requirements include a memoir, profile, rhetorical analysis essay, informative report, correspondence, collaborative writing project and final exam. (WI)

Quarter Credit Hours 4.5

### ENG1021 ADVANCED COMPOSITION AND COMMUNICATION

This course is a continuation of ENG1020 English Composition. Building on the research and audience skills from ENG1020, students develop more complex and rhetorically advanced papers. All work, written and oral, is aimed at persuading an audience, and instruction begins with the essential components of a logically constructed and articulated argument. Critical thinking skills are reinforced throughout the course, as students develop, peer critique, and present projects to the class. Research and MLA skills are expected of students, and all projects require research from a variety of sources. At the end of the course, in addition to a final exam, students present a representative portfolio of their writing. Prerequisite: ENG1020. (WI) (PT)

Quarter Credit Hours 4.5

### ENG1030 COMMUNICATION SKILLS

This is an introductory course which focuses on communication skills essential to career and personal success. Emphasis is placed upon awareness of and adaptation to the audience, ethical responsibility and cultural diversity. Students progress in gradual stages, gaining an understanding of the communication process along with confidence and experience in numerous speaking, listening and small group interactions. (PT) (SL)

Quarter Credit Hours 4.5

### ENG1901 20TH CENTURY LITERATURE: A MULTIDISCIPLINARY APPROACH

Through the study of 20th century literary works, fine arts, humanities, and social and political sciences, this multidisciplinary honors course explores the relationship between modern world literature and its historical, social and political contexts. Short fiction, poetry, drama and essay are used as vehicles for exploring major movements, trends and events of the 20th century. Themes of racial, ethnic and gender identity, political oppression, and/or war are explored. Emphases vary. (SL) (WI)

Quarter Credit Hours 4.5

### ENG1920 HONORS ENGLISH COMPOSITION

This honors-level composition course takes a problem-centered approach to writing. Through readings, class discussions, and written assignments, students engage in an in-depth exploration of contemporary problems, their causes, effects and possible solutions. Assignments range from creative personal narratives and social criticism pieces to analysis of causes and effects, culminating in a formal research-based proposal. Critical thinking and research skills are sharpened as students locate, evaluate and incorporate a variety of sources into their papers. (WI)

Quarter Credit Hours 4.5

### **ENG1921 HONORS ADVANCED COMPOSITION AND COMMUNICATION**

This reading-based and issue-centered honors-level course is designed to improve students' writing, critical thinking, and public speaking skills to compose and present orally effective arguments on major public controversies. Through reading and analyzing opposing viewpoints, students form an educated opinion about a controversy and learn effective ways to develop an argument. Students conduct both primary and secondary research, keep a research notebook, compile an annotated bibliography, write an extensive research paper, and present it to the class in the form of a panel discussion. A publication project is required at the end of the term. Prerequisite: ENG1920. (PT) (WI) Quarter Credit Hours 4.5

### **ENG1930 HONORS COMMUNICATION SKILLS**

This is an honors introductory course which focuses on communication skills essential to career and personal success. Emphasis is placed upon awareness of and adaptation to the audience, ethical responsibility and cultural diversity. Students progress in gradual stages, gaining an understanding of the communication process along with confidence and experience in numerous speaking, listening and small group interactions. (PT) (SL) Quarter Credit Hours 4.5

### **ENG2010 TECHNICAL WRITING**

This course focuses on a practical approach to technical exposition, such as proposals, project reports, feasibility studies, abstracts, and technical correspondence delivered in both hard copy and electronic formats. Prerequisite: ENG1020 or ENG1920. *(This course is only offered online.)* (HO) (PT) (WI) Quarter Credit Hours 4.5

### **ENG3010 TECHNICAL EDITING**

This course prepares students for the responsibilities of an editor of common technical documents such as manuals/instructions, Web sites, reports, or proposals delivered in print or online. Topics include copyediting, substantive (comprehensive) editing, and document design for final production. The principle of contextual editing for a range of purposes and audiences is emphasized, as is the role of the editor as a team member in organizational settings. The student's command of grammar, sentence construction and style is advanced and refined. Prerequisite: ENG2010 or permission of department chair. *(This course is only offered online.)* Quarter Credit Hours 4.5

### **ENG3012 REPORT AND PROPOSAL WRITING**

This course prepares students to write effective reports and proposals in a variety of workplace environments including business and industry, government, academic and non-profit. Students learn to analyze the needs of various audiences including clients, supervisors, and investors or funding agencies, and apply the appropriate rhetorical conventions to create a range of informative and/or persuasive documents. Communication tasks include written reports, proposals and related correspondence, as well as oral presentation. Prerequisite: ENG2010 or permission of department chair. *(This course is only offered online.)* Quarter Credit Hours 4.5

### **ENG3014 INSTRUCTION AND MANUAL WRITING**

This course prepares students to plan, construct, test and revise documents that enable users to perform tasks effectively. Students will apply principles of iterative development including audience/user analysis, usability testing, and test-based revision to produce instructional materials such as training manuals, operating instructions, or online product documentation for specific users in a variety of workplace environments. Prerequisite: ENG1020 or permission of department chair. *(This course is only offered online.)* Quarter Credit Hours 4.5

### **ENG3016 ADVANCED BUSINESS COMMUNICATION**

This course prepares students to perform high-stakes written and oral communication tasks in organizational or entrepreneurial settings in a 21st-century global economy. Building on skills introduced in earlier composition and communication courses, students plan, compose and deliver documents and presentations for a diverse range of external and internal audiences. The course requires the highest level of professionalism not only in producing quality documents but also in interacting with external and in-house contacts. Prerequisites: ENG1021 or ENG1921, ENG1030 or ENG1930. Quarter Credit Hours 4.5

### **ENG3030 INTRODUCTION TO FOOD WRITING**

This course provides students with an opportunity to concentrate on food writing for cookbooks, magazines, newspapers and Web sites. Students are introduced to the protocol for getting published while learning how to develop and compose food stories and restaurant reviews. Subjects taught include interview techniques, query letters and tailoring food articles to various publications. Prerequisite: ENG1020 or ENG1920. (HO) (WI) Quarter Credit Hours 4.5

### **ENG3050 INTRODUCTION TO TRAVEL WRITING**

Students focus on the history of travel writing, article writing as a specific commercial genre, research skills, descriptive personal narrative, and integrating works with various forms of mixed media including: photography, computer graphics and maps. This course explores the reasons and mediums for travel writing. Prerequisite: ENG1020 or ENG1920. Quarter Credit Hours 4.5

## **ENGLISH LANGUAGE INSTITUTE**

### **ESL1010 ENGLISH AS A SECOND LANGUAGE — BEGINNER LEVEL — ORAL COMMUNICATIONS**

This course provides students with the opportunity to build aural/oral confidence at the beginner to advanced-beginner level. Students use text and audio materials to develop vocabulary and speech patterns and to practice basic dialogs. Discrete listening is reinforced through dictation exercises. Quarter Credit Hours 4.5

### **ESL1011 ENGLISH AS A SECOND LANGUAGE — BEGINNER LEVEL — GRAMMAR**

This course introduces and/or reviews present, past and future forms of verbs, including the verb "be". Other grammatical components including nouns and pronouns, time expressions and sentence structure are also examined. Quarter Credit Hours 4.5

**ESL1012 ENGLISH AS A SECOND LANGUAGE —  
BEGINNER LEVEL — READING**

This course teaches students to improve their reading skills by deriving meaning from context. It also develops students' skimming and scanning skills and increases vocabulary and comprehension.

Quarter Credit Hours 4.5

**ESL1013 ENGLISH AS A SECOND LANGUAGE —  
BEGINNER LEVEL — WRITING**

In this course, students compose, revise and edit paragraphs on various topics using a process writing approach. Peer conferencing and teacher conferencing provide constructive feedback.

Quarter Credit Hours 4.5

**ESL1020 ENGLISH AS A SECOND LANGUAGE —  
INTERMEDIATE LEVEL — ORAL COMMUNICATIONS**

In this course, students use authentic tapescripts to continue to develop language, vocabulary and listening skills. They also begin to apply critical thinking skills to formulate and express their own opinions and to explore their own and other points of view on timely topics.

Prerequisite: Successful completion of ESL1010 or appropriate placement exam.

Quarter Credit Hours 4.5

**ESL1021 ENGLISH AS A SECOND LANGUAGE —  
INTERMEDIATE LEVEL — GRAMMAR**

This course introduces and/or review verb tenses and other grammatical components. Students work on perfecting their oral and written grammatical abilities in order to become more fluent in the English language.

Prerequisite: Successful completion of ESL1011 or appropriate placement exam.

Quarter Credit Hours 4.5

**ESL1022 ENGLISH AS A SECOND LANGUAGE —  
INTERMEDIATE LEVEL — READING**

This course allows students to practice their basic reading skills so they can build vocabulary and read more accurately and rapidly. Prerequisite: Successful completion of ESL1012 or appropriate placement exam.

Quarter Credit Hours 4.5

**ESL1023 ENGLISH AS A SECOND LANGUAGE —  
INTERMEDIATE LEVEL — WRITING**

In this course, students create, revise and edit paragraphs and essays using a process writing approach. Peer conferencing and teacher conferencing provide constructive feedback. Prerequisite: Successful completion of ESL1013 or appropriate placement exam.

Quarter Credit Hours 4.5

**ESL1030 ENGLISH AS A SECOND LANGUAGE —  
ADVANCED LEVEL — ORAL COMMUNICATIONS**

In this course, students use authentic broadcasts from radio and television to develop critical thinking skills and listening strategies. Debates and oral presentations based on thematic units develop speaking skills. Prerequisite: Successful completion of ESL1020 or appropriate placement exam.

Quarter Credit Hours 4.5

**ESL1031 ENGLISH AS A SECOND LANGUAGE —  
ADVANCED LEVEL — GRAMMAR**

This course develops students' grammar skills through contextualized exercises. The context reflects realistic language relevant to students' life experiences, leading to vocabulary development. Prerequisite: Successful completion of ESL1021 or appropriate placement exam.

Quarter Credit Hours 4.5

**ESL1032 ENGLISH AS A SECOND LANGUAGE —  
ADVANCED LEVEL — READING**

This course prepares students for college-level reading. Using a variety of readings, students practice basic comprehension skills, such as recognizing main ideas, supporting details and transitions, and determining vocabulary in context. Advanced critical understanding skills, such as making inferences, distinguishing fact from opinion, and the author's purpose, are introduced.

Prerequisite: Successful completion of ESL1022 or appropriate placement exam.

Quarter Credit Hours 4.5

**ESL1033 ENGLISH AS A SECOND LANGUAGE —  
ADVANCED LEVEL — WRITING**

This course prepares students for college-level writing. Students learn how to organize multi-paragraph essays with an introduction, body and conclusion. Various types of essays, such as persuasive and comparison and contrast using source documentation, are included. Prerequisite: Successful completion of ESL1023 or appropriate placement exam.

Quarter Credit Hours 4.5

## **FRENCH**

**FREN1001 CONVERSATIONAL FRENCH I**

This course is an introduction to the French language, with emphasis on vocabulary acquisition, basic grammar construction and oral communication. Students who have studied more than one year of this language are required to take the foreign language placement exam.

Quarter Credit Hours 4.5

## **HISTORY**

**HIST2001 WORLD HISTORY TO 1500**

This survey of people and their cultures focuses on the two major historical traditions (Western and East Asian) from pre-history to 1500. The varying political events, institutions, technologies and cultures of the East and West are highlighted. Prerequisite: ENG1020 or ENG1920. (HO)

Quarter Credit Hours 4.5

**HIST2002 WORLD HISTORY SINCE 1500**

Major developments in world history from the 16th century and on are considered, with an emphasis on the impact of ideas and influences from Asia and the New World upon European culture and society and the European impact upon Asia, Africa and the Americas. The various periods and kinds of revolution — industrial, democratic, political, technological, military and cultural — are surveyed. Prerequisite: ENG1020 or ENG1920. (HO)

Quarter Credit Hours 4.5

**HIST3001 U.S. HISTORY FROM COLONIAL TIMES  
TO 1876**

This course is a survey and analysis of United States history and those institutions which contributed to the evolution of the American nation from colonial times through the period of the Civil War and Reconstruction. Particular attention is given to the Puritan influence upon American character, the American Revolution, the creation of the federal Constitution, western settlement, the nature of slavery and the breakdown of the American political system resulting in civil war. Prerequisite: ENG1020 or ENG1920. (HO)

Quarter Credit Hours 4.5

### **HIST3002 U.S. HISTORY SINCE 1877 (TO THE PRESENT)**

This course is a survey and analysis of United States history and those institutions which contributed to the evolution of the American nation since Reconstruction. Emphasis is placed on the rise of industrialization, urbanization and immigration; the coming of imperialism, the development of American foreign policy, the rise of big business; the growth of reform movements as seen in Populism, Progressivism and the New Deal; the Women's Movement, the Civil Rights Movement and recent developments. Prerequisite: ENG1020 or ENG1920. (HO) Quarter Credit Hours 4.5

### **HIST3020 A MULTICULTURAL HISTORY OF AMERICA**

In this class students survey the broad currents of American history through the lens of immigration, race and ethnicity. Beginning with the colonization of North America, students study the experiences of Native Americans and immigrants from diverse points of origin across four centuries. Students use firsthand narratives, period fiction, contemporary journalism, and historical scholarship to interrogate the shifting nature of American identity from colonial "contact" through the present day. Prerequisite: ENG1020 or ENG1920. Quarter Credit Hours 4.5

### **HIST4020 AMERICAN GOVERNMENT**

This course involves an examination of the political and governmental system of the United States, the principles upon which it is founded, and the institutions and systems which comprise it. Topics to be discussed are constitutional foundations, federalism, political parties, public opinion, interest group activities, civil liberties and decision-making in institutions of American national government, such as Congress, the presidency and the Supreme Court. Prerequisite: ENG1020 or ENG1920. (HO) Quarter Credit Hours 4.5

### **HIST4920 HONORS AMERICAN GOVERNMENT**

This honors-level course is designed to provide a general introduction to the structure, organization and functioning of the national government of the United States. Special emphasis is given to the U.S. Constitution and its roots in the European Enlightenment. The establishment and interaction of the branches of government is investigated and explored as it has evolved into modern political practices. This class also focuses on topics relevant to students in the 21st century, such as presidential elections, civil liberties and special interest groups. Prerequisite: ENG1020 or ENG1920. Quarter Credit Hours 4.5

## **LEADERSHIP STUDIES**

### **LEAD1001 RESIDENT ASSISTANT LEADERSHIP**

This course is required of all RAs to prepare them for the challenging responsibilities of residential life. The course focuses on developing those leadership skills required of the position — including conflict resolution, dealing with negativity, team building skills, diversity and communication. Prerequisite: Acceptance into the RA program. Quarter Credit Hours 1.5

### **LEAD2001 FOUNDATIONS OF LEADERSHIP STUDIES**

This course draws upon a variety of research-based theories and applications germane to the study of leadership. Theoretical paradigms of motivation are discussed and applied to communication styles, decision making, risk taking, team building, conflict resolution, negotiation, diversity and inclusion. Leadership traits, leadership styles and roles are examined in the context of ethics, power and social responsibility. Prerequisite: Sophomore status. (HO) (SL) Quarter Credit Hours 4.5

### **LEAD2010 SPECIAL TOPICS IN LEADERSHIP**

The field of leadership studies encompasses a wide and complex range of topics. This course presents students and faculty alike with a unique opportunity to examine revolving areas of current and relevant leadership theories and practices. Areas of specialized leadership interest include, but are not limited to: Global Issues, Women in History (LEAD2011), Power and Leadership (LEAD2012), Entrepreneurial, Sub-Saharan Leadership or Business and Religion. Prerequisite: LEAD2001 or LEAD2901. Quarter Credit Hours 4.5

### **LEAD2901 HONORS FOUNDATIONS OF LEADERSHIP STUDIES**

This upper-level course seeks to integrate fundamental leadership principles with their practical application in business and/or community settings. Students engage in in-depth assignments designed to expand their leadership development as both individuals and team members. They also develop comprehensive projects that address important and relevant leadership issues. Quarter Credit Hours 4.5

### **LEAD3010 LEADERSHIP THROUGH FILM AND LITERATURE**

This course is an examination of contemporary theories pertaining to leadership in group, organizational and societal settings. The content of the course draws from the humanities as viewed through film and literature selections to illustrate different leadership styles and concepts. The course is based on the premise that leadership, like literature and film, is an art form whose effectiveness is enabled and enhanced through visual presentation. Prerequisite: LEAD2001 or LEAD2901 or SEE2015 or permission of instructor. (WI) Quarter Credit Hours 4.5

### **LEAD3020 CREATIVE LEADERSHIP**

Creativity can be a valuable tool for leadership in the 21st century. The objective of this course is to develop and to enhance one's own creativity, allowing each individual the opportunity to become a more productive leader of tomorrow. Extensive classroom participation and a variety of activities allow each student to experience personal growth and to influence the growth of others. Prerequisite: LEAD2001 or LEAD2901 or SEE2015 or permission of instructor. (HO) (WI) Quarter Credit Hours 4.5

## LITERATURE

### LIT2030 AFRICAN-AMERICAN LITERATURE

This course examines African-American literature in a variety of genres from its conception in the days of slavery to contemporary times. Emphasis is placed on the historical and social significance of major works of African-American literature, as well as on the unique artistic contributions of African-American authors to the American literature canon. Prerequisite: ENG1020 or ENG1920. (SL) (WI)  
Quarter Credit Hours 4.5

### LIT3001 STUDIES IN DRAMA

This is an introductory course in the history of drama. Critical analyses of literary elements are conducted in the context of genres from the ancient Greeks to contemporary drama. Both written works and performances are examined and analyzed. Prerequisite: ENG1020 or ENG1920. (WI) (HO)  
Quarter Credit Hours 4.5

### LIT3015 FOOD IN FILM AND LITERATURE

This course is designed to acquaint the student with the art forms of film and literature with a focus on food as its primary subject. The course focuses on the important books, essays, short stories, plays and films that have made major achievements in film and literature. Students develop the critical skills necessary to increase their understanding of the experience of film and literature. Prerequisite: ENG1020 or ENG1920. (HO) (WI) (OL)  
Quarter Credit Hours 4.5

### LIT3020 STUDIES IN THE SHORT STORY

This course prepares students to read, analyze, and write about the short story from different critical perspectives. Students study representative authors and are exposed to a variety of forms and styles of the short story from a wide range of historical periods. Prerequisite: ENG1020 or ENG1920. (WI) (HO)  
Quarter Credit Hours 4.5

### LIT3040 SPORTS IN FILM AND LITERATURE

This course focuses on the significant inspiration of athletic endeavors upon the literary and cinematic imagination. Writers of fiction and non-fiction, prose writers, and poets have discovered in the athletic experience a useful metaphor to express the very purpose and meaning of life. Modern film explores both the realism and romanticism of sports in popular culture. This course is designed to acquaint the student with the essence of games as myth and metaphor and develop an appreciation of the historical context in which the stories are constructed and heard. Prerequisite: ENG1021 or ENG1921. (WI)  
Quarter Credit Hours 4.5

### LIT4010 SCIENCE FICTION

This course analyses the evolution of science fiction from its early origins to the present. Fantastic and futuristic elements of plot are examined as social commentary. A variety of styles in several genres are studied, including traditional science fiction, fantasy, horror and cyberpunk. Prerequisite: ENG1020 or ENG1920. (WI) (HO)  
Quarter Credit Hours 4.5

### LIT4030 MULTI-ETHNIC LITERATURE

This course introduces students to fiction, autobiography, poetry, drama and many other forms of literature by writers from many racial and ethnic backgrounds including African American, Asian American, Latino, Chicano, American Indian and more. Emphasis is placed on the historical context in which the writings have evolved as well as the problems encountered by these various cultural groups as they intersect with American culture. Through reading the literature of many cultures and countries, students search for the common themes that unite humanity across the globe. Prerequisite: ENG1020 or ENG1920. (WI) (HO)  
Quarter Credit Hours 4.5

## MATHEMATICS

### MATH0001 BASIC MATHEMATICS

Students are assigned to this course based on placement tests given prior to taking MATH1002. The course is designed to teach students the basic mathematical concepts and methods that prepare them for studying college level mathematics. Topics include a review of basic arithmetic, an introduction to algebra, and problem-solving techniques.  
Quarter Credit Hours 1.5 (Institutional)

### MATH1002 A SURVEY OF COLLEGE MATHEMATICS

This course is designed to teach students the basic mathematical concepts and methods that will assist them in using mathematics in both their personal and professional lives. Topics include problem solving, sets, probability, statistics, consumer mathematics, and the rudiments of college algebra. Prerequisite: MATH0001 or placement. (HO) (PT) (HY)  
Quarter Credit Hours 4.5

### MATH1020 FUNDAMENTALS OF ALGEBRA

This course provides students with a working knowledge of the basic elements of algebra. Topics covered include equations and inequalities, graphing, systems of equations, exponents and logarithms, factoring, rational expressions, and radicals. Prerequisite: MATH0001 or placement. (HO) (PT)  
Quarter Credit Hours 4.5

### MATH1030 PRECALCULUS

This course features the concepts and techniques essential for the study of calculus. Topics include functional notation, algebraic, trigonometric, exponential and logarithmic functions, analytic trigonometry, and matrix algebra. Prerequisite: MATH1020 or placement.  
Quarter Credit Hours 4.5

### MATH1930 QUANTITATIVE ANALYSIS I

A continuation of Algebra, this course begins with the study of linear equations and their applications to business and economics. Matrices are covered in detail. Linear programming, quadratic models and a brief introduction to differential calculus are also presented. Prerequisite: MATH1020 or equivalent, or permission of department chair, or placement. (PT)  
Quarter Credit Hours 4.5



### **MATH2001 STATISTICS**

This course is designed to provide students with the basic statistical concepts and techniques that will assist them in both their personal and professional lives. Topics include measures of central tendency and dispersion, probability distributions of both discrete and continuous random variables, sampling distributions, estimation theory, and an introduction to hypothesis testing. Prerequisite: MATH1002 or MATH1020 (minimum grade of C in MATH1002 or MATH1020 required for hybrid sections of MATH2001) or equivalent. (HO) (OL)  
Quarter Credit Hours 4.5

## **PHILOSOPHY**

### **PHIL3020 CRISIS AND CONTROVERSY: A CRITICAL THINKING APPROACH**

This course encourages students to use critical thinking skills in order to make decisions, solve problems, develop new ideas, evaluate arguments and tolerate ambiguity while exploring complex social questions. Emphasis is placed on understanding the elements of reasoning, imposing criteria and intellectual standards upon reasoning, and assessing individual thinking processes. Students hone critical thinking skills by actively engaging the study of social conflicts and controversies that operate at individual, communal and global levels. Prerequisite: ENG1020 or ENG1920. (HO) (SL)  
Quarter Credit Hours 4.5

### **PHIL3040 ETHICS OF BUSINESS LEADERSHIP**

This course examines the basic principles of ethics and their philosophical foundations, particularly as they apply to institutions, environments, leadership and other activities and pursuits of business. It examines those aspects of human behavior which can be labeled right and wrong. It considers the moral obligations of leaders and followers when discussing actual cases from a variety of business organizations that have presented management and subordinates with difficult moral dilemmas. It considers also the particular responsibilities of leadership in fostering and implementing ethical awareness within a corporate culture. Prerequisite: ENG1020 or ENG1920. (HO) (OL)  
Quarter Credit Hours 4.5

## **POLITICAL SCIENCE**

### **PSCI3001 INTRODUCTION TO POLITICAL SCIENCE**

Political science is the rigorous and disciplined study of government and politics. This is a "gateway" course designed to reveal to students the ubiquity of political phenomena in their lives. The workings of politics, viewed alternatively as the authoritative allocation of values, or as the study of who gets what, when, where, why and how, are studied in a variety of incarnations, in small and large groups, and in private and public dress. The rational choice perspective is used to formulate and analyze theoretical issues in political analysis. Prerequisite: Sophomore status. (WI)  
Quarter Credit Hours 4.5

### **PSCI3010 INTRODUCTION TO WORLD POLITICS**

This course provides a comprehensive introduction to the study of world politics. Analytical tools and philosophical doctrine are first discussed to lay a foundation for understanding the driving forces in international relations. The chronic nature of war and ceaseless search for peace are discussed next, with special emphasis on 20th century history. Next examined are the theory and practice of economic relations among advanced industrial economies, and the pace of development in the third world, or the "South." Special problems posed by multiethnic and multinational diversity within nations are an important theme of the course. Other possible topics, time allowing, include different historical and possible future systems of international relations; imperialism; cold war politics; national security theory, including deterrence, and the success of international political and monetary organizations. Prerequisite: Sophomore status. (WI)  
Quarter Credit Hours 4.5

## **PSYCHOLOGY**

### **PSYC2001 INTRODUCTORY PSYCHOLOGY**

This course is the scientific study of behavior and mental processes. Ethical application of the scientific method is used to examine nervous system structures and functions, learning, memory, intelligence and states of consciousness. (HO) (SL) (OL)  
Quarter Credit Hours 4.5

### **PSYC2002 ABNORMAL PSYCHOLOGY**

This course examines the major theoretical approaches to psychological and other behavior disorders. Included are definitional criteria, causes, prevalence, related conditions and current treatment programs for both children and adults. Emphasis is placed on the sociocultural context of psychological disorders as well as on correcting common stereotypes about mental and emotional illness. Prerequisite: PSYC2001 or PSYC2901.  
Quarter Credit Hours 4.5

### **PSYC2010 PERSONALITY**

This course is designed to acquaint the student with the more salient and prevailing theories of personality. The major psychophilosophical problems that arise in considering personality anchor the discussion of each theory throughout the course. Application of theories to current life situations is also discussed. Prerequisites: PSYC2001 or PSYC2901 and sophomore status.  
Quarter Credit Hours 4.5

### **PSYC2040 PSYCHOLOGICAL ISSUES OF ADDICTION AND COMPULSIVE BEHAVIOR**

This course examines the various types of addictions and accompanying compulsive behaviors and symptomatology related to these disorders. It focuses on problems related to the addictive process. Topics include but are not limited to: compulsive gambling, alcohol and substance abuse, sexual addictions, eating disorders and other compulsive behaviors. Relevant topics such as the addictive process and personality are addressed along with the familial effects and psychosocial impact of addiction on business and industry. Various treatment approaches and methods of recovery are discussed. Methods of awareness, identification and distinction between various compulsive disorders and addiction along with the biopsychosocial model of addiction are delineated. Prerequisite: PSYC2001 or PSYC2901.  
Quarter Credit Hours 4.5

### **PSYC2901 HONORS INTRODUCTORY PSYCHOLOGY**

The honors section of Introductory Psychology is designed to expand and enrich the students' first experience in psychology. Besides accomplishing all the course objectives of the non-honors sections, honors students are expected to analyze, synthesize and evaluate complex psychological concepts and information. A major topic in psychology (such as stress, health, peace or violence) is investigated each term within the context of each unit. The class engages in a collaborative project or design and conducts an action research project centered on the psychological topic under investigation. Prerequisites: Enrollment in university Honors Program or permission of department chair, sophomore status.

Quarter Credit Hours 4.5

### **PSYC3001 SOCIAL PSYCHOLOGY**

This course features a study of individual behavior in relation to the social stimuli of modern life. The course involves the extension of general psychological principles and methods in the study of social behavior. Prerequisites: PSYC2001 or PSYC2901 and sophomore status. (WI)

Quarter Credit Hours 4.5

## **RELIGION**

### **REL2001 COMPARATIVE STUDY OF WORLD RELIGIONS: AN INTERDISCIPLINARY APPROACH**

This course introduces the students to the world's great religions; Hinduism, Buddhism, Judaism, Christianity and Islam are emphasized. The focus is interdisciplinary and includes history, cultural traditions and textual analysis of each religion's literature in relation to these religions. (WI)

Quarter Credit Hours 4.5

## **RESEARCH**

### **RSCH3001 HONORS ADVISORY SEMINAR**

This course prepares honors students to conduct the necessary research to successfully complete the scholarly paper requirements for graduation from the Honors Program. The professor guides students in their choice of feasible research projects and serves as the major advisor for the scholarly paper requirement. Students review MLA and APA documentation forms and engage in exercises in primary source techniques. Descriptive statistics as well as an overview of the publication process are also covered. Prerequisite: ENG1920.

Quarter Credit Hours 1.0

## **SCIENCE**

### **SCI1015 INTRODUCTION TO LIFE SCIENCE**

This course describes key biological and chemical principles that apply to all living things. Evolution and natural selection are studied as an explanation for the history of life on Earth. Students examine cells and cell functions, genetics, as well as structure and function of the systems of the human body. Application of scientific methodology is included. (HO)

Quarter Credit Hours 4.5

### **SCI1915 HONORS INTRODUCTION TO LIFE SCIENCE**

The honors life science course uses evolution and its mechanisms as a framework to present key biological and chemical principles that apply to all living things. Students examine applications of the scientific method, the chemical basis of life, cells and cellular functions, genetics, as well as structure and function of human body systems. Readings, activities, and assignments are used to highlight the modern synthesis of evolution. (HO)

Quarter Credit Hours 4.5

### **SCI2040 MARINE BIOLOGY**

This course is an introduction to the biological and physical aspects of the marine environment, including a survey of the organisms that inhabit the world's oceans, their ecology, species evolution and distribution, and the human impact of commercial marine-related industries. Of particular interest are seafood, shellfish, and marine plants as marine food sources, as well as the shipping and maritime industries. (HO)

Quarter Credit Hours 4.5

### **SCI3010 ENVIRONMENTAL SCIENCE**

This course presents major scientific concepts dealing with the biological and physical nature of the world we live in. A major theme is the impact of human population and economic growth on the biodiversity and ecosystems of our planet, considering how sustainable use of the world's resources may be achieved for both developing and developed nations. Topics such as energy, air, water or resource use, land use and agriculture are discussed. (HO)

Quarter Credit Hours 4.5

### **SCI3020 SUSTAINABILITY POLICY AND PLANNING**

In this course students are introduced to the application of scientifically sound sustainability policies and their effects. Through the study of relevant case studies, this course demonstrates how corporate leaders can gain a strategic advantage by fostering sustainable development principles within their organizations. Businesses have typically been viewed as major contributors to environmental problems but they have also been extremely important participants in solutions. Students investigate policy efforts that promote responsible management of social, economic, and environmental resources and examine the roles of governments, markets, and nonprofit organizations in the implementation of sustainable development laws and policies. Prerequisite: SCI3010. (*This course is only offered online.*) (HO)

Quarter Credit Hours 4.5

### **SCI3030 INTRODUCTION TO ECOLOGY**

This course combines biology and other sciences to study how living things interact with each other and with their non-living environment. Topics such as competition and predation, the one-way flow of energy, and the cycling of nutrients through ecological communities are examined. Other topics such as biodiversity, major terrestrial and aquatic biomes, succession, and the methods and goals of environmental conservation are discussed. (HO)

Quarter Credit Hours 4.5

### SCI3070 FOOD SUSTAINABILITY

This course introduces students to the natural science aspects of sustainability in food production, agriculture, aquaculture, food distribution and environmental considerations. Topics include such emerging areas as: organic food industry, slow food movement, local food production, and sustainable food production practices. The class integrates theoretical principles of agricultural and aquaculture sustainability with hands-on learning exercises and evaluates the environmental, social, and economic aspects of sustainable food production issues. Prerequisite: SCI3010. (*This course is only offered online.*) (HO) Quarter Credit Hours 4.5

### SCI3080 THE BUSINESS OF SUSTAINABILITY

This course reveals the business advantages of integrating the scientific principles of environmental sustainability in commerce. The application of the principles of sustainability to business management are investigated. How environmental issues can drive markets and be used to manage risks and costs is examined. The economic necessity of sustainable business practices is analyzed. Business practices are evaluated to determine their true environmental impact. Prerequisite: SCI3010. (*This course is only offered online.*) (HO) Quarter Credit Hours 4.5

### SCI3090 RESEARCH SEMINAR IN SUSTAINABILITY

This course is a capstone of the student's undergraduate work in the sustainability minor and an introduction to the professional practice of sustainability. The Research Seminar in Sustainability is designed to provide students with opportunities to experience the methods used in business, nonprofit, and government sustainable development initiatives and programs by approaching a single issue from a variety of perspectives. Student groups select topics related to the main issue. Topics are clustered within the categories of policies and sociology, economics, or health and environment. Each group analyzes its topic, discovers relationships to the main issue and other group's topics, and presents their findings to the entire class. This multi-disciplinary seminar serves as an integrative course employing the strategies that will build a sustainable future. Prerequisites: PHIL3040, SCI3010, SCI3070, SCI3080. (*This course is only offered online.*) (HO) (WI) Quarter Credit Hours 4.5

### SCI3910 HONORS ENVIRONMENTAL SCIENCE

This honors course presents major scientific concepts dealing with the biological and physical nature of the world we live in. A major theme focuses on environmental health where students gain an understanding of the relationships between human populations, economic growth, ecosystem biodiversity and the health of human and biological populations. It examines the sustainable use of the world's resources and the scientific dialogues in understanding the potential remedies available for both developing and developed nations. Quarter Credit Hours 4.5

## SOCIOLOGY

### SOC2001 SOCIOLOGY I

This course provides an introduction to sociology with the focus of study on how humans interact within a society, both as individuals and in groups. Stress is placed on sociological methods and paradigms. (HO) (SL) (OL) Quarter Credit Hours 4.5

### SOC2002 SOCIOLOGY II

This course is a continuation of Sociology I focusing on patterns of behavior or institutions that our culture has established. Emphasis is placed on studying those institutions which are essential to the survival of the individual and the group. Prerequisites: SOC2001 or SOC2901; sophomore status. (SL) Quarter Credit Hours 4.5

### SOC2010 SOCIOLOGY OF DIGITAL ENVIRONMENTS

This course provides an introduction to the digital world as both a setting of social interaction and as a social and historical phenomenon. Attention is given to the ways that virtuality has both transformed and been influenced by other institutional domains such as family, media, art and work. This focus on the digital world advances students' sociological understanding of the human experience. Prerequisite: Sophomore status. Quarter Credit Hours 4.5

### SOC2020 CULTURE AND FOOD

This is a course on the sociology of food. Students are challenged to think and rethink the place of food in the human experience. The course explores how the discipline of sociology, and its borrowing from anthropology and other fields, examines food as a cultural and social artifact and how food and social identity intersect. Prerequisite: Sophomore status. (HO) (SL) (WI) (OL) Quarter Credit Hours 4.5

### SOC2025 CULTURAL TAPESTRY: PERSPECTIVES IN DIVERSITY

This course approaches the study of diversity by offering students an opportunity to understand the meaning of difference from a multitude of perspectives. Students study how categories of diversity are created, the experience of being perceived as different in society, and the consequences of difference as gauged by the allocation of privilege and resources to differing groups within society. Such categories as race, ethnicity and national identity, socioeconomic status, gender differences, sexual orientation, learning styles and religious affiliation are addressed. Similarities between ethnic groups and cultures are also examined. The sociological paradigms/perspectives are also utilized in the study of diversity. Students shape a presentation that addresses diverse subject matter in an experiential manner. As the course concludes, attention is directed towards identifying strategies that can be employed both on a macro-level in society and on a micro-level within the students' realm of influence, to broaden the acceptance of differing perspectives in a pluralistic society. Prerequisites: SOC2001 or SOC2901; sophomore status. Quarter Credit Hours 4.5

### SOC2035 SOCIOLOGY OF AGING

Aging is a life-long process that affects individuals, families and cultures across the globe. It encompasses a multitude of dimensions — physiological, emotional, cognitive, economic and interpersonal — that influence a person's physical and social well-being. This course examines aging from multiple perspectives and addresses the roles that individuals, families, service industries, and government play in attempting to meet the needs of this growing population. Prerequisites: SOC2001 or SOC2901, sophomore status. Quarter Credit Hours 4.5



### **SOC2040 COMMUNITY LEADERSHIP: AN APPLIED SOCIOLOGY**

This interdisciplinary course [sociology, leadership and service learning] provides students with the opportunity to combine theoretical learning with actual volunteer work at a non-profit organization. Through student initiated placement at one of many pre-designated sites, students are exposed to various aspects of the not-for-profit industry including administrative, fundraising, and community outreach responsibilities as well as having personal contact with the organization's clientele. Students are also expected to utilize leadership skills by initiating a substantial agency-based project, in conjunction with their on-site supervisor, that will serve as a tangible contribution to the overall organization. (SL) (WI)  
Quarter Credit Hours 4.5

### **SOC2060 DEVIANT BEHAVIOR**

The purpose of this course is to provide students with a clear understanding of the nature and meaning of deviance. Students learn what is considered the norm in society, what is outside the norm, and how each is relative in nature. Theoretical explanations, cross cultural references and in-depth analyses of deviant behavior are studied from the three dominant sociological paradigms. Who defines deviance, what is deviant, why deviance persists, the effect of labels, and the personal and social effects of deviance are discussed. Prerequisites: SOC2001 or SOC2901; sophomore status.  
Quarter Credit Hours 4.5

### **SOC2901 HONORS SOCIOLOGY I**

This honors course is a reading-intensive introduction to sociology. Students are introduced to the basic concepts and propositions underlying the sociological perspective and are taught to apply this perspective in an analysis of events taking place in contemporary society. The focus of study is how humans interact within a society, both as individuals and as members of groups. Stress is placed on sociological methods and on the terminology used. The attention to both the macro-issues of stratification, inequality and social structure, as well as the micro-issues of socialization, acculturation and the social construction of reality are combined with "real-life" events, making the learning process even more relevant. Prerequisites: Enrollment in the university's Honors Program or permission of department chair; sophomore status.  
Quarter Credit Hours 4.5

### **SOC3010 SOCIAL ISSUES IN CONTEMPORARY AMERICA**

This course is designed to provide the student with a realistic understanding of contemporary social issues. The focus of the course is on the origins, nature and interrelationships between the various topics. Students are encouraged to consider people and conditions in society that pose problems, and to attempt to develop solutions to those problems. Prerequisites: SOC2001 or SOC2901; sophomore status. (SL)  
Quarter Credit Hours 4.5

### **SOC3070 VISUAL LITERACY AND THE SOCIOLOGY OF PERCEPTION**

Human perception of the social world is studied from both a communications and sociological perspective. Elements of "picture-based media" as a means of molding cultural perceptions, social biases, and personal views of reality are studied. Through a series of exercises, students critically examine images in art, still photographs, television, advertising, film and documentaries to determine their sociological messages. Using the language of visual literacy and an understanding of perception, students test assumptions about their world. Prerequisite: Junior status.  
Quarter Credit Hours 4.5

## **SPANISH**

### **SPAN1001 CONVERSATIONAL SPANISH I**

This course is an introduction to the Spanish language. Emphasis is placed on vocabulary acquisition, basic grammar construction and oral communication.  
Quarter Credit Hours 4.5

### **SPAN1011 CONVERSATIONAL SPANISH I: SPECIALIZED VOCABULARY**

This course is designed as an introduction to the Spanish language and is tailored specifically to the needs of culinary and hospitality students. Emphasis is placed on basic sentence structure and oral communication, skills that students can use in the workplace. (HO) (OL)  
Quarter Credit Hours 4.5

## *School of Technology*

## **GRAPHIC DESIGN & DIGITAL MEDIA**

### **DME1000 FOUNDATION DRAWING AND DIGITAL TOOLS**

As a prerequisite to all design thinking, drawing skills offer an effective means of prototyping visual solutions before committing them to software. Students practice the essential visual elements of design including shape, line, value and perspective. Based on graphics industry models, students actively experience compositional and thematic principles as a means of developing flexible approaches to design strategy. Students create initial sketches on paper then learn techniques to digitize files into common software applications. Drawings are integrated into digital portfolios. (*This course is only offered online.*) (PT)  
Quarter Credit Hours 4.5

## **FOUNDATIONS IN TECHNOLOGY**

### **FIT1000 INFORMATION TECHNOLOGY FOR BUSINESS PROFESSIONALS I**

This course provides basic understanding of computer equipment and procedures necessary for business professionals. Students gain practical knowledge of operations and terminology of computer systems as well as hands-on use of word processing, digital presentations, spreadsheet software and using the Internet. Computer-based assessment software may be used as both a learning and skills measurement tool. (PT)  
Quarter Credit Hours 4.5

### **FIT1020 INFORMATION TECHNOLOGY FOR BUSINESS PROFESSIONALS II**

This course presents microcomputer applications chosen on the basis of local market demand. Students gain a working knowledge of spreadsheet skills and apply those skills to problem-solving cases. Students are also introduced to databases with a focus on creating a simple database as well as manipulating data to produce meaningful reports. Computer-based assessment software is used as both a learning and skills measurement tool. Prerequisite: FIT1000 or FIT1012 or equivalent. (PT)  
Quarter Credit Hours 4.5

## PROJECT MANAGEMENT

### PRMG2010 INTRODUCTION TO PROJECT MANAGEMENT

This course gives students an understanding of project management practices, concepts, and tools using projects in the real world. Students focus on successfully organizing a single project using the knowledge areas associated with the project life cycle. Learning to identify potential projects based on strategic business planning, they produce portions of a basic project plan, scope statement, work breakdown structure, and Gantt charts. Other course topics discussed in a broader context include forming and leading a project team, project manager competencies, project organization, time and resource management, cost management, quality management, human resource management, communications management, and risk management. *(This course is only offered online.)*

Quarter Credit Hours 4.5

### PRMG3010 ADVANCED PROJECT MANAGEMENT

This course trains students to initiate, plan, execute, monitor, control and close a project in the real world. Using a real world project plan, students become competent in the following areas of project management: project integration, project scope, project time, project cost, project quality, project human resources, project communications, project risk management. They practice these skills individually and in teams, applying them to a real-world project. They also gain understanding of the application of project management processes. Prerequisite: PRMG2010. *(This course is only offered online.)*

Quarter Credit Hours 4.5

## Study Abroad

### ABRD4080 OVERSEAS EXCHANGE PROGRAM

This refers to courses of varying credit amounts used by students participating in overseas exchange programs at a foreign institution through an exchange agreement with JWU. Students apply for the exchange program through Study Abroad in Providence, which determines the partner institution from the available options based on a student's academic department, approves a planned course of study at the foreign institution. Typically, students study upper level courses in their major, combined with cultural and/or language courses, depending on the location. Students register at JWU for the appropriate ABRD4080 course(s) during the term(s) they are on exchange. Prerequisite: 2.75 cumulative GPA and 90 quarter credit hours completed prior to departure.

ABRD4083 Quarter Credit Hours 4.5

ABRD4086 Quarter Credit Hours 9.0

ABRD4088 Quarter Credit Hours 18.0

ABRD4089 Quarter Credit Hours 13.5

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